

# LAURELHURST NEIGHBORHOOD EMERGENCY TEAM

## OPERATION PLAN



### 1. Disaster Responsibility: Immediate-

Upon discovery of a citywide or larger disaster, members of Laurelhurst NET will:

- Check themselves and their immediate family for injuries and see that their home is properly secured.
- Check their immediate neighbors for the same situations.
- Begin the established team communication protocols.
- Gather their individual PPE's and NET kits.

### 2. Communications Protocols:

- Members will attempt to contact fellow team members via landlines or cell phones. Following negative results, attempt the use of FRS radios. If phones are useable, initiate the Laurelhurst NET phone tree.
- If use of the phone tree is possible, report the results to team leader Ed Rentz. [REDACTED]
- If activated by PBEM or if reasonable, self deploy to the Laurelhurst NET staging area – All Saints Catholic Church and School, NE Glisan and Cesar Chavez St, parking lot-bringing all necessary NET personal equipment.

3. Deployment: If deployed by PBEM or the emergency is such that a self-deployment is obvious, or if required by TL Rentz, report to All Saints Church and School, NE 39<sup>th</sup> (Cesar Chavez Bld. And Glisan St) in the back parking lot.
  - On the way to the staging area, use form 1- damage assessment form, note damage and destruction in brief form. This information will be used by the TL later to delegate assignments.
  - While proceeding to the staging area, bring any available SUV's with you. Later check them in and assign them to appropriate tasks.
  - Upon arrival at the LSA, if you are the first to arrive, check the area for safety, then attempt to notify TL Rentz. If unsafe, back off to safe area close by and notify TL.
  - First NET member on scene is IC until a TL or ATL arrives on the scene.
  
4. Onsite or staging Protocols:
  - First NET member on site will serve as IC until TL Rentz, or ATL McCawley, Younglove, Dill-Simpson, Marks, Snook or Kelly arrive on scene. Attempt to open the team storage locker to ready supplies.
  - Check in team members as they arrive on the scene or assign it to the first arrival.
  - Set up operating hours, to be determined by staffing levels, weather, type of disaster, PBEM direction and perceived safety and security needs.
  - Set no weapons policy within staging area by staff, SUV's and victims
  - Collect all forms.
  - The first ARO on scene should attempt to establish radio communication with PBEM to report team status and to request further instructions. Lead ARO will be James Marks. Also ARO will contact EOC/ PFB station 9 via freq. 146.47. When possible, ARO should check in with neighboring Sunnyside, Tabor, Kerns and Richmond NETS via cell or FRS.
  - Begin to establish function at the staging area, a) sign-in, members and SUV's, b) medical and triage, c) supply area, d) morgue e)waste and garbage, f) \_\_\_\_\_ g) assignment area h) rest and information area.
  
5. SUV's staging:
  - Volunteer check-in area will be set up and maintained. NET member Joy Cooper will manage the SUV's, responding about their safety issues, find out about their individual skill sets, assign and delegate tasks appropriate to SUV's. NET member \_\_\_?\_\_\_ \_\_\_\_\_ will assist or back-up for Joy Cooper.
  
6. Hazards or potential issues in Laurelhurst NET area:
  - Natural gas lines, residential and business, throughout the entire LNET
  - Service Station, Shell, far corner of LNET, SE Stark and Cesar Chavez.
  - Schools: All Saints-Cesar Chavez and NE Glisan  
Laurelhurst Grade School –840 NE 41<sup>st</sup>
  - Business: All located on No. and So. Sides of Sandy Blvd. from NE 33<sup>rd</sup>. to NE 37<sup>th</sup> Ave.
  - Multi-family dwellings:  
SE 32<sup>nd</sup> and Pine  
30<sup>th</sup> and E. Burnside  
3327 NE Sandy Bld.
  
7. Laurelhurst BEECN: 4234 NE Glisan St. Port. Ore.

LNET affiliate fire station: Station 9 – 1706 SE Cesar Chavez Bld.

Back-up Staging areas a) Laurelhurst Park, b) Laurelhurst School c) Greek Church

8. LNET OPS plan assignments:

- IC (TL) Ed Rentz  
[REDACTED]  
[REDACTED]
- Assist. TL Mac McCawley (OPS) KE7 RLO  
Pat Kelly, Lee Younglove, Carl Snook, (Logistics, planning)  
Terri Dill-Simpson ( Medical, media, planning)
- ARO James Marks KF7 VRB  
[REDACTED]  
[REDACTED]
- Back –up ARO Jill Khovy Neill  
[REDACTED]
- CPR/first aid certified Terri Dill-Simpson, Ed Rentz, M. McCawley, L. Younglove
- Team member Skills:
  - ◆ E Rentz- TL, fire training, hazmat, first aid
  - ◆ M. McCawley- Fire Dept Mgnt., HAM radio, hazmat, first aid
  - ◆ Terri Dill-Simpson- disaster planning, red cross first aid/cpr instructor, haz-mat, administration
  - ◆ Lee Younglove – office skills, paperwork organization, HAM
  - ◆ Pat Kelly – logistics, disaster planning, operations
  - ◆ Carl Snook, IT, writing, repairs, HAM
  - ◆ James Marks – HAM, computer skills, construction
  - ◆ Fred Cooper – structural engineering
  - ◆ Joy Cooper – mental health training
  - ◆ Lana Younglove – behavior management, mental health, child mang.

- ◆ Jill Khovy – HAM, clerical, organizational
- ◆ Terry Dion – mental health, grief counseling, HAM
- ◆ Wendy Reifer – PR, efficiency analysis, project manag.
- ◆ Monte Sturgeon – Pharmacist, med./dental triage, HAM
- ◆ Jeff Cohen – psychiatric incident debriefing,
- ◆ Sharon Ward – emergency management , S&R, HAM
- ◆ Scott Mist – triage, HAM
- ◆ Adrienne Donner –
- ◆ Scott Etienne – HAM,

9. Stand Down: Upon direction from PBEM or if circumstances being such that LNET is required to make the decision, the IC on location will give the command to stand down, ending either temporarily or permanently, the work at the staging area.

Stand Down will entail;

- Notification of PBEM
- Notification of all team members
- Notification of Station #9 – PFB
- Collection of all NET forms
- Tear down, inventory and storage of all NET equipment, also secure and identifying all SUV donated equipment.
- Check on the rehab. Of all NET staff.

(Ed Rentz, TL, Laurelhurst NET) 5/28/2014

