



**Lynch View Park Renovations  
Project Advisory Committee  
Job Description and Timeline  
June 2017**

**Background:**

Lynchview Park is located at SE 165<sup>th</sup> Avenue and SE Market Street (to the west of Lynch View Elementary School). It is made up of 7.62 acres. Currently, the Park is largely open lawn with one area programmed as a grass soccer field.

In November 2014, over 73% of Portland voters supported the Parks Replacement Bond which provided funds to improve playgrounds, including at Lynchview Park. System Development Charges funding was also allocated to support this project. The project will include a new playground, pathway, irrigation improvements, and other park amenities, based upon feedback from the community.

**Role of the Project Advisory Committee:**

The Lynchview Project Advisory Committee will provide input to Portland Parks & Recreation in the development of a concept plan and playground design for Lynchview Park. Input and recommendations from the Project Advisory Committee will be used to refine draft concepts and designs in between the Community Gathering events.

The committee assist with the following:

- Provide input and guidance on development of a park concept plan
- Provide input and guidance on development of a playground design
- Help Portland Parks in reaching out to the broader community for more input

**Timeline:**

Project Advisory Committee will meet 3-4 times between mid-July 2017 and November 2017. In addition, we request that Committee members attend 3-4 Community Gathering events and help encourage their community connections and neighbors to attend.

All meetings will generally be held near or at Lynchview Park. Please let us know if childcare, Trimet passes, translation services, or other accommodations would help your participation at the meetings.

If you are interested, please sign and complete the attached interest form.

For questions or assistance to completing the application, please contact Community Engagement Coordinator Maija Spencer at 503-823-5593 or [maija.spencer@portlandoregon.gov](mailto:maija.spencer@portlandoregon.gov)

**Deadline to submit interest forms is ~~June 23, 2017~~ extended to June 26, 2017**

## Project Advisory Committee Interest Form

Name

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Address

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Phone

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Email

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A Project Advisory Committee (PAC) will be appointed to assist with the development of a park concept and playground design for Lynchview Park. Each committee member brings a unique perspective that must be balanced with a community-wide vision. The committee's primary roles are to help engage the community, balance local and citywide needs and perspectives, and assist Portland Parks & Recreation to serve people of all ages, cultures and abilities and accommodate a wide range of activities that promote health and wellness, arts and culture, and community building.

In order to develop a committee that represents diverse backgrounds and experiences, please check all that apply:

I am age:  16-24  25-34  35-44  45-59  60-79  80 & over

I am:  female  male  Genderqueer/Androgynous  Trans Male  Trans Female

Other \_\_\_\_\_

Regarding residence: I  own  rent  other \_\_\_\_\_

1. Why are you interested in participating on this committee?

2. I am representing the following groups, organizations or interests in this process (community group, cultural group, sports club, advocacy group, user group etc.):

3. I bring the following to this committee (perspective, experience, knowledge, background, desire to learn, etc.):

4. Do you, or do members of your immediate family, have any business interests with the City or other public agencies? (This question is in the interest of full disclosure, not a way of excluding anyone.)
  
5. Please describe any experience you have working with communities of color and/or immigrant and refugee communities.

### **Project Advisory Committee Role & Responsibilities**

- I understand that by expressing my interest in participating on this committee, I am able to commit 4-8 hours a month in meetings and additional work as necessary.
- I understand that part of my role on this committee is to work to achieve the best result for Portland Parks & Recreation, the community, and the City of Portland as a whole.
- I understand that Portland Parks & Recreation commits to providing me with the necessary information and materials, in a timely manner, to ensure my successful commitment to and participation in this process.
- I understand that the appointment of the committee members is based on the needs of the project

**Signed**

**Date**

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Please submit to Maija Spencer by ~~Friday, June 23, 2017~~ extended to Monday, June 26, 2017:

- Email: [maija.spencer@portlandoregon.gov](mailto:maija.spencer@portlandoregon.gov)
- Mail: Maija Spencer, PP&R, 1120 SW Fifth Ave, Suite 1302, Portland, OR 97204
- Fax: 503-827-5912