



# PCCEP Youth Subcommittee January Meeting Minutes

Monday, January 6, 2019, 4:00 – 5:15p  
PCCEP Office – 525 NE Oregon St. Suite 110, Portland OR 97232

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## MEMBERS PRESENT

Britt Masback, Yolonda Salguiero

## OTHERS

Mary Claire Buckley, Theo Latta, Claudia Claudio, Judith Mowry, Jared Hager, Timothy Russel (on-call), Dillon (on-call)

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## MINUTES

<b>Check ins /Updates</b>	<ul style="list-style-type: none"><li>• Next Set Standing Meeting <a href="#">Monday, February 10, 2020 from 4:00-5:15p – The PCCEP Office 525 NE Oregon St. Suite 110 Portland OR 97232.</a></li><li>• Update of the December 16, 2019 Youth Subcommittee Work Session: Completing the cover letter sheet for the Intuitional Review Broad (IRB) application regarding the youth survey. Two more questions are needed to be completed for the IRB application before submission.</li></ul>
<b>Research Document</b>	<ul style="list-style-type: none"><li>• Reviewed the requirements requested by Portland Public Schools (PPS) to continue with the youth survey.</li><li>• Collaborate with PPS by Spring 2020 to distribute the youth survey for the school year 2019-2020.</li><li>• PCCEP staff will contact an independent research firm for insight on data result support.</li><li>• Subcommittee will complete the IRB application by Thursday, January 9, 2020.</li><li>• The youth survey has a total of 31 questions.</li></ul>
<b>Youth Recruitment and Engagement</b>	<ul style="list-style-type: none"><li>• Subcommittee member Britt gives an update on the PPS Student Resource Officers (SROs) December event – Recruitment flyers and applications were shared with youth interested in applying for PCCEP.</li><li>• The age group for the youth subcommittee has been changed to ages 16-23 years old.</li><li>• Two youth candidates will be interviewed by PCCEP staff within the next few weeks for the current vacant sit on the PCCEP board. The vacant youth member sit will be voted on at the <a href="#">January 28<sup>th</sup> PCCEP general body meeting.</a></li><li>• A total of six people will be on the interview panel for the youth member recruitment.</li><li>• One candidate will be voted on to sit on the PCCEP, second candidate will be placed on the youth alternate list.</li></ul>



<b>Next Steps</b>	<ul style="list-style-type: none"><li>• Start to brainstorm the next work to focus on as a subcommittee (e.g. social act activity – social justice movie info session).</li><li>• Connect with MacLaren Youth Correctional staff and Multnomah Health Association of Oregon staff (MHAO -Timothy Russell) to help distribute the youth survey to the youth at MacLaren.</li></ul>
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