

City of Portland Golf Advisory Committee

Meeting Minutes of February 13, 2019

Rose City Golf Course

Attending:

Members: Vincent DiGiano, Brenda Carpenter, Cathy Porter, Vicki Nakashima, Kristen Dozono, Bill Hart,

Staff: Eileen Argentina, Vincent Johnson, Mara Cogswell

Not in attendance:

Staff: Todd Melton, Kathy Hauff, Jessie Goodling

Concessionaires: Craig Zimmerman (Red Tail), Rob & Clark Cumpston (Eastmoreland), Hank Childs (Rose City), Randy Morrison (Colwood & Heron Lakes)

Meeting Called to Order. Minutes approved

Announcement: New Parks Director, Adena Long. Director Long will join us from New York City. She is starting on Tuesday, February 19.

Agenda adopted

Special Reports & Project Updates:

The search for new GAC members continues, and the GAC Recruitment timeline moving forward is as follows:

Feb 19th – Deadline for Golf Director to share recommendations with GAC

Feb 25th – Golf Director submits recommendations to Commissioner Fish

TBD – Commissioner Fish makes GAC appointments

Subcommittee to recruit applications for GAC. The Subcommittee met on Monday 2/11 to review applications. There are currently 4 openings and 11 candidates to date. Brenda Carpenter provided an overview of the candidates and the subcommittee's review and assessment of criteria as it pertained to the matrix that has been developed. There are currently 5 finalists that were reviewed in the meeting.

Vincent suggested an additional discussion/ request for feedback around the usefulness of the form used –

There was discussion around collection of demographics of candidates. The subcommittee's approach was to review the applications through the lens of background and experience.

The applicants represent a large diversity in experience, involvement, and personal perspective – all qualities being sought by the GAC.

There is a criterion to be involved that must reflect the understanding that as a city official, there must not be any conflicts of interest among members of the GAC.

We will reiterate with the candidates, the time commitment involved: Monthly GAC meetings, midday, midweek; plus, subcommittee work.

Next steps: Eileen, Vincent, and Todd will work to bring GAC recommendations forward to Commissioner Fish.

Motion to advance 5 nominations Chase Morinaka, Madison Perry, Kary Youman, Travis Schoen and Julia Person for selection of 4 names to the Golf Advisory Committee to Commissioner Fish. (Brenda Carpenter) Second (Kristin Dozono)

Discussion:

Question: What is it that sets this group of 5 apart?

A: There were a lot of strong candidates. The subcommittee looked at the matrix, where the gaps were, and how best to fill those gaps with regards to their ideas. – innovation to grow the game.

Perhaps if we complete the matrix for all candidates to really see the breadth of experience and needs fulfillment.

It was of high import for the committee, that candidates had a clear connection to underserved communities.

Recommended to provide Commissioner with a summary of procedure to get to the recommendations. – may supply Commissioner with additional information upon request.

Decision: Vincent will capture the spirit of the discussion and process used by the GAC

Motion Passed unanimously.

New Member Orientation Plan: Draft was reviewed.

Additional Suggested materials to include:

NGF reports

Prior strategic plan – this will allow for the new members to see how things have changed. The difference between a management contract and concessionaire's contract.

Clarify what can be provided paperless.

Member mentors: New member paired with current/existing partner.

Orientation Activities: Is there a threshold of activities the GAC is asking the new members to achieve?

Idea to bring Art Hendricks in to a meeting to introduce and represent the bureau's

One orientation meeting (to be held before first GAC meeting) would likely achieve many of the suggested items on the list:

Goal: 2-hour orientation meeting, covering the binder contents, bringing in bureau and City representatives.

Suggested that: the organization be done by PP&R staff and representatives from the GAC.

Request: Name plates at all meetings

Strategic Plan Priorities

Vincent DiGiano provided a draft visual representation of an org chart for the GAC. This draft illustrates how the over-all committee functions, and identifies the subcommittee, members may serve on. There was discussion around how it might be determined who would serve on which subcommittee. Largely the consensus was that it would work to allow for members to volunteer for the subcommittee they'd like to serve on. – More discussion at a later meeting will be had on this suggested process.

PORTLAND GOLF REPORTS/FINANCIAL REPORTS - December '17 was the best December we've ever had. December '18 was also very good.

If we hit all projections for the next five months, \$307k will be added to the fund balance.

Maintenance-

UNFINISHED BUSINESS- none

NEW BUSINESS- none

To find out more on golf events or about the Portland Parks Golf Program, please visit the website at: <https://www.portlandoregon.gov/parks/63560>

INFORMATION FROM THE PUBLIC- none

Meeting Adjourned