



## PORTLAND BUREAU OF EMERGENCY MANAGEMENT

Mayor Ted Wheeler, Commissioner-In-Charge • Courtney Patterson, Director

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### NLC Meeting Minutes

**Meeting Date:** 01/12/2018 3:00 pm

**Meeting Location:** Maplewood Coffee, 5206 SW Custer St

**Prepared By:** Glenn C. Devitt

**Present:** John Beaston, Glenn C. Devitt, Bob Fischer, Erik Hovmiller, Rachel Jacky, Ernie Jones, Barry M. Newman, Deborah Pleva, Jonna Papaefthimiou, Sharon Ross, Susan Ronning, John Steup, Jeremy Van Keuren, DaVon Wilson-Angel

Not present: Alicia Hinojosa, Jeffrey Rook

### QUORUM PRESENT

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#### 1. Meet new PBEM Community Resilience Team Staff + Introductions

DaVon Williams-Angel, Glenn C. Devitt

Now that we have more staff, the NLC should think about how we may be able to use the added bandwidth.

CRT (Community Resilience Team) will use as flat a management structure as possible. Ernie, DaVon, and Glenn have a say in what's happening with JVK, and he reports to Jonna. Each will find their right spot on the Management < > Leadership spectrum. Policy management will be discussed at a CRT meeting Jan 18.

DaVon: Basic NET and training

Ernie: BEECN & radio

Glenn: Logistics

JVK: Advanced policy & planning

Glenn will be the primary point of routine contact for NETs.

Quads will be assigned, similar to PF&R's FMAs:

JVK: SW/NW/St. Johns

DaVon: East

Ernie: NE

Glenn: small part of the SE

Felicia's position (Community Outreach and Deputy PIO) position has been redesigned. The new position will focus primarily on underserved communities. Official hiring announcement will come soon.

## 2. Old business

### a. Task Book quizzes

Done: Bob Fischer & John Setup, Eric

Currently using ExamProfessor, which is terrible and Flash-based. Testing SurveyMonkey. Draft quizzes will be shared with the NLC for testing.

### b. NLC Vision Statement

JVK still working on it.

### c. ICS-100 for NET

The FEMA CERT version might be better. An NLC sub-committee will develop a NET-specific IS-100. Erik & Barry have done some work on this. They and Bob will collaborate, and come back with a proposal via email. DaVon should be included.

Suggestions from Rachel: Use plain language. A NET version of ICS-100 must meet EMI guidelines, so that it will be accepted as a qualification for higher-level EMI courses.

In the meantime the CERT version will be accepted for Task Book credit.

PBEM will consider moving the NET Basic intro to video or print, to free up classroom time.

### d. NET Medical Qualification

The decision point is whether we want to form a subcommittee (which doesn't need to be NLC members) – or handle it differently.

Consider developing a NET medical credential.

What is required? WFR? MCI? Crush/earthquake-oriented injuries? Urban-oriented ('resource-constrained environment') curriculum, extracting parts of WFAR. Con: This would not have credibility as a professional medical certification. Perhaps professional medical responders should be channeled to MRC.

JVK will form a fast-moving committee. Kevin Shanders/PF&R should be involved to provide advice about the interface between NET and PF&R. Sharon recommends the book *Where There Is No Doctor*. Mercy Corps could be a resource, as well as Marcel Rodriguez.

### e. NET Resource Typing

JVK & Glenn will collaborate on this.

## 3. The Future of the BEECN program

One of the things PBEM is looking at is the medical equipment, and whether it should be removed and redistributed to NETs, making BEECN more focused on radio. One of the implicit expectations put on BEECN volunteers is that they might do first aid response, but we don't train them in first aid. Jonna also

would like an emphasis on mental health first aid by recruiting therapists, clergy, etc. to respond to BEECN sites.

Another thought is that we've already done a lot of this work, with 15 caches in process of being sites (5 imminent). Those missing caches are mostly in East Portland, and we don't want to leave those neighborhoods short-changed.

We need to get Ernie out of the BEECN-siting business. It takes way too much time. He has talents that could be much better utilized.

A cache does best when sited in a residential backyard, not in a public place where it is subject to theft and vandalism.

Two-way communication will be very difficult, with BEECNs being perceived as an 'alternative 911'. It might work better as an info dissemination system, one-way from ECC/Fire Stations to the public.

BEECNs use a self-deployment protocol. They do not 'report' to anyone.

BEECN will be more of a public service for info dissemination than a critical communication tool for NETs, who will use the expanding ARO program.

Locations cannot change. Personnel can be enhanced for mental health first aid. Equipment is the third component.

**NLC should send any feedback to JVK and Ernie by Fri 19 Jan.**

#### **4. Paying TLs and volunteer instructors**

NET budget has expanded. Jonna supports the possibility of offering a stipend to TLs or teams, to offset some of their costs and demonstrate that PBEM appreciates them. Maybe \$200/yr. She and JVK will discuss. It sounds like the NLC preference is to provide funding directly to teams, rather than pay TLs. We do not yet know whether we can do this under city regs.

Perhaps offer tiered hourly payments for trainers. The more classes they are qualified to teach, they higher their pay rate. Washington County pays \$36/hr. They would have the option to accept it as an honorarium and contribute it to their team.

#### **5. Issues with logging hours**

Necessary for each NET to maintain liability indemnity.

Possibility to log hours through TL.

Competition / badges? Award funds to teams based on logged hours?

JVK will draft a policy.

## **6. Putting the NLC out front**

The NLC does not have enough visibility.

There will be a page on the website. How would the NLC want to be contacted? Probably a single email address alias which is forwarded to a few NLC members willing to take on the traffic.

NETs might feel more comfortable talking with other volunteers than with staff. And we want to emphasize that this is a volunteer-powered organization.

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Give more discretion to NLC over budget formation. City Council asked how much money PBEM needed to make the program whole, and not rely on grants. And they awarded it. (Yay!)

This also provides more flexibility to reallocate funds if necessary.

NLC is asked to review the budget and provide feedback.

PBEM plans to expand metrics to gauge ROI. What gets measured is what gets funded.

PBEM wants feedback about how well the budget addresses the NET & PBEM mission.

## **7. "NET Emeritus" status**

This would require a change in the guidelines.

The designation would be for long-time volunteers, with criteria determined by NLC.

Intended as an accommodation for NETs who will not be able to deploy due to limitations, and a recognition of their service.

Perhaps there should be some reduced requirement (4 hours?). There are liability issues for keeping volunteers Active who do not keep training. How will they function, and what will be their role in the program?

These people want to stay Active in the program, but will not deploy.

JVK will draft a section for the Guidelines and send it out for comment.

## **8. CERT Regional Plan**

Tabled.

**NEXT MEETING: 06 APR 2018, 1500-1700, location TBD**