



Learning Landscapes

School Tree Planting Application

Thank you for your interest in planting trees at a Portland school. Please fill out an application so that we may better understand your project. Before you begin, we suggest you review our [Guidelines for a Successful School Tree Planting Project](#).

Applications for *Spring* plantings (March 1st to April 30th) must be received by **December 15th**. Applications for *Fall* plantings (October 1st to November 30th) must be received by **July 15th**. Early applications are encouraged!

Project requirements:

- Permission from the school district (See contact information at the end of the application)
- Plant a minimum of five trees
- Plant the trees with students (at least one class per tree is preferred)

Portland Parks & Recreation Urban Forestry will provide:

- Project planning assistance prior to the event, including species selection, siting proper tree locations, and arranging utility locates
- Planting assistance on the day of the event
- Trees, purchased and delivered to the site
- Tools and other planting supplies (shovels, rakes, stakes, mulch, etc...)
- Two years of tree establishment care (13 weeks of weekly summer watering. Once a summer when needed: weeding, mulching, stake adjustment)

1. Applicant Information

Date:	
Your Name:	
Your Phone #:	
Your Email:	
Your Position or Affiliation to the School:	
School Name:	
School Address:	
School District:	



2. Project Information

<p>Number of Trees Requested: Must be a minimum of 5 trees.</p>	
<p>Desired Planting Locations: Do you already have locations in mind? If so, please be as specific as possible, and remember to read our Guidelines for a Successful School Tree Planting Project. We will try to accommodate requests, but in every case, Urban Forestry will assess the site for proper locations.</p>	
<p>Desired Tree Species: Please see the table of Preferred Tree Species. Urban Forestry and the school district will agree on the actual species, but please let us know your preferences in regard to fall color, flowers, and evergreen or deciduous leaves.</p>	
<p>Desired Planting Date: Please list three possible planting dates. The scheduled planting will depend on availability.</p>	<p>Date 1: Date 2: Date 3:</p>
<p>Wait List? In the event that all of our planting dates are filled, would you like your project to be considered in the future?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>Grade Level/s of Participating Classes:</p>	
<p>Approximate Total Number of Students:</p>	
<p>Project Goals: What are the goals of your project?</p>	
<p>Establishment Care: Urban Forestry will provide 2 years of establishment care including 13 weeks of summer watering, weeding, mulching, and staking adjustments. Are you willing to help monitor the condition of the trees and report back to Urban Forestry in the event the tree is vandalized, leaning, or showing other signs of stress?</p>	
<p>School District Contact Supporting your Tree Planting Project: For all schools in the Portland Public Schools district, please see the contact information on page three to secure permission for your planting project.</p>	<p>Name: Job Title: Phone #: Email:</p>

For questions or assistance with the application process, please call the Learning Landscapes Program at (503) 823-1650 or email Gina.Dake@PortlandOregon.Gov.

General School District Contact Information

SCHOOL DISTRICT	PHONE NUMBER	EMAIL ADDRESS OR WEB SITE
Centennial School District	503-760-7990	http://csd28j.org/ Julie Fife@centennial.k12.or.us,
David Douglas School District	503-252-2900	https://www.ddouglas.k12.or.us/
Multnomah County Educational Service District	503-257-1511	http://w3.mesd.k12.or.us/
Parkrose School District	503-408-2100	http://www.parkrose.k12.or.us/
Portland Public Schools	503-916-3308	https://www.pps.net/ Contact: Tracy Enbysk, Administrative Assistant, Facilities and Asset Management
Reynolds School District	503-661-7200	http://www.reynolds.k12.or.us/
Riverdale School District	503-262-4840	https://www.riverdaleschool.com/

Preferred Tree Species Table

COMMON & SCIENTIFIC NAME	HEIGHT & CANOPY WIDTH	NOTEWORTHY CHARACTERISTICS
Amur maackia , <i>Maackia amurensis</i>	20-30ft tall by 20-30ft wide	Compound leaves cast a dappled shade, copper/bronze colored bark adds winter interest. Flat 2-3" long seed pods.
Bald cypress , <i>Taxodium distichum</i>	50-70ft tall by 25ft wide	Deciduous conifer, loses its needles in the fall. Tolerates very wet soil.
Chinese pistache , <i>Pistacia chinensis</i>	25-35ft tall by 25-35ft wide	Red fall color. Tolerates tough urban conditions other trees will not. Fruitless males preferred.
Deciduous oaks and beech trees , <i>Quercus</i> & <i>Fagus</i> species	Varies, usually 50ft-100ft+ tall by 20ft-60ft wide	Broadleaf shade trees, great as specimens in a prominent place. Acorns or nuts are good for wildlife, but may not be appropriate near pavement.
Eye Stopper cork tree , <i>Phellodendron lavalleyi</i> 'Longenecker'	40ft tall by 35ft wide	Bright yellow fall color. Generally, a fruitless, seedless variety.
Espresso Kentucky coffee tree , <i>Gymnocladus dioicus</i> 'Espresso-JFS'	50ft tall by 30ft wide	Seedless selection. Double compound leaves. Elm-like form. Drought tolerant.

COMMON & SCIENTIFIC NAME	HEIGHT & CANOPY WIDTH	NOTEWORTHY CHARACTERISTICS
Evergreen oaks , <i>Quercus</i> species	Varies, usually 25ft-100ft+ tall by 20ft-60ft wide	Broadleaf evergreens. Great for shade, watershed health, air purification, wildlife habitat, etc...
Giant sequoia , <i>Sequoiadendron giganteum</i>	250ft tall by 30-60ft wide	Evergreen. Long-lived, disease and insect resistant.
Ginkgo , <i>Ginkgo biloba</i>	40-50ft tall by 20-30ft wide	Bright yellow fall color. A tough urban tree. Fruitless males only.
Hackberry , <i>Celtis occidentalis</i>	40-60ft tall by 40-60ft wide	Moderately fast growing, tough tree. Great for shade. Bark has corky ridges.
Hardy rubber tree , <i>Eucommia ulmoides</i>	40-60ft tall by 30-50ft wide	Great for species diversity and shade, drought tolerant, low maintenance tree.
Hinoki cypress , <i>Chamaecyparis obtusa</i>	50-75ft tall by 15-25ft wide	Evergreen, native to Japan. Low maintenance, pyramidal shaped tree. Inconspicuous cones.
Japanese zelkova , <i>Zelkova serrata</i>	50-80ft tall by 50-75ft wide	Excellent elm-like shade tree. Drought tolerant, moderately fast growing.
Orangebark stewartia , <i>Stewartia monadelph</i>	25ft tall by 20ft wide	Great for smaller spaces. Brilliant red fall color. Small white flowers, cinnamon-colored bark.
Ponderosa pine , <i>Pinus ponderosa</i> var. <i>willamettensis</i>	60-235ft tall by 25-35ft wide	Native evergreen. Drought resistant, does not tolerate shade.
Red Rage tupelo , <i>Nyssa sylvatica</i> 'Haymanred'	35ft tall by 20 ft wide	Bright red fall color. Fruitless male. Tolerates wet soil.
Southern magnolia , <i>Magnolia grandiflora</i>	60-80ft tall by 30-50ft wide	Broadleaf evergreen. Large showy white flowers (May-June)
Sweetbay magnolia/Moonglow magnolia , <i>Magnolia virginiana</i> 'Jim Wilson'	15-35ft tall by 10-20ft wide	Semi-evergreen. Showy white flowers (May-June). Tolerates wet and clay soils.
Umbrella pine , <i>Sciadopitys verticillata</i>	25-30ft tall by 15-20ft wide	Evergreen. Umbrella-like whorls of soft needles, tropical looking. Very slow growing.
Whiteshield osage orange , <i>Maclura pomifera</i> 'White Shield'	35ft tall by 35ft wide	Fruitless, thornless selection. Heat and drought tolerant with glossy green leaves.