

October 2013

October 2013							November 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	8	9
20	21	15	16	17	18	19	17	18	19	20	21	15	16
27	28	22	23	24	25	26	24	25	26	27	28	22	23
		29	30	31								29	30

	Monday	Tuesday	Wednesday	Thursday	Friday
Sep 30 - Oct 4	Sep 30	Oct 1	2	3	4
		8:30am 10:00am All Staff Meeting 10:00am 11:00am Daniel Ledezma 1:1 10:30am 11:00am Unico Fire Drill 11:00am 12:00pm Javier Mena 1:1 12:00pm 1:00pm Leslie Goodlow 1:1 3:00pm 5:30pm Portland Housing Advisory Comm.	9:00am 9:30am Letimya Clayton 1:1 10:00am 10:30am Marc Jolin, JOIN 10:30am 11:00am HIPP Team Meeting 11:00am 12:00pm Sally Erickson 1:1 11:30am 12:00pm Chief Reese, Police Bureau - RE: Stakeholder Committee -	10:00am 10:30am Paul Clithero and Sally Custer 1:30pm 2:00pm PHB HDS Loan Servicing Conference Call 2:00pm 8:00pm City Council Hearing, R2D2	12:00pm 1:30pm Andrew McGough, Worksystems 2:00pm 3:30pm Mayor Hales - Homeless Advocates Gathering BF
Oct 7 - 11	7	8	9	10	11
	10:00am 11:00am PHB Check-in with Comm. Saltzman 11:00am 12:00pm Exec Team Meeting 12:15pm 1:15pm Sean Hubert, CCC 2:00pm 2:30pm Letimya Clayton 1:1 3:00pm 3:30pm PHAC/Public Participation Process 4:00pm 4:30pm Sally Erickson 1:1	9:00am 10:00am Javier Mena 1:1 1:00pm 2:30pm Loan Guidelines Follow-up 3:00pm 3:45pm Margret VanVliet, OHCS 4:00pm 5:30pm Commissioner Stakeholder Group	9:00am 10:00am Leslie Goodlow 1:1 11:30am 1:00pm Faith Community Appreciation Lunch 1:00pm 2:30pm Span of Control - Phase 2 3:00pm 3:30pm Sally Erickson 1:1	7:30am 9:00am Street Root Family Breakfast 9:30am 10:00am Amy Edwards 1:1 10:30am 12:00pm P&D Directors Meeting 2:00pm 3:00pm PHB Manager's Team Meeting 3:00pm 5:00pm Fair Housing Advocacy Committe	9:00am 10:30am Underwriting Metrics 11:30am 12:00pm Ryan Deibert - CSH TA
Oct 14 - 18	14	15	16	17	18
	9:00am 9:30am Letimya Clayton 1:1 10:00am 11:00am PHB Check-in with Comm. Saltzman 11:30am 12:00pm Stakeholder Group Next Steps 2:00pm 3:00pm Exec Team Meeting 3:30pm 4:30pm Bill VanVliet and Rob Prasch, NOAA	10:00am 11:00am Discuss Implications of Fair Housing Claims, MultiFamily NW 2:00pm 3:00pm Javier Mena 1:1	8:30am 9:30am John Miller, Oregon ON 11:00am 12:00pm Sally Erickson 1:1 1:30pm 2:00pm Education URA 3:00pm 4:00pm Zeke Smith, United Way	12:00pm 1:00pm Human Solutions Luncheon 2:00pm 3:00pm PHB Manager's Team Meeting - 3:00pm 3:30pm Javier Mena 1:1 5:00pm 7:00pm Housing Development Center 20th Anniversary Celebration 6:00pm 9:00pm Hullabaloo - JOIN	9:00am 10:00am Underwriting Metrics
Oct 21 - 25	21	22	23	24	25
	Out of Office		10:30am 11:00am Letimya Clayton 1:1 11:30am 12:00pm Javier Mena 1:1 1:00pm 2:30pm Homeownership Team Mtg - Strategic Plan Follow-up 3:00pm 4:00pm Doreen Binder, Transition Project	9:30am 10:30am 2014 Federal Legislative Agenda 10:30am 12:00pm Planning and Development Directors Meeting 12:00pm 1:30pm Mike Abbate, PP&R 3:00pm 5:00pm Magnolia Grand Opening	8:00am 9:00am Katie Such, PNC and Darcy Vincent, Consultant 9:30am 11:00am Jurisdictional Partner Meeting 11:00am 11:45am Daniel Ledezma Re: Inclusionary Housing 5:00pm 5:30pm Orchards Dedication 10/26/13 at
Oct 28 - Nov 1	28	29	30	31	Nov 1
	9:00am 9:30am Letimya Clayton 1:1 10:30am 11:30am Exec Team Meeting, 1:00pm 1:30pm PHB Check-in with Comm. Saltzman 3:00pm 4:30pm Commissioner Stakeholder Group	10:00am 11:00am Daniel Ledezma 1:1 11:00am 12:00pm Javier Mena 1:1 1:00pm 2:00pm Leslie Goodlow 1:1 2:30pm 3:30pm Commissioner Liesl Wendt, Multnomah County	11:00am 12:00pm Sally Erickson 1:1 1:00pm 2:00pm 2014 NOFA	9:00am 10:00am Amanda Saul, Enterprise Community 11:00am 11:40am Winter Shelter - Multnomah County Board 2:00pm 3:00pm PHB Manager's Team Meeting	

November 2013

November 2013							December 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

	Monday	Tuesday	Wednesday	Thursday	Friday
	Oct 28	29	30	31	Nov 1
Oct 28 - Nov 1					11:30am 1:00pm Central City Concerns Annual Fall Luncheon 5:00pm 5:30pm East Ptld Housing Meeting 11/2/13 at 10am
	4	5	6	7	8
Nov 4 - 8	8:30am 10:00am Mary Li, Multnomah County 10:30am 11:00am Letimya Clayton 1:1 11:00am 11:30am Amy Edwards 1:1 2:00pm 2:30pm Heather Lyons, CSH	8:30am 10:00am All Staff Meeting 11:00am 12:00pm Exec Team Meeting 12:10pm 1:10pm Rachel Post, CCC 2:00pm 2:45pm PHB Check-in with Comm. Saltzman 3:00pm 5:30pm Portland Housing Advisory Comm.	8:30am 9:30am Michelle Silver, Consultant 10:00am 11:00am Leslie Goodlow 1:1 11:00am 11:30am Sally Erickson 1:1 12:00pm 3:00pm OON & NeighborWorks 3:00pm 4:00pm Ad Hoc Equity Council: Equity Lens	11:30am 1:00pm Bureau Directors Lunch 1:00pm 2:00pm Allen Fremont / REACH / GBC	9:00am 10:00am Ed Blackburn, CCC 10:30am 11:30am John Miller, Oregon ON 2:00pm 3:00pm Javier Mena 1:1
	11	12	13	14	15
Nov 11 - 15	HOLIDAY	10:00am 11:00am Daniel Ledezma 1:1 11:00am 12:00pm Exec Team Meeting 1:30pm 2:30pm City Attorney Communications 2:30pm 3:00pm PHB Check-in with Comm. Saltzman 3:00pm 4:00pm Comm. Fritz - Housing Meeting 7:00pm 9:00pm Spirit of Portland Awards	7:30am 8:30am Robin Boyce, HDC 9:30am 11:00am Fall Bump 11:00am 12:00pm Sally Erickson 1:1 1:00pm 3:00pm Inter-Agency Preservation Working Group Meeting -	8:30am 6:30pm Vision 2020 Regional Conference	9:00am 10:00am Shannon Callahan, Comm. Saltzman Office 12:00pm 1:30pm Joe Hertzberg, Solid Ground Consulting 2:00pm 3:00pm Fee Proposal
	18	19	20	21	22
Nov 18 - 22	9:00am 10:00am Exec Team Meeting - 10:00am 10:30am HDS Loan Servicing Patch Testing 11:00am 12:00pm PHB Check-in with Comm. Saltzman 12:00pm 1:00pm Mayor Hales - Housing Meeting 1:45pm 2:45pm Javier Mena 1:1 3:30pm 4:00pm Letimya Clayton 1:1 4:00pm 4:30pm Shannon Callahan, Comm. Saltzman	9:00am 3:30pm All Staff Retreat	11:30am 12:00pm Sally Erickson 1:1 3:30pm 6:00pm Action Plan Needs Hearing	8:00am 9:00am Carter McNichol, PHAC 10:00am 11:00am James Carter, CBO 2:00pm 3:00pm PHB Manager's Team Meeting	7:00am 9:30am Day of Homelessness Awareness 11:45am 12:45pm Brendan Finn, Comm. Saltzman Office 1:30pm 2:30pm Leslie Goodlow 1:1
	25	26	27	28	29
Nov 25 - 29	9:00am 10:00am Cost Per Unit Discussion - 10:30am 11:00am Letimya Clayton 1:1 11:00am 12:00pm Strategic Plan Strategy Brainstorm 1:30pm 2:30pm Exec Team Meeting 3:00pm 4:00pm PHB Check-in with Comm. Saltzman	9:00am 10:00am CEC/Equity Council Update 11:00am 12:00pm Javier Mena 1:1 1:00pm 2:00pm PHB Check-in with Comm. Saltzman	11:00am 12:00pm Sally Erickson 1:1 2:00pm 3:00pm Karl Dinkelspiel 1:1	HOLIDAY	

December 2013

December 2013							January 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											

	Monday	Tuesday	Wednesday	Thursday	Friday
Dec 2 - 6	Dec 2 11:00am 12:00pm Exec Team Meeting - 1:00pm 2:30pm Strategic Planning Committee 3:00pm 3:30pm Update on \$1M Project Selections	3 8:30am 5:00pm City Attorney Interview Panel	4 9:30am 10:30am PHB Manager's Team Meeting - Budget & PHAC Focused 10:30am 11:30am Leslie Goodlow 1:1 12:00pm 1:30pm Mark Stevenson, Capital Pacific and Victor Merced, Hacienda, 4:00pm 5:00pm Javier Mena 1:1	5 10:00am 11:00am Diane Linn, Proud Ground 11:30am 1:00pm Bureau Directors Lunch 1:00pm 2:00pm Comm. Saltzman Key Development 1:30pm 3:00pm Regional Solutions Meeting 3:30pm 5:00pm Jurisdictional Partners Meeting	6 11:30am 1:00pm Mary Li, Multnomah County 1:30pm 2:30pm Bud Clark Commons Updates 2:30pm 3:30pm Governance Next Steps
	Dec 9 - 13	9 9:30am 10:30am Amy Edwards Re: Work plan 10:00am 10:30am Disaster Policy Council Call 12:00pm 1:30pm Sharon Fitzgerald, CCC 1:00pm 2:30pm PHB Strategic Plan Update Work 2:30pm 3:30pm PHB Check-in with Comm. Saltzman 4:30pm 5:00pm Comm. Saltzman and Randy Rapport	10 9:00am 10:00am Budget Discussion for PHAC 1:00pm 2:30pm Equity Council 3:00pm 5:00pm Portland Housing Advisory Commission	11 10:30am 11:00am AD Interviews 11:00am 12:00pm Sally Erickson 1:1 12:30pm 1:00pm City Club -- Greg Wallinger and Sam Adams 1:30pm 2:30pm Daniel Ledezma 1:1 3:00pm 4:00pm Oregon ON - Portland Policy Council	12 9:00am 10:00am Javier Mena 1:1 10:30am 12:00pm P&D Directors Meeting 2:00pm 3:00pm Strategic Plan (PHB Managers Meeting)
Dec 16 - 20		16 9:00am 10:00am Exec Team Meeting 11:00am 12:00pm Comm. Saltzman Interviews 2:00pm 3:45pm AD Interviews 3:30pm 5:00pm OMF Advisory Committee Meeting	17 9:30am 10:30am Javier Mena 1:1 10:30am 11:00am Letimya Clayton 1:1 11:00am 11:30am Heather Lyons 2:00pm 2:30pm Ed Blackburn, CCC	18 9:30am 12:00pm City Council - \$1 million OTO Contract Approval 9:30am 10:30am Leslie Goodlow 1:1 11:30am 1:30pm Holiday Gathering 2:45pm 3:45pm Block 67	19 10:00am 10:30am Council Follow-up - Housing Recovery/Emergency Planning 11:00am 12:00pm Daniel Ledezma 1:1 2:00pm 3:30pm PHB Manager's Team Meeting 4:00pm 5:00pm Peter Korn, Oregonian
	Dec 23 - 27	23 Out of Office	24 Out of Office	25 Holiday Out of Office	26 Out of Office
Dec 30 - Jan 3		30 Out of Office	31 Out of Office	Jan 1, 14	2