

NET Functional Role

Team Leader	
Assistant Team Leader	
Amateur Radio Operator	
Docs Coord. / Scribe	
Operations Coordinator	
Assistant Ops. Coord.	
Medical Director	
Triage	
Treatment	
Search & Rescue	
Damage Assessment	
Logistics Coordinator	
Personnel Accountability	
Equipment & Supply	
Transportation	
Facilities	
Food & Water	
Sanitation	
SUV Coordinator	
Assistant SUV Coord.	

Communications

Always communicate using the chain of command.

- It's important to document and communicate information about the disaster situation and resource status.
- Check in and maintain regular communications with Staging Area:
 - Cell / text contacts (on back panel) or
 - FRS /GMRS radio (channel 6)
- ARO establishes communications with:
 - Staging Area
 - PF&R Station 3
 - Multnomah County Amateur Radio Service (ARES)
 - Portland Emergency Coordination Center (ECC)

Contacts

Team Leader

Allan Cordova [REDACTED]

Ham call: KG7EMU

Asst. Team Leader

Nancy Walsh [REDACTED]

Amateur Radio Operator

Twila Jordahl [REDACTED]

Operations Coord.
Logistics Coord.
SUV Coordinator

Locations

Staging Area

SMILE Station. 8210 SE 13th Ave

Backup staging area
BEECN

Sellwood Middle School
SE Corner of Sellwood field
#SE-36

PF&R Station 20
Backup PF&R Station
#25

2235 SE Bybee Blvd
5211 SE Mall Street

Documentation Forms

1. Damage Assessment
- 2.A Personnel resources intake
- 2.B Personnel resources check in
3. Assignment tracking log
4. Assignment briefing
5. Victim treatment area record
6. Communications log
7. Equipment inventory
8. General message

Sellwood Operations Plan

Revised 02/19/16

Guiding Principles

- Rescuer Safety and Accountability are top priority.
- Chain of Command – NET members report to, and are accountable to, one NET member.
- Buddy System – always work in teams of no less than two.
- Greatest Good for the Greatest Number

Pre-Deployment Responsibilities

- Secure your own home / apartment / condo and family.
- Check in with NET team members via cell / text or FRS / GMRS radio

Deployment

- No self-deployment (unless major disaster where communications are disabled).
- Unauthorized deployment may result in loss of indemnification by the City of Portland.
- Proceed to Staging Area, or if unsafe, to Backup Staging Area.
- En route to Staging Area, observer and record damage / injuries using Damage Assessment Form (#1).
- Ask SUV's to accompany you to staging Area for processing.

Onsite Management	Incident Sizeup	Resources
<ul style="list-style-type: none"> • The first NET member arriving at the Staging Area assumes incident command. • When the Team Leader arrives, incident command is transferred to Team Leader. • Team Leader / Incident Commander responsibilities include: <ul style="list-style-type: none"> • Ensuring incident safety • Establishing incident objectives • Delegating authority to others • Providing information to internal and external parties • Establishing and maintaining liaison with other responders • Taking direction from government agencies • Incident Commander assigns functional roles to NET members establish incident command structure, using Incident Command System (ICS), maintaining appropriate chain of command and span of control. • Operations Coordinator directs and coordinates incident tactical operations. • Logistics Coordinator assures there are adequate resources to meet incident objectives. • SUV Coordinator processes, orients, and assigns SUVs, under oversight of a NET member. • NET members: <ul style="list-style-type: none"> • Turn in Damage Assessment Forms (#1) at Staging Area. • Are signed in using Intake Form (#2.a), and are given assignments using Check-In Form (#2.b). • Assignments are tracked using Assignment Tracking Log (#3). • Before going on assignments, receive and review Assignment Briefing (#4). 	<div data-bbox="730 175 1297 646" data-label="Diagram"> <p style="text-align: center;">Think</p> <ul style="list-style-type: none"> • Gather facts • Assess damage • Consider probabilities • Assess situation <p style="text-align: center;">Sizeup is a Continuous Process</p> <p style="text-align: center;">Plan</p> <ul style="list-style-type: none"> • Establish priorities • Make decisions • Develop plan of action <p style="text-align: center;">Act</p> <ul style="list-style-type: none"> • Take action • Evaluate progress </div> <ul style="list-style-type: none"> • Remember that evaluation of overall progress is an important step before changing the plan of action. • It is important to document and communicate information about the disaster situation and re-source status. • Team Leader/Incident Commander works closely with Operations Coordinator, to assign teams to the incidents with the highest priority. <p>Transferring Command or Assignments</p> <ul style="list-style-type: none"> • When transferring command or assignments, it is important to always get a briefing from the outgoing Incident Commander or NET member to share information and avoid confusion or delays. • Never leave an assignment or incident without approval from the Operations Coordinator. 	<p>Emergency response sites Parks and open areas Tools and Equipment Food & Supplies Medical Treatment</p> <p>Known Hazards</p> <p>Unreinforced masonry structures Railways Liquefiable soils Misc.</p>

Neighborhood Map

