



PORTLAND BUREAU OF EMERGENCY MANAGEMENT

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Program Summary

Administration

The Director's office sets strategic direction and oversees day-to-day operations in support of the bureau's mission. Bureau wide goals include the implementation of a three-year strategic plan that defines the city's emergency management and community resilience objectives, encourages collaboration across portfolios and levels of government and secures commitments at all levels of city government to ensure the continuity of essential city services.

Finance and Grants

The Finance and Grants Section maintains the financial integrity of the bureau through administrative support and oversight, budget development, accounting, expenditure monitoring, and financial reporting. This program administers several federal homeland security, ARRA and emergency management performance grant programs. The program goals are to continue to improve customer service to our regional partners, vendors, and the public ensuring collaborative efforts in preparing for emergencies and disasters.

Emergency Operations and Emergency Coordination Center

The Emergency Operations and Coordination section is responsible for operating and maintaining the City's Emergency Coordination Center (ECC), overseeing the Neighborhood Emergency Team (NET) program, coordinating the Duty Officer Program, and developing and maintaining critical relationships through the Disaster Policy Council (DPC) and Emergency Management Steering Committee.

Public Information and Outreach

The PIO Section coordinates risk and crisis communications while managing PBEM's interaction with the public and other City Bureaus. Responsibilities include communicating with the media, overseeing PBEM's web and social media presence, administering PublicAlerts.org, sharing preparedness information with the public and raising awareness about Portland's hazards.

Planning

The Planning Section is responsible for coordinating citywide plans that prepare for, mitigate against, respond to, and recover from emergencies. Mitigation plans based on hazard and risk assessments are used to prepare comprehensive land use plans, such as the Portland Plan, and to inform public and private projects that reduce vulnerabilities in

hazard-prone areas of the city. The Basic Emergency Operations Plan provides the basis for decision making during an emergency and its immediate aftermath. Planning and mitigation staff supports response and recovery operations by providing technical assistance for damage assessment and documentation. Program goals are to develop a full suite of emergency and preparedness plans using a collaborative, stake-holder based approach.

Exercise and Training

The Exercise and Training Section is responsible for providing city-wide training opportunities and exercises, both small and large, which prepare the city to respond in an emergency. Program goals include maintaining a full roster of well-trained ECC responders, and testing and informing all PBEM plans and procedures using the methods of the Homeland Security Exercise and Evaluation Program.