



PORTLAND PARKS & RECREATION

Healthy Parks, Healthy Portland

Parks Replacement Bond Community Oversight Committee

MEETING #12: May 21, 2018: 2:00 – 4:00 PM
Auditorium

Matt Dishman Community Center,

PURPOSE:

- Oversight Committee Members Terms: June 30, 2018
- Bond Program Report
- Feedback for the Bond Audit and Annual Report

AGENDA

2:00 PM	Welcome	Dion Jordan
2:03 PM	Approval of Minutes from February 2018	Dion Jordan
2:05 PM	Oversight Committee Replacements, Term extensions	Lauren McGuire
2:10 PM	PP&R Staffing updates	Lauren McGuire
2:25 PM	Report on the Bond Phase 1 and 2 Progress	Robin Laughlin
	<i>Bond Budget Overview (Bond At-A-Glance)</i>	
	<i>Schedule Overview (Bond Timeline)</i>	
	<i>Projects progress to date</i>	
	<i>Challenges to date</i>	
2:55 PM	Budget Reporting	Josie Kostylo
3:05 PM	Audit Update	Robin Laughlin
3:15 PM	Annual Report Update	Robin Laughlin
3:20 PM	Outreach and Transparency Effort Discussion	Maija Spencer
3:40 PM	Celebrate Dion	All
3:55 PM	Next Meeting	All
4:00 PM	Adjourn	

ATTACHMENTS

- February Agenda Meeting Notes
- March Bond At A Glance
- March Bond Timeline

In attendance:

Bond Oversight Committee Members: Ken Richardson, Dion Jordan, Jonath Colón, Karen Loper

Absent: Zari Santner.

Portland Parks and Recreation Staffs: Lauren McGuire, Robin Laughlin, Art Hendricks, Josie Kostylo, Elizabeth Specht, Maija Spencer

Approval of Minutes from February 2018

Ken Richardson moved to accept February minutes, Jonath Colón seconded.

Oversight Committee Replacements, Term extensions

Parks Staff will go to City Council at the end of June with term extensions and Dion's replacement.

PP&R Staffing updates

As Bond Team Lead, Robin Laughlin will be the new contact for the Bond Oversight Committee.

Report on the Bond Phase 1 and 2 Progress

Handout: March 2018 Bond At A Glance tracking document

- Program Overview:
 - Most projects are on budget and schedule, except pools.
 - Budget total for the Bond so far: \$66,026,128.
 - 52 Projects are in process
 - 21 are completed
 - 22 are on or ahead of schedule
 - 9 are behind schedule
 - Going Well:
 - Administrative costs are well below 10% of budget target at ~5.1%
 - All Bond projects are underway
 - The 3rd Annual Report is underway with a first draft
 - The first of two Bond Audits is in process
 - Challenges:
 - Construction market continues to be tight, bids continue to come in over estimates,
 - Land use and building permits have delayed construction on 3 projects including Mt Tabor Yard, Urban Forestry, North Park Blocks
 - Construction issues with the following sites and features:
 - Ventura, playground surfacing
 - Replacing this fall and notifying community of the reason for replacement. Site is currently safe, surfacing has long term maintenance implications that are driving the replacement
 - Forest Park bridges, open on time, decking material repairs made this spring, planting restoration will occur next spring.
 - Pioneer Courthouse Square

- many construction complexities however CMGC project came in on budget.
 - May see contractors on site as they put the savings back into the square with an upgraded electrical system
 - Project Construction:
 - Completed since February 2018: Ventura Playground
 - Underway: Kenton Park Playground, St Johns CC Roof, Parts & Pieces Sites, Mt. Tabor Handrails, Fernhill HSE
 - Upcoming Construction:
 - Couch Park Playground & Loo
 - North Park Blocks Playground
 - Peninsula Park Pool Renovation
 - Ed Benedict Restroom
 - Raymond Park Loo
 - Sellwood Park, Kitchen Roof
 - Highlights:
 - Gabriel Park – expand playground capacity to a Destination Inclusive playground using supplemental SDC funding of \$2.5M in addition to the allocated \$1.7M Bond funds.
 - Parts & Pieces - \$3M allocated to repair 26 sites across the city, including access and drainage issues.
 - ADA Updates for Mt. Tabor (Handrails), East Portland Community Center, and Multnomah Arts Center.
 - Springwater Bridge #48 near the Johnson Creek trailhead. Replaces original bridge and makes stream bank stabilization improvements.
 - Peninsula Pool upgrades, including: new mechanical system, pumps, filters, gutters and ADA improvements. SDC improvements include shallowing, lights, and an interior wheelchair lift.
 - Scheduled to be completed before 2019 swim season.
 - St. Johns Community Center roof repairs underway
 - Sellwood Kitchen roof - design work complete, permitting underway.
- Community Engagement:
 - Highlights:
 - 30 Open Houses, PAC meetings and other community meetings
 - 9 Park Openings
 - Openings:
 - Argay Park Tennis Court
 - Colonel Summers Splash Pad and Loo

- Lents Park Playground
- Pioneer Courthouse Square
- Rieke Field
- Sellwood Pool Bath House
- Ventura Park Playground
- Lynchview Park
 - Engaged Russian and Spanish CELs (Community Engagement Leaders)
 - Worked Closely with the SUN School and Food Pantry
 - 97% supported the park design
 - 82% felt public input was incorporated into the design
- Glenhaven Park
 - Located on NE 82nd
 - Vietnamese immersion program at Roseway Heights
- Looking Ahead:
 - Gabriel, Gilbert Primary and Creston Park playground design processes
 - Play piece replacement notices and signage
 - Couch Park Playground groundbreaking on June 8th
 - Kenton Park Playground opening celebration in Fall 2018
 - Parks Performance Survey as part of the Annual Report in August

Budget Reporting

- Completed projects have \$2.5M in savings so far
- Much of the \$2M contingency funds remain
 - Upcoming projects such as Peninsula Pool are expected to use these funds
- At A Glance has been updated to include SDC spending
- Second issuance of \$25M was issued a little early
 - There was not as much construction this Winter, led to slower than anticipated spending
- Next issuance will happen in 2019 / early 2020
 - 3rd issuance will be for \$15M
- Bond is completed at the end of 2020
- Questions were asked about how money saved on completed projects has been used
 - Lauren suggested using for additional Parts & Pieces playground sites
 - SDC funds are used to expand Park capacity and not for Park repairs

Audit Update

- First of 2 audits
- Mid-term audit serves as progress check and guide for future work.
- Two objectives
 - Funds spending adheres to language of the bond

- operating in a fiscally responsible manner
- Final audit will review how we responded to the issues within our operating system
- Items for review include
 - Decision making structures
 - Program activities and spending
 - Reporting documents
 - Financial accounting
 - Contracts
 - Meet with Bond team and other City staff
 - Review 3 projects in detail: Argay, Pioneer Courthouse Square, and Lents
- Will provide recommendations for correcting errors, increasing performance.

Annual Report Update

- 3rd Annual Report for the Bond
- Similar format as prior years, some differences in order of materials
- We're at 90% drafted completion for the long form report
- Including a summary of the Bond description and history.
- 3 highlight stories this year
 - James Faison of Faison Construction – worked on Pioneer Courthouse Square
 - Youth in nature – Forest Park
 - Lents neighborhood and park
- Report will go to Council in Late July/august

Outreach and Transparency Effort Discussion

- Outreach stats:
 - We've had more park openings this year compared to years past for the Bond
 - 154 Under Construction signs throughout Portland; 50% are at Forest Park
- Opening highlights:
 - Argay Tennis Courts had free lessons from Tennis Center employees before the ribbon cutting
 - 10 Community Youth Ambassadors helped with openings this year.
 - Community Youth Ambassadors are High School students working with Parks for New Portlanders Program
 - Glenhaven Park is complete, we worked with a Vietnamese Community Engagement Liaison (CEL) for the open house, and New Year in the Park celebrating Cambodian, Lao, Thai, and Burmese cultures.
 - Public art for Lynchview and Glenhaven Parks community members will decide what art is installed at the parks.

Next quarterly meeting will be in September 2018
Meeting adjourned at 4:00 pm