

CITY OF PORTLAND
URBAN FORESTRY COMMISSION
Draft 2017 Work Plan
 February 24, 2017

The Urban Forestry Commission (UFC) met on February 16, 2017 to prepare a Work Plan for 2017. The UFC mission statement and goals define what the UFC does and how we do it. The Work Plan includes specific objectives by committee need to achieve the goals. The Work Plan should be reviewed at each UFC meeting to track progress on various objectives. Also included are Action Plan templates for each committee to assign tasks, timelines and responsible parties needed to achieve the objectives.

MISSION STATEMENT

We advocate, we advise and we engage the public.

GOALS

- Emphasize increased geographic distribution for neighborhood, street, and park trees to provide equity among the diverse communities that make Portland a great city.
- Continue efforts to integrate trees into land use planning and decisions as a strong element of city infrastructure for stormwater filtration, erosion control, energy savings, human health, and other benefits.
- Identify trees qualifying as Heritage Trees in more neighborhoods, especially in under-represented communities.
- Support individuals, non-profits, and academic institutions to develop data and programs to build, monitor, and evaluate urban forestry strategies and the tree code.
- Develop additional partners to strengthen and expand communication, education, outreach, and the Neighborhood Tree Stewards program to maintain and enhance Portland’s tree canopy.
- Monitor implementation of Portland’s Comprehensive Plan to ensure alignment with Urban Forest Management Plan.

WORK PLAN

OBJECTIVES	NOTES
ADMINISTRATIVE / OFFICERS	
1. Recruit and cultivate new members.	Plan for succession
2. Review other City bureau budget proposals that may substantially affect programs relating to trees and the urban forest.	
3. Track potential updates to Commission bylaws.	- Check in at mid-year to see if UFC is ready to begin updating bylaws - Officer vs. committee duties
4. Stay connected to staff, Commissioners and other bureaus.	- Identify bureau liaisons (Daniel = BES)? Invite bureau reps to UFC meeting? - Discuss connecting to other bureaus at UFC meeting
5. Focus on Jade District as a geographic area of focus.	Thuy, Daniel, Mark; APANO

OBJECTIVES	NOTES
POLICY COMMITTEE	
1. Track the development and implementation of City plans, policies and projects related to urban forestry.	Mixed use zones; design review; residential infill; Green Loop
2. Provide testimony at public hearings and hold public hearings for tree-related issues.	
3. Pursue development of tree maintenance program (Street Tree Task Force.)	
4. Develop a list of desired amendments to Title 11.	
EDUCATION AND OUTREACH COMMITTEE	
1. Hold a public event to celebrate Arbor Day.	Have a table for UFC.
2. Administer the Bill Naito Community Trees Awards.	
3. Assist Urban Forestry staff with educational offerings.	
4. Contribute to Urban Forestry communications plan. Help roll out the plan.	
5. Communicate UFC and committee activities to the public.	
6. Develop relationships and support existing partnerships to reach underserved communities.	Jade District, APANO (see Task 5)
7. Review Neighborhood Tree Steward program and propose potential activities.	
HERITAGE TREES COMMITTEE	
1. Recommend new Heritage Trees, Trees of Merit and Heritage Trees for de-listing. Focus on areas with low Heritage Tree representation.	See Task 5
2. Maintain and enhance the Heritage Tree Atlas.	
3. Recruit a new member from East Portland.	See Task 5
4. Use the Street Tree Inventory to identify new HTC candidates.	
APPEALS BOARD	
1. Hold appeal hearings as needed.	
2. Recruit two new Appeals Board members.	
3. Train new and current Appeals Board members.	