



Urban Forest Stewardship Funding Request

Instructions:

- Complete form and email to UFVolunteers@portlandoregon.gov. Attach supporting documents and additional pages as needed.
- Applications are due on the 15th of each month.
- Applicants are notified by the end of the following month.
- Additional details available at: <https://www.portlandoregon.gov/parks/article/478859>

Project Eligibility

- **Applicant must be either a Neighborhood Tree Steward or Tree Team.**
- Event must be conducted within the City of Portland and arranged by volunteers.
- Projects must benefit trees that are publicly owned, managed, or in public use and projects must show a clear public benefit. Funding is not available for trees that are solely privately owned and/or accessible.
- Projects should demonstrate a benefit to trees in low-income and/or low-canopy (LiLc) neighborhoods. Alternatively, projects that are co-sponsored by, and supports, a LiLc neighborhood will also be considered.
- All tree purchase requests will require a two-year establishment plan and plans for long term maintenance of the tree. The establishment and long-term maintenance plans must be documented in a Memorandum of Understanding (MOU) signed by the property owner and responsible volunteer group.

Applicant Information

Applicant Name	
Tree Team Name	
Are you a Neighborhood Tree Steward?	
Neighborhood	
Phone	
Email	
Mailing Address	

Project Information

Project Name	
Date	
Location	
Number of volunteers working on project	
Project description	
How will this project benefit low-income and/or low-canopy neighborhoods?	
Project goals	

Supply Request

Supply	Description	Quantity requested
Trees		
Mulch		
Stakes		
Tree ties		
Hose		
Watering bags		

Reimbursement Request

Reimbursement	Description	Amount requested
Event site reservation fee		
Refreshments		
Publicity, copies, flyers, signage		