

## City of Portland Golf Advisory Committee

### Meeting Minutes of December 12, 2018

#### Eastmoreland Golf Course

#### **Attending:**

Members: Vincent DiGiano, Bill McAllister, Bill Brooks, Kristen Dozono, Bill Hart, Brenda Carpenter, Cathy Porter

Concessionaires: Craig Zimmerman (Red Tail), Rob Cumpston (Eastmoreland), Hank Childs (Rose City), Kary Youman (Regional Marketing and Community Programming Role for Colwood & Heron), Kylon Trevor (Heron Lakes)

Staff: Eileen Argentina, Jessie Goodling, Todd Melton, Vincent Johnson, Kathy Hauff, Danielle Solomon

Meeting Called to Order- **\*Correction on November GAC Meeting Minutes under Special Reports and Updates the spelling of "Erling Jacobsen" was incorrect.**

Agenda adopted

#### ***Special Reports & Project Updates:***

PP&R staff provided Commissioner Fish with a binder outlining the golf program. The information provided, helped him to understand the leadership change of the new Golf Directors role. The commissioner plans to visit each golf course.

The commissioner approved the push back of the original RFP deadline of October 2019, to October 31, 2021 when the contracts will expire. Vincent Johnson has met with the concessionaires about the new timeline. The new deadline will allow more time for the process. The selection process will not change and there will be a thorough RFP process.

The GAC membership extension was also approved by the commissioner for Vicki Nakashima and Kristen Dozono's positions on the committee.

The January 2019 GAC meeting will be used as a committee work session for the Strategic Plan. This session will be an opportunity to lay out plans and goals for 2019. Some of the plans include: filing committee vacancies, organizing work groups to address plan priorities, discuss deliverables and products for the golf director and outreach efforts- how to tie in with program updates. *Brenda Carpenter will draft the agenda.*

Recommendations for the four GAC member vacancies need to be submitted to the commissioner by March. There will be an interest form online for applicants to fill out and submit for recommendation.

Eileen and Vincent Johnson attended a meeting with the Office of Community and Life (formerly ONI) to discuss the City's committees and the need to look at the procedural process for GAC. It is important that members keep in mind that they are public officials while on the committee because these are public meetings.

Two committee members have resigned- Bill McAllister and Bill Brooks received a plaque for their roles on the GAC and their commitment.

**PORTLAND GOLF REPORTS/FINANCIAL REPORTS-** Rounds up 1% over last year, greens fees up 13% (mostly due to fee increases across all courses). YTD greens fees up 12%, and YTD rounds roughly flat.

**Maintenance-** There has been very good weather, the leaves are cleaned up on all courses. Seasonal staff is leaving, so there will only be FTE staff work crew crews. Sanding will be done this winter. The goal is to alleviate some of the sand for bunker removals at Heron Lake. The committee discussed the how to quantify maintenance costs by removing bunkers on the courses. This will be an ongoing discussion.

**UNFINISHED BUSINESS-** none

**NEW BUSINESS-** The new PP&R Director should be selected by the end of January.

To find out more on golf events or about the Portland Parks Golf Program, please visit the website at: <https://www.portlandoregon.gov/parks/63560>

**INFORMATION FROM THE PUBLIC-** none

**Meeting Adjourned**