



Parks Replacement Bond Community Oversight Committee

MEETING #16: October 24, 2019: 9:00 AM – 11:00 AM

1050 SW 6th Avenue, Fifth Floor, Room 510

PURPOSE:

- Bond Program Progress Update
- Bond Oversight Committee Annual Report

AGENDA

9:00 AM	Welcome	All
9:05 AM	Staff and leadership updates	Robin
9:10 AM	PP&R Annual Bond Report	Robin
9:30 AM	Theme Spending	Robin
9:45 AM	Public Involvement Report	Maija
10:00 AM	Oversight Committee Report	All
10:15 AM	Schedule Next Meeting	All
10:30 AM	Director's Office and Commissioner Staff	
	Adena, Todd, Everett	

ATTACHMENTS

- May Meeting Notes
- September Bond Timeline
- September Bond At-A-Glance
- Parks Replacement Bond Annual Report – Year 4





Attending: Oversight Committee Members: Jan Mason, Karen Loper Tracy, Zari Santner, Ken Richardson.

Parks Staff: Robin Laughlin, Lauren McGuire, Maija Spencer, Leah Espinoza, Elizabeth Specht, Adena Long

Commissioner Fish's Office: Everett Wild, Policy Advisor

Meeting minutes from the May 2019 meeting were accepted. Zari moved to accept, Karen seconded.

Staff Updates: Parks Program Analyst – Leah Espinoza, hired in June 2019.

Bond Annual Report Year 4: Robin Laughlin

- Parks will present to City Council next Wednesday October 30 at 10:15 time certain.
- New for this year's annual report is a listing of projects leveraged with outside funding, such as partnerships or SDC funds.
- The audit is included in this year's annual report as an appendix.

Theme Progress

- All 52 Bond projects are underway or complete.
 - 34 projects are complete.
 - 18 projects are underway in either construction or design.
- Spending will complete by 2021; As of June 30, 2019, 40.8M has been spent.
- Most projects are within scope and schedule.
 - 3 projects are behind in schedule:
 - Urban Forestry headquarters at East Delta Park.
 - Creston Park in Creston-Kenilworth neighborhood.
 - Mt. Tabor Maintenance Yard at Mt. Tabor Park.
 - Zari asked why Creston was delayed.
 - Community input for a different design and tree concerns for the new playground extended the design period. Concerns have been addressed.





- All projects should be delivered within the \$68M bond budget.
- Remaining funds will be used for additional repair projects in keeping with the goals of the Bond and with Fiscal Policy. We will ask the Oversight Committee their input.
- Bond projects fund community investments by awarding contract money to certified DMWESB firms.
 - 31% of the value of all professional technical contracts for Bond work has been awarded to D/M/W/ESB firms.
 - 41% of the value of the Bond's construction contracts has been awarded to D/M/W/ESB firms.
 - City goals are 20% certified firm use for all contract funds.
 - The certified firm data can be disaggregated to show what percent of Disadvantaged businesses are minority owned and what the demographics are.
- Transparency and Community Outreach efforts:
 - Maija Spencer is working with Community Engagement Liaisons in neighborhoods where Bond projects are happening.
 - Improved efficacy for underrepresented community members attending open houses and responding to outreach.
 - How neighborhood demographics were determined was asked.
 - Maija works with Portland Public School district demographics for each school, and on the ground relationships for the community to determine who lives in the community.
- The performance audit was completed by Harvey M Rose Associates at the mid-point of the Bond Program delivery.
- The Bond Program plans a final audit once all projects are complete.
- Discussed that the City's auditor office was unable to do the work due to workload.
- Zari suggested a media release about this mid-term audit and the final audit to highlight the good work and accountability of the Parks Bond.
- Project Highlights:





- Couch Park received a state level Small Projects Design award last week at the Oregon Recreation and Park Association annual conference.
 - Partnering with Harper's Playground leveraged Bond funds and other monies to create a new inclusive playground.
 - The park was completed Spring 2019.
 - Accessibility improvements to the adjacent plaza and a new Portland Loo complete the project.
- Marshall and Foley-Balmer trail bridges were completed.
 - Trails were adjusted to minimize trail wear and maintenance needs.
- Peninsula Pool is complete with a new shallow end for beginners and swim lessons.
 - ADA improvements were made for the community center by installing a lift to access classroom space in the basement.
- Raymond Park received a new Loo.
 - Great improvement for a park in the Powellhurst-Gilbert neighborhood where we have summer programming such as Summer Free For All.
- Ed Benedict's restroom building was winterized for year-round use and the surrounding pavement improved access for park users.
- St Johns Community Center project is complete with a new roof covering, seismic and HVAC upgrades for asset preservation.
- Looking ahead:
 - Construction was completed on the following projects:
 - Springwater Corridor Bridge #140 – Circle Avenue
 - Foley-Balmer Natural Area Bridge
 - Marshall Park Bridge
 - Peninsula Park Pool
 - Glenhaven Playground





- Construction is underway on the following projects:
 - Springwater Corridor Bridge #140 – Circle Avenue
 - Foley-Balmer Natural Area Bridge
 - Marshall Park Bridge
 - Peninsula Park Pool
 - Glenhaven Playground
- 5 Projects will start construction in 2020
 - Creston Park Playground
 - Gabriel Park Playground
 - Mt Tabor Yard
 - Delta Park Urban Forestry Yard
 - East Portland Community Center ADA Improvements
 - Karen asked what the confidence level was to complete the final 5 projects.
 - Confidence is high. Mt. Tabor Yard will be completed in 2021.



Public Involvement Update: Maija Spencer

- Gabriel Park is the final Bond project to complete the public outreach portion of project set up.
- Parks has received good feed back from participants in the PAC and Disability Advisory Committee.
- This is the first inclusive park design we are not partnering with Harper's Playground on.
- The oversight committee asked about visually and hearing impaired parks users.
 - Yes, we are designing the park to have more tactile items and higher contrast colors for low vision folks.
 - It is understood plastic slides cause static for cochlear-implant users and can be troublesome, so we install more metal slides.





- Much of the feedback from the Disability Advisory Committee is around wheelchair users, mobility devices and access as well as Autistic spectrum users. We have a new whirl type feature that is compatible with a park user in a mobility device.
- Lynchview Park will be renamed once it is open next summer.
 - Lynchview Elementary was renamed Patrick Lynch Elementary.
 - Renaming costs won't be paid with bond funds.
- Spring 2020 events:
 - New Lynchview Park name
 - Opening celebrations at Gilbert Primary and Lynchview Park playgrounds
 - Groundbreaking at Tabor Yard
- Bond Year 4 Annual report will be distributed in the next few weeks to Community Centers, and libraries.

Contingency Update and Theme Spending: Robin Laughlin

- Bond Contingency Overview
 - Conservative estimate of \$4.5M in project savings for completed projects will be available to reallocate. Leah working to true up numbers.
 - Active projects are tracking approximately \$620K returning to reallocate.
 - \$1.6M in interest earnings will be available to spend also.
- The final bond issuance will likely happen in January 2020.
- Karen asked if there was a possibility of Parks not spending the full bond.
 - Robin answered spend down questions stating interest rates are low enough we won't be penalized from the IRS, and our confidence level is high to spend the full Bond with interest for actual spend not encumbered by 2021.





- The Bond team will review what items on the major maintenance list are the highest priorities, and will ask for input from Parks leadership, the Director, Commissioner staff, and the Oversight Committee.
- As previously reported, there is a strong possibility spending on the protect workers theme will exceed \$10M. The committee was asked for their input on spending more than \$10M in this theme and support for allocating funds from other themes to this
- Robin presented background information including the program fiscal policy, the measure language, the authorizing ordinance, and the promotional materials.
- Robin recommended allocating interest monies first, then program contingency funds, then remainder funds from completed projects.
- All agreed bond language and reasonable expectations of worker and asset protection were considered and are supportive of exceeding \$10M in this category if needed to complete the projects. Benefits of supporting the workspaces was discussed.

Oversight Committee Report

- Ken Richardson will write the committee's narrative and present at City Council in mid-January.
- Expected report completion is mid-December to allow for finalizing and submission to the Commissioner's office in time for the time-certain presentation at Council in mid-January.
- Robin will email the report template to Ken and will work with him to support as needed.

The next Oversight Meeting planned for early to mid-January, prior to Zari's travel plans January 20th.

For the next meeting the committee asked for a detailed report of the two projects in the protect workers bond theme, Urban Forestry Headquarters at Delta Park and the Mt. Tabor Maintenance Yard.

