

Hillsdale NET Operations Plan

March 2014 (update 2/15)

Team Leader:

Lisa De Graaf



de_graafalisa@hotmail.com

Assistant Team Leader:

Brett Matthews



Team Members:

Don Baack



Craig Christy



Structural Engineer
2WD F150 w/canopy

Karen Jones



AWD Volvo Wagon
¾ Ton International Pickup

Mike Keating (Mary Ella Kuster)



Mary Ella Kuster (Mike Keating)



Anna Marti



John C. Morris Jr.



Ken Miller (Ham - KG7EXY)



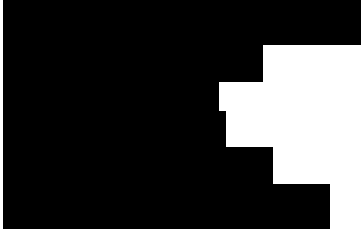
Keturah Pennington



Evelyn Porter



Judith Pullan



Lynn Ross ng (Ham - KE7EQT)



Lori Trevino (Ham - W7EEZ)



Patience "Pat" Willner



Nearby Affiliates

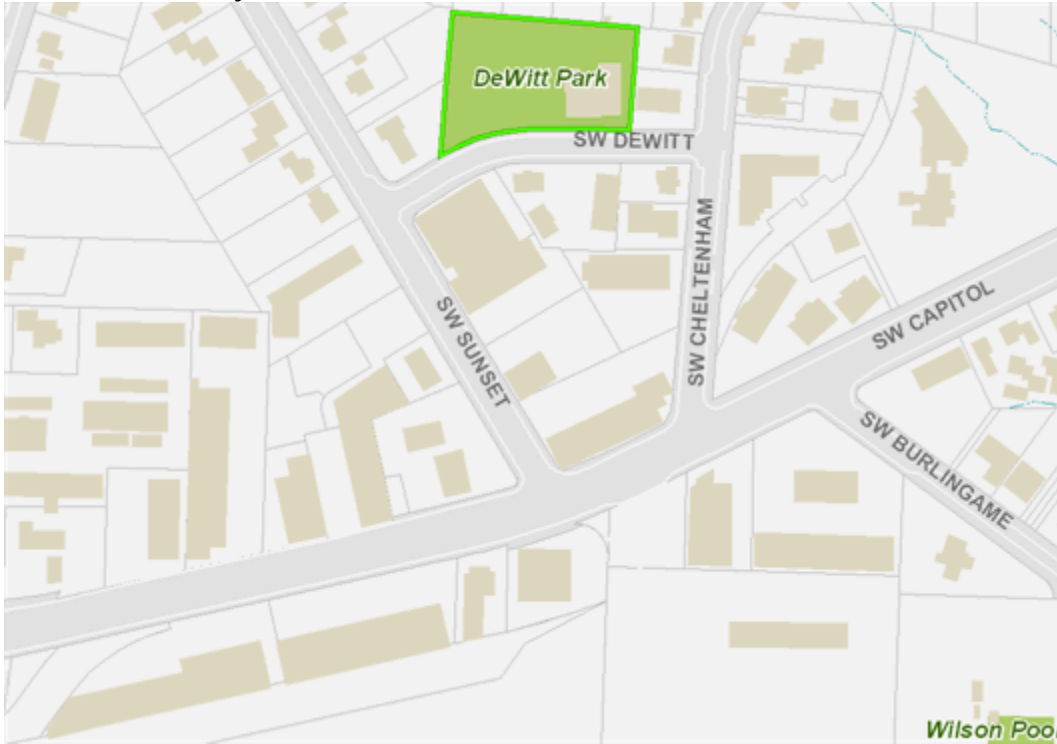
Jamie Strohecker (Lives in Bridlemile neighborhood)



Margaret Mascsak (SWHRL NET Member, Hillsdale NET by default)



Hillsdale NET Primary Staging Area - DeWitt Park, across the street from the Hillsdale Library 1805 SW DeWitt Street:



**Hillsdale NET Back-up Staging Area
Wilson High School or Rieke Elementary School Sports Fields**

**Portland Fire & Rescue Fire Station 5
1505 SW DeWitt Street**

**Nearest BEECN
Wilson High School Field
1151 SW Vermont Street**

Hillsdale NET Deployment

Immediately following a disaster, members are expected to check themselves and persons in their household for injuries. They must also ensure that their home and property is secure, and they (or a member of their household) should attempt to contact their emergency out-of-state contact. Once these responsibilities are met and a deployment is possible, members should assemble their PPE and follow the communications protocols below.

Hillsdale NET Emergency Communications

If normal communications (such as telephone) are inconvenient or unavailable, team members should use FRS radios on two channels. Use **channel 5 with no privacy code** for general emergency traffic around the region. Use **channel 10, privacy code 24** for Hillsdale NET team communications. State your name and

listen for other team members to confirm they read your transmission. Follow Deployment Protocols below.

The first Team member at the Staging Area will assume the role of Incident Team Leader (ITL). Team members will attempt to check in with the ITL via phone, cell phone, FRS radio, or ham radio. The ITL will then confirm where to report – either the Hillsdale NET Primary Staging Area at DeWitt Park or the Back-up Staging Area at the Wilson or Rieke sports fields. Or, the ITL may ask members to stand by.

Team members who do not have phone, cell phone, FRS or ham radio service available should self-deploy to the Hillsdale NET Primary Staging Area at DeWitt Park, or to the Hillsdale NET Back-up Staging Area at the Wilson or Rieke sports fields, and follow Deployment and Onsite Management Protocols (see below) per NET Guidelines.

Hillsdale NET Amateur Radio Communications

The Amateur Radio Operator (ARO) will support and take direction from the Incident Team Leader, and relay messages to and from team members and the ECC. The ARO will use ham or FRS radios as appropriate, and use the following protocols.

1. Briefly check in on the **147.280** repeater, which is the Multnomah County Resource Net 2/ARES (MC2). If this does not work, turn off the radio's offset and try **147.280 simplex**. Let MC2 know that you are already assigned as the Hillsdale NET ARO.
2. Whether or not #1 above is achieved, move to PBEM Tactical 1 at **147.580** to pass radio traffic. If no one is on PBEM Tactical 1, switch to **147.540**, to pass radio traffic. If possible, monitor both PBEM Tactical 1 and 2.

NOTE: ARO communications may be conducted from the AROs home, from the NET staging area with a portable radio set, or from the ham kit and antenna located at Fire Station 5, as long as above functions can be met.

Hillsdale NET Staging Area

The team will meet at DeWitt Park, across the street from the Hillsdale Library. If the ITL determines this is not a suitable location a note should be posted at DeWitt Park saying that the team Staging Area is at one of the Wilson or Rieke sports fields, so that team members who report later know where to go.

Deployment Protocols

Members may self-deploy only if 1) a disaster has taken place, 2) communications systems are down, and 3) you have received no message from PBEM or the ITL.

En route to the Hillsdale NET Primary or Back-up Staging area, members will use *ICS Form 1 – Damage Assessment* to note damage in the neighborhood. This information will later be used by the ITL to determine and delegate assignments for volunteers. If members meet Spontaneous Unaffiliated Volunteers (SUV) while proceeding to

the Staging Area, bring them with you so that the NET member assigned to manage SUVs can check them in and process them.

Onsite Management Protocols

The first member at the NET Staging Area will serve as ITL until a more qualified Team member arrives on scene. The first priority should be establishing and organizing the Team's Incident Command Center. This will include erection of the Team's canopy with associated tables, chairs, etc. and establishment of organizational priorities. The following positions should be filled as needed: Team Leader/Incident Commander, Safety Coordinator, Spontaneous Unaffiliated Volunteer (SUV) Coordinator, Amateur Radio Operator, Document Coordinator/Scribe, Operations Coordinator (who will oversee coordinators of Medical, Triage, Treatment, Search and Rescue, Damage Assessment), and Logistics Coordinator (who will oversee coordinators of Equipment and Supply, Transportation, Food and Water, Sanitation).

Members will turn in their damage assessment forms to the ITL or the designated Operations Leader. The Amateur Radio Operator (ARO) on scene will attempt to establish radio communication with the PBEM NET Coordinator to report team status and request instructions.

Once the forms are turned in, the ITL will work with the team to prioritize and delegate assignments as quickly as possible. Assignments will be delegated to functional teams that are no smaller than two persons.

Functional teams will carry out their assignments using proper ICS documentation and staying in touch with the Hillsdale NET Staging Area via FRS radio. Once assignments are complete, members report back to the Staging Area for further instructions.

At the soonest opportunity, the ARO should attempt to check in with NETs in nearby neighborhoods via ham radio, FRS radio, or cell phone. The Hillsdale NET will attempt to establish a working relationship with Fire Station 5 (FS5), and if so directed by the ECC, fall under FS5 supervision and direction.

Spontaneous Unaffiliated Volunteers

If SUVs report, the ITL will be responsible for them, or designate another team member to be responsible for them, and set up a volunteer check-in station. The person responsible for SUVs will talk with them about response safety, not interfering with emergency responders, and interview them to find relevant response skill sets. As the ITL develops NET assignments, the designated team member will review and delegate appropriate tasks to the SUV's.

Potential Neighborhood Hazards and Vulnerabilities

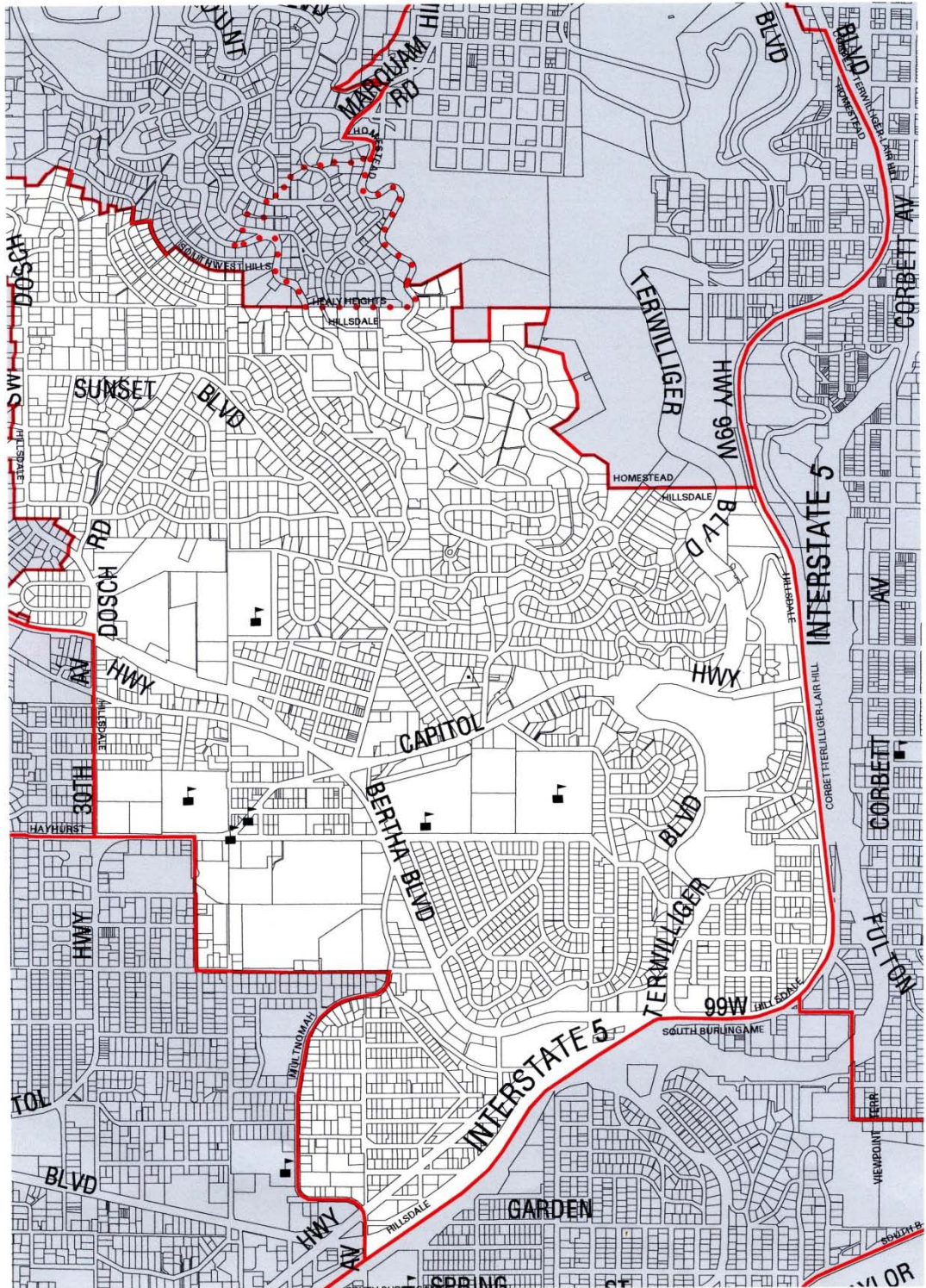
The Hillsdale neighborhood contains numerous overpasses, underpasses, and viaducts. It is anticipated that in a large emergency such as a significant earthquake, many of these

structures will fail making many major roads will be impassable. The three major schools in Hillsdale, Wilson High School, Robert Gray Middle School, and Rieke Elementary School, may need to deal with large numbers of children and parents who may be attempting to contact one another, and who may be emotionally distraught. The school grounds may not be usable to the Hillsdale NET due to their use by the Portland School District, Red Cross, VOAD, or other emergency responders. Hazardous materials exist nearby, including those transported on the I-5 freeway, and ammonia tanks at Alpenrose Dairy, which if spilled or leaked could cause dangerous air quality issues in Hillsdale. Other vulnerabilities include a hospice facility, and numerous apartment buildings that may have challenges related to safe evacuation.

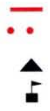
BEECN

A BEECN is a place to go in Portland after a major earthquake to ask for emergency assistance if phone service is down, or to report severe damage or injury. The BEECN nearest the Hillsdale NET staging area is at Wilson High School.

Map of the Hillsdale Neighborhood:



AS:



INFORM
 Title:
 Media:
 Topic:
 Date:
 Author:
 Origin:
 Update:
 Version:

[Attach NET forms here when they become available.]

Agreement of Understanding

I understand the dangers of participating. Despite the potential dangers and risks, I will participate and I agree to assume all the risks associated with such participation. In consideration for the acceptance of my participation as a volunteer, I hereby waive, release, hold harmless, and discharge any and all claims for damages for personal injury, property damage or death, which I may have or which may hereafter accrue to me, or to my heirs or assigns, as a result of my participation as a volunteer. In addition, I agree to indemnify the City from all claims demands, suits, actions, liabilities, damages, costs or expenses resulting from or arising out of my activities. This release, waiver of liability and indemnity agreement is intended to discharge and release the City of Portland, and its agents and employees from and against any and all liability arising out of, or connected in any way with, my participation as a volunteer. It is further understood and agreed that this release, waiver of liability, and indemnity agreement is to be binding on me and my heirs and assigns.

I have carefully read this agreement and fully understand its content. I am aware that this is a release of liability and a contract between myself and the City of Portland Bureau of Emergency Management, and I sign it voluntarily and of my own free will. I furthermore certify that all information I provide is true and correct.

Signature

Date

PRINT Last, first name: _____

Have you been **convicted** of a **felony** since your 18th birthday? If so, please state the conviction, date of conviction, and a brief explanation of the circumstances. **NOTE:** a conviction does not necessarily disqualify you:

Please state any relevant conditions including disabilities, medical needs, or mental health considerations:

Access to Rx meds? N/A Yes No Not sure

Have you contacted your family? Yes No

Would you like to be contacted in the future for volunteer training and work? Yes No

Would you like to be contacted again to help with **this** emergency? Yes No

To volunteer with this emergency response, please complete this form and return it to the person who gave it to you. You will receive a brief interview as soon as possible.

Please answer the questions truthfully and as completely as possible. This information will help us find the most appropriate assignment for you.

Skills or Experience (mark all that apply)

- Medical training
- First aid/CPR
- Fire fighting skills
- Safety and security
- Search and rescue skills
- Crisis counseling skills
- Office/organizational skills
- Teaching skills
- Crowd control
- Carpenter skills
- Chainsaw skills
- Electrician skills
- Amateur radio skills
- Food prep skills
- Commercial license
- non-English languages: _____

Equipment/Supplies You Can Provide

- First aid supplies
- Spare wheelchair or crutches
- Spare bed(s)
- Tarps or tents
- Chainsaw
- Bottled water
- Generator
- Fire extinguisher
- Camp stove and fuel
- Walkie-talkie or other radio
- Prybar
- Blanket(s)
- Flashlight(s)
- Batteries
- Rope

Last, first name: _____

Home address: _____

City: _____ State: _____ Zip code: _____

Best phone: (____) ____ - _____ E-mail: _____

Age: _____ Gender: _____ Driver's license (state/#): _____

Fit for physical work? Yes Light No

Emergency contact name: _____ Relation: _____

Emergency contact phone: (____) ____ - _____

FOR OFFICIAL USE ONLY

ID verified (initials) _____	Accepted?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Issued ID? Yes <input type="checkbox"/> No <input type="checkbox"/>	Badge # _____		
Waiver signed		Yes <input type="checkbox"/>	No <input type="checkbox"/>
NET organization/objectives		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Weapons policy		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Safety awareness		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Search and rescue		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Medical triage		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Assignment 1: _____			
Assignment 2: _____			

White: Operations Manager

Yellow: Planning

Pink: Volunteer Lead