

City of Portland

URM Seismic Retrofit – Incentive Committee Charter

Role and Objective

The URM Incentive Committee will serve as an advisory body to the City's URM Seismic Retrofit team in the evaluation and development of incentive programs to support implementation of the City's updated URM seismic retrofit codes.

Scope of Work of the Committee

- Evaluate the work of the Technical Committee to inform development of incentive strategies;
- Review agendas and meeting information in advance of the meetings;
- Attend meetings and provide input;
- Contribute their technical expertise, ideas and opinions;
- Consider the interests and concerns of their organizations, the community at large, and other stakeholders regarding the development of the incentive recommendations that best serve the City;
- Serve as a communication conduit between the organizations they represent, other stakeholders and city staff;
- Review and provide feedback on draft staff recommendations; and
- Provide testimony, as needed.

Decision Making Process

The Committee's input will be advisory to the City's URM Seismic Retrofit Team which will use it to shape its recommendations to City Council. That said, to the greatest degree possible the Committee will work to achieve consensus in developing its advisory recommendations.

Organization and Facilitation

The PDC staff, in coordination with the City-wide URM Seismic Retrofit Team, will develop meeting agendas, facilitate meetings, and provide general staff support to the Committee. Meetings will be open to the public.

Frequency of Meetings

Orientation: December 10, 2014

Technical Committee: December 2014 – spring 2015

Incentive Committee: Spring 2015 – summer 2015

Policy Committee: Summer 2015 – fall 2015

Staff recommendations to City Council: Fall 2015

A Committee orientation meeting is scheduled for December 10, 2014 to educate both the Incentive and Technical Committees about the project. Following that meeting the Technical Committee will convene to develop code change recommendations. The Technical Committee's completed work will then be provided to the Incentive Committee for evaluation to inform the Incentive Committee's development of incentive recommendations. We assume that the Technical Committee will complete its work and the first meeting of the Incentive Committee will take place in early spring 2015. We further assume that the Incentive Committee will meet an additional 3-4 times to complete its work. Once the work of Technical and Incentive Committees are complete, the recommendations will be provided to the Policy Committee which will conduct public input on the recommendations prior to presentation to City Council in fall 2015.

Membership

The Incentive Committee will have six core members representing:

- Financial Industry organizations;
- Structural engineers; and
- The City's Office of Management and Finance

All Committee participants are appointed by Commissioner Novick. In the event that a Committee member resigns, the City URM Seismic Retrofit Team will work with Commissioner Novick to identify and appoint a new representative.

Members

Name	Organization	Representing
Jennifer Cooperman	City of Portland	Office of Management and Finance
Kristen Conner	Capital Pacific Bank	Finance Industry
Blake Patsy	KPFF	Structural Engineers
Steve Rose	Bristol Equities	Finance Industry
Colin Rowan	United Fund Advisors	Finance Industry
John Tess	Heritage Consulting	Finance Industry
Mike Hagerty	(Retired) City of Portland	Structural Engineer
Jessica Engeman	Venerable Properties	Property Owner/Historic Preservation

Avi Ben-Zaken	Urban Development Partners	Developers
Rachael Hoy	Portland Bureau of Planning and Sustainability	City Planning