



# PORTLAND PARKS & RECREATION

Healthy Parks, Healthy Portland

-For Official Use Only-

Accepted \_\_\_\_\_

Declined \_\_\_\_\_

## HERITAGE TREE NOMINATION FORM

- Nominations are accepted year-round and reviewed after May 1 each year.
- Attachments may also be submitted, including photos and additional text.
- Nominations for trees on private property must include the consent and signature of the property owner(s).

<b>Tree Information</b>
Date:
Tree species (botanic or common name):
Number of trees:
<b>Tree Address:</b> _____ <b>Neighborhood:</b> _____
Portland, OR _____
Tree is located: <input type="checkbox"/> Between the curb and sidewalk (right of way) <input type="checkbox"/> Park or other public property <input type="checkbox"/> Private property <input type="checkbox"/> Other
Tree size: Height (approximate): Crown (measure from one edge to opposite edge): Circumference (distance around the trunk 4.5 ft. from ground):
Approximate age:
Condition:
Historical facts:
Noteworthy features: <input type="checkbox"/> Beauty <input type="checkbox"/> Shade <input type="checkbox"/> Size <input type="checkbox"/> Kind <input type="checkbox"/> Age <input type="checkbox"/> History <input type="checkbox"/> Horticultural interest

<b>Nominator</b>
Name:
Address:
City, State, Zip:
Phone:
Email:

<b>Property Owner (this section not required for public trees)</b>
Name (s):
Address:
City, State, Zip:
Phone:
Email:
Consent: I understand that my tree is being nominated for Heritage Tree status and give my consent to proceed forward in the nomination process.
Signature: _____ Date: _____

### Submit nominations to:

PP&R Urban Forestry, Heritage Tree Program, 10910 N. Denver, Portland, OR 97217  
[Parks.Heritagetree@portlandoregon.gov](mailto:Parks.Heritagetree@portlandoregon.gov)



## HERITAGE TREE NOMINATION FORM INSTRUCTIONS

Thank you for your interest in the Heritage Tree Program and nominating your favorite tree for designation as one of Portland's most fabulous trees. While you are preparing this nomination, please consider the following:

The Heritage Tree Program celebrates grand trees of Portland, such trees are:

- significantly large
- significantly old
- of a unique or rare species
- of particular horticultural interest, and/or
- have a documented history

Additional factors to consider for your nominee:

- Heritage Trees require sufficient space to grow for both their roots and canopy
- Heritage Trees are in good health and have received proper care and maintenance
- Heritage Trees are visible to the public from some vantage point (from street or alley)
- Nuisance tree species are not eligible for the Heritage Tree Program

### Tips for identifying promising Heritage Tree nominees:

- Compare the prospective tree with other, existing Heritage Trees of the same species. Use the Heritage Tree Website: <https://www.portlandoregon.gov/parks/heritagetree>
- Find tall trees using Portland State University's Canopy Analytics Tool: <https://climatecope.research.pdx.edu/canopyanalytics>
- Research the history of a tree: <https://www.portlandoregon.gov/parks/article/655397>

### What does it mean to have a Heritage Tree on Private Property?

Heritage Trees enjoy the highest level of protection in the City of Portland. Heritage Trees on private property can only be designated with the consent of the property owner. This consent is recorded on the property deed and binds all future property owners.

It is unlawful for any person, without a prior written permit from the City Forester, to remove, prune, or injure any Heritage Tree. If a property owner wants to prune a Heritage Tree, they must first obtain a free pruning permit from PP&R Urban Forestry. PP&R Urban Forestry Inspectors are available for Heritage Tree consultations.

No Heritage Tree can be removed without the consent of the Urban Forestry Commission. Exceptions occur only in case of emergencies and require approval of the City Forester. For additional information, please see City Code 11.20.060.

### Heritage Tree Nomination Process

- Nominations are accepted year-round and reviewed beginning on May 1<sup>st</sup>.
- Trees are first inspected for growth space, health, and ownership is confirmed.
- Heritage Tree Committee reviews nominated trees and votes (Summer).
- Urban Forestry Commission votes on recommended Heritage Trees (Fall).
- Urban Forestry Commissioner presents nominated trees to City Council (Winter).
- City Council votes and approves ordinance designating new Heritage Trees (Winter).
- New Heritage Trees are added to program and receive plaques (Spring).