



# PORTLAND PARKS & RECREATION

Healthy Parks, Healthy Portland

## Parks Replacement Bond Community Oversight Committee

MEETING #10: September 12, 2017: 9:15 am – 11:00 am

Matt Dishman Community Center, Classroom A

**PURPOSE:**

- To review the Bond Phase 1 progress
- To review and discuss the Bond Annual Report 2
- To review and discuss the draft Oversight Committee Annual Report 2

### AGENDA

9:00 AM	Welcome	Dion Jordan
9:05 AM	Report on the Bond Phase I Progress <i>Challenges to date</i> <i>Are there any clarifications or questions?</i> <i>Does the committee have any concerns with the progress of Bond Phase I?</i>	Lauren McGuire
9:30 AM	Bond Annual Report 2 Review <i>Are there any clarifications or questions?</i>	Lauren McGuire
9:50 AM	Detailed Overview of Outreach and Transparency Effort	Maija Spencer
10:00 AM	Draft of the Oversight Committee Annual Report 2 <i>What edits or revisions to the draft text does the committee recommend?</i> <i>Does the committee support use the previous year's report format?</i>	Karen Loper
11:00 AM	Adjourn	

### ATTACHMENTS

- June Project At-A-Glance and Schedule
- Bond Annual Report 2 (both versions)
- Draft Text of Oversight Committee Annual Report 2
- Oversight Committee Annual Report 1

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PortlandParks.org  
Commissioner Amanda Fritz  
Director Mike Abbate

# PARKS REPLACEMENT BOND

ParksReplacementBond.org



## IN ATTENDANCE

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### **Oversight Committee (OC) Members**

- Zari Santner, Karen Loper, Jonath Colón

### **Parks & Recreation (PP&R) Staff**

- Trang Lam, Lauren McGuire, Josie Kostylo, Maija Spencer

## TIMEKEEPING

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- The meeting began at 9:15 am
- The meeting was adjourned at 11:00 am

## DISCUSSION

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### **Report on the Bond Phase 1 Progress**

**Lauren McGuire**

- Playgrounds
  - The Lynchview Playground and Irrigation Renovation projects recently had their first community meeting with approximately 60 attendees.
  - The Lents playground project is nearly complete with a minor construction delay.
  - Ventura is under construction and will have two art installations.
- Trails and Bridges
  - This category is under budget, and construction on the Forest Park bridges are nearly complete.
  - February's meeting will have images of Forest Park bridges and other projects.
- Pools
  - Grant Pool Project is complete and this project is over budget. Other program themes (or the program contingency) could absorb the overage.
    - Grant High School will undergo construction as part of the Portland Public School Bond. They are working with PPR to determine how to keep the newly renovated pool open during construction.
  - Matt Dishman Pool and Spa Project is complete.
  - Peninsula Pool and its mechanical system will be renovated in Phase 2.
    - The current plan is to have the mechanical system on the pool deck in a separate structure.
      - The mechanical system is currently in the basement of the Peninsula Community Center building.
    - It will not be significantly visible from the road.
    - Because of budget constraints, pool shallowing may be outside the scope of work.
    - From an equity perspective, Zari feels pool shallowing is an important part of this project.

- This is an equity issue, particularly for the African American community. Access to a shallow pool is vital for the community for perceived safety and is not currently available.
  - Zari would like to know if System Development Charges (SDCs) could be a funding source for pool shallowing.
  - A shallower pool increases access for elderly people in the community.
  - The OC formally recommends that remaining Bond program funds or SDC's are allocated for Peninsula Pool shallowing.
- Protect Workers
  - There has been significant public involvement regarding the “Long Block” between SE Harrison St and SE Lincoln St associated with the Mt. Tabor Yard project.
    - The community has used the “long block” as a park, and a portion of the site will be returned to maintenance use during the Yard renovation.
      - The portion of the block west of the community garden where the tree nursery was previously sited will return to PP&R Maintenance use.
      - This portion of the “long block” will be fenced and hold potted plant storage.
      - The “long block” usage by parks has been in the Master Plan since 2003.
- Pioneer Courthouse Square
  - Project closeout is underway, and warranty items and responsibilities are being determined.
  - The project is slightly under budget.
  - Traditional waterproofing was not possible beneath the Starbucks building due to the nature of the building structure.
    - A study is underway to determine if the designed solution is the most viable, permanent solution.
    - We believe that an effective solution was used but have SRG Architects doing further study on the issue.
  - The all-user restroom renovation also includes an attendant.
  - Karen suggested a walk-through video of Pioneer Courthouse Square on the Bond website to show project progress and details.
- Washington Park Rose Garden
  - Construction was recently completed.



- One ramp is not completely accessible per ADA requirements because of grading constraints at the site. The ramp is close to ADA compliance.
- Restrooms & Other
  - Argay Tennis Courts
    - Some community members asked to have a few courts renovated for futsal
      - Futsal courts were not possible because this is one of the few sites where PP&R has a group of tennis courts together for tournaments and classes.
  - Colonel Summers Restroom, Gates, and Splash Pad
    - Construction is complete and a grand opening will occur soon.
      - This includes the Bond funded Loo and the SDC-funded splash pad and shelter gates projects.
  - Mt. Tabor Restrooms
    - The restroom building has been renovated with two new all-user restrooms.
  - Rieke Field
    - Construction costs are higher than expected due to soil quality issues but the overall costs were still within the project budget.
- Zari asked for the specific area of renovation and project status information to improve the Bond At-A-Glance messaging.
  - (Updated At-A-Glance will be provided at the next OC Meeting).
- Zari asked how much of the Bond funds have been allocated to RACC.
  - Jonath asked for a map showing existing art, recently added art, and art that is accessible because of ADA improvements.
    - Tourists frequently ask where to find art in parks.
    - (Update:
      - The Bond has allocated \$456,370 to RACC for Phase 1
      - The Bond has allocated \$59,008 to RACC for Phase 2.
      - The total allocation is \$515,378.
    - There are two Phase 1 Bond related Art Installations
      - One is at Ventura Park which is under construction now and one will be at Lynchview Park.
    - For Phase 2 Bond related Art Installations, there will be one art piece at Glenhaven Park).

### **Bond Annual Report Year 2 Review**

- Year 2 Bond Annual Report focused on an overview of Phase 1 and in particular on project delivery and on the creation of the Phase 2 list.
- Project Summary: 8 projects are complete, 7 are behind schedule, and 19 are underway.
- The D/M/W/ESB allocation has increased significantly, well over the 20% goal.

- This includes 34% of funds for professional services, and 46% for construction.
- Jonath would like a breakdown showing which percentage went to each category of D/M/W/ESB.

- (Update: The information below was provided to the Committee via email. Starting in FY17, we started tracking the breakdown of the DMWESB. You can see the percentages below by category.

ALL DESIGN & CONSTRUCTION CONTRACTS			
RUNNING TOTAL			
TOTAL MWESB	\$8,395,572	43%	
TOTAL NONMWESB	\$11,088,966	57%	
TOTAL MBE	\$1,850,517	9%	
TOTAL WBE	\$1,350,828	7%	
TOTAL ESB	\$3,129,829	16%	
TOTAL DBE*	\$1,907,395	10%	

\*Started tracking in FY17

- Jonath noted that Veterans were recently added to these allocations and this is not reflected in Park’s data.
  - (Update: The City does not have the mechanism to track Veteran owned businesses at this time).
- Administrative costs have decreased significantly, and construction costs have increased significantly.
- Phase 2 Project List
  - The Phase 2 project list was reviewed. This project list can be found online here: <https://www.portlandoregon.gov/parks/article/628073>
  - The Phase 2 list was approved on June 21<sup>st</sup> by Council.
  - Per OC recommendation, this phase of work will touch significantly more projects than the previous phase.
    - This is largely thanks to the play piece replacement projects.
  - Zari asked that the maps specify additional funding sources such as; Grants, General Funds, SDC’s etc.
    - This increases funding transparency and shows PP&R’s efforts to use non-taxpayer funds.
  - Karen noted this illustrates taxpayer fund management by PP&R.
    - Combining SDC and grant funds accomplishes more in each project.



- The \$2M contingency is included as part of Phase 2 of the Bond on the recommendation of the OC.

## Draft of the Oversight Committee Annual Report 2

- The Year 2 report will be formatted the same as Year 1 report.
  - Karen suggested minimizing redundancy in the Year 2 report.
  - There were no changes suggested by the OC for graphic changes in the report.
  - Changes to the report are suggested by the OC below.
- Cover Letter
  - Zari does not feel the report needs to repeat the intention or process of the Bond from Year 1 report.
- Objective 1: Adhere to the language of the Bond
  - Edit statuses for clarity and accuracy.
  - Specify “as of \_date\_ (June 30<sup>th</sup>) to clarify project updates in the report.
  - Clearly show 2014 Bond Program tracking and OC agreement with the assessment of schedule and budget status.
- Objective 2: Fiscal Accountability
  - Acknowledge the Bond was above the City standard for D/M/W/ESB use.
- Objective 3: Transparency
  - Demonstrate the commitment to public involvement and engagement in the Bond implementation process.
    - Significant outreach by PP&R has occurred over the year including:
      - 11 Open House-style meetings
      - 6 Project Advisory Committee meetings
      - 2 Focus Groups
      - 10 Neighborhood Association/Coalition/PTA presentations
      - 5 groundbreaking or grand opening events
      - 136+ signage pieces in parks and community centers
      - Distribution of 4,000+ Year 1 Annual Reports
    - Demonstrate increase in Public Involvement.
      - Provide website “hits” data.
        - (Update: ParksReplacementBond.org stats:
          - 2015-16 hits = 11,694
          - 2016-17 hits = 40,453
          - It should be noted that Phase 2 Outreach drove a lot of this increase, as the public was using the page to review the Proposed Phase 2 List and give input).
    - The inclusion of East Portland Community Center and Gabriel Park as Phase 2 projects is a direct result of the public’s involvement.
    - Determine effective and ineffective outreach strategies, from Year 1 recommendation.
      - Determine and eliminate ineffective public involvement strategies.

- This goal was not achieved last year because of the Bond’s focus on initiating projects.
- The OC determined Phase 2 is the appropriate time to assess outreach strategy effectiveness.
  - (Update: Using PP&R’s public involvement plan tools and templates to design the public process for each Bond Project, PP&R has typically held the most community meetings for the Bond playground projects, as these projects have the most opportunity for public input, garner the most community interest, and the public can have an impact on the design process. For smaller projects where the PI focus is more information-based (such as siting of a Loo), PI staff has used existing meetings to share information (such as Neighborhood Association meetings) in tandem outreach in advance of the meeting (so others know they can attend the meeting) and also providing information online, via email, and on Nextdoor.com. This seems to be an effective strategy to date, and PI staff will continue to evaluate the PI process for the Bond projects in Year 3).
- The Bond should demonstrate effective outreach strategies and those strategies should inform the bureau’s future outreach plans.
- Public Involvement is an important project cost, and having effective, impactful strategies is worth the investment.
  - Public Involvement is vital for engendering trust and maintaining transparency.
- The OC feels that signs in the parks have been very effective in communicating the Bond.
  - How can PP&R measure this effectiveness?
  - What metrics can be used to measure?
- Some effective outreach strategies have been:
  - Holding park opening events with existing events simultaneously.
  - Park Bond information signs.
  - Outreach to the New Portlanders Youth Group.
- (Update: This winter, Bond PI Staff will:
  - Create a plan for installing some permanent-type signage at completed Bond project sites to inform the public the improvements were Bond-funded.



- Add an interactive map to parksreplacementbond.org to allow the public to easily obtain information about projects, including a brief description, timeline, status, and link to project page.
  - Update the ParkFinder tool on portlandparks.org to include language about completed Bond-funded projects on each park page).
- Is a formal Bond report to Council necessary, or is a letter and copies of the Year 2 report sufficient?
  - Lauren will speak with Commissioner Fritz.
    - (Update: Commissioner's Staff would like to read the draft OC report and then make a determination of whether the OC should present their report to the Council in person).
  - If a formal report to Council is required, an additional OC meeting may be required.
- Has Commissioner Eudaly been briefed on the Bond, and is she aware of her representative in the OC?
- The OC feels it may be worth mentioning the Bond at the November Council meeting.
  - Jonath requested the details of this meeting so he can attend.

#### **Adjourn**

- Meeting adjourned at 11:00.
- The next meeting will be in February 2018.