

Party Package Request

Today's Date: _____

Matt Dishman Community Center

77 NE Knott St., Portland, OR. 97212

Phone: 503.823.3179 | Fax: 503.823.3197 | MattDishman.Rentals@portlandoregon.gov

Party Package Procedures:

Party packages are available on Saturday & Sunday only. Party hosts provide set-up & clean-up, as well as plates, cups, napkins, utensils, table coverings & balloons in two colors of your choice. All parties are two hours long, with the exception of pool parties. Pool party guests can stay for the duration of open swim: Saturdays from 2:00–6:00 PM & Sundays from 1:30–3:00 PM. There is an adult to child ratio in the water which must be adhered to for pool parties: 1 adult per 3 swimmers under the height of 48" tall, 1 adult per 4 swimmers of combined heights, and 1 adult per 10 swimmers over 48" tall.

Rentals Policies:

Rentals must be booked no less than 10 days in advance. The Deposit and Processing Fee are due at the time the rental is booked with the remaining balance due 10 days prior to the rental date. Deposits go towards the total Party Package cost. Reservations accepted only upon confirmation from Rental Coordinator that space is available and receipt of deposit and/or fees are accepted. Alcohol is NOT permitted on the premises. Any patron participating in the consumption or disbursement of alcohol will be asked to leave the facility and is grounds for termination of the rental agreement.

Rental Information:

Rental Date(s): _____ Rental Start Time: _____ Rental End Time: _____

Renter will have access to facility during the times listed above.

Type of Party: _____ Estimated Total Attendance: _____

Renter Information:

Applicant Name: _____

Child's Name: _____ Child's Age: _____ Ages of Participants: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

As renter I adhere to the policies and procedures set forth by Matt Dishman Community Center.

Signature: _____ Date: _____

Party Package Themes and Fees

Party Package	Rooms	Ages	Max Guest Count	Price
Pool	Room & Pool	Any	15 kids- 30 total	\$120.00
Indoor Park	Auditorium & Room	5 & Under	20 kids – 40 total	\$130.00
Sports	Gym & Classroom	9 & Under	20 kids – 40 total	\$130.00
Princess, Pirate, Magic Kingdom	Craft Room & Classroom	7 & Under	15 kids – 30 total	\$150.00
Messy Art	Craft Room & Classroom	7 & Under	15 kids – 30 total	\$150.00
Science	Craft Room Classroom	8 & Under	15 kids – 30 total	\$150.00
Dance*	Classroom & Auditorium	Any	20 – 40 total	\$150.00
*Subject to instructor availability				

Pool Party: throw your child a birthday party to remember in our pool. Have access to the pool, diving board, and

Indoor Playground: This action-packed mixture of sports and games includes the use of indoor park toys, sports equipment and our tot slides.

Messy Art: your budding artist will paint, glue, glitter, and smear while completing an exciting art exploration and craft activity, leaving with a finished masterpiece.

Pretty Princess: your child’s dreams can come true as they become a princess for the day. Come dressed as royalty, create tiaras, and have a fairy-tale party.

Pirate Party: Ahoy Mateys! This party has children come aboard in their pirate attire and enjoy games, a treasure hunt, and other pirate themed activities.

Magic Kingdom: Throw your child a classic birthday party, including games and activities such as bean bag toss, musical chairs, pin the tail on the donkey, coloring and more.

Science: Why not learn while having fun?! Explore chemical reactions without the chemicals and combine special ingredients and see how it will fizzle, ooze, or morph.

Sports Mixer: Select from a variety of games for a run-off-the-energy good time. Activities like basketball, dodge-ball, soccer, floor hockey, flag football are great for all athletes.

Dance: Movement explored through balance and expression with an instructors.



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