

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2013 CoC Application Detailed Instructions and the FY 2013 CoC Program NOFA. Please submit technical question to the OneCPD Ask A Question at <https://www.onecpd.info/ask-a-question/>.

1A-1 CoC Name and Number: OR-501 - Portland/Gresham/Multnomah County CoC

1A-2 Collaborative Applicant Name: City of Portland

1A-3 CoC Designation: CA

1B. Continuum of Care (CoC) Operations

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1B-1 How often does the CoC conduct meetings of the full CoC membership? Monthly

1B-2 How often does the CoC invite new members to join the CoC through a publicly available invitation? Monthly

1B-3 Does the CoC include membership of a homeless or formerly homeless person? Yes

1B-4 For members who are homeless or formerly homeless, what role do they play in the CoC membership? Advisor, Organizational employee, Community Advocate
Select all that apply.

1B-5 Does the CoC’s governance charter incorporate written policies and procedures for each of the following:

1B-5.1 Written agendas of CoC meetings?	Yes
1B-5.2 Centralized or Coordinated Assessment System?	Yes
1B-5.3 Process for Monitoring Outcomes of ESG Recipients?	Yes
1B-5.4 CoC policies and procedures?	No
1B-5.5 Written process for board selection?	Yes
1B-5.6 Code of conduct for board members that includes a recusal process?	Yes
1B-5.7 Written standards for administering assistance?	No

1C. Continuum of Care (CoC) Committees

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1C-1 Provide information for up to five of the most active CoC-wide planning committees, subcommittees, and/or workgroups, including a brief description of the role and the frequency of meetings. Collaborative Applicants should only list committees, subcommittees and/or workgroups that are directly involved in CoC-wide planning, and not the regular delivery of services.

	Name of Group	Role of Group (limit 750 characters)	Meeting Frequency	Names of Individuals and/or Organizations Represented
1C-1.1	Coordinating Committee to End Homelessness (CCEH)	Primary body for general membership of the CoC. Leads ongoing community planning for the CoC and Plan to End Homelessness, provides broad-based feedback on implementation issues, and develops strategies that are incorporated into the plans so that they continue to be viable tools in a changing environment. Serves as a discussion forum for topical issues and systems coordination.	Monthly	Homeless, DV, faith-based and affordable housing providers; homeless individuals; advocates; health care providers; educators; ESG and HOPWA recipients; law enforcement/corrections; government agencies; housing authority; WIB; VA; businesses
1C-1.2	Federal Funding Oversight Committee	Prior to establishment of CoC Board, has served many of the related decision-making and oversight functions for the CoC and the Consolidated Plan. Specifically: Reviews projects that are funded with HUD CoC funds, evaluates performance and involvement with Plan to End Homelessness and CoC efforts, ranks and selects new project applicants. Reviews and approves regional Consolidated Plan and associated Annual Action Plans. Receives public testimony associated with actions.	Quarterly	Two representatives from each of the CoC jurisdictions (Portland, Gresham, Multnomah County), including: homeless and affordable housing providers, local government employees, health care providers, citizen participants, disability rights advocates

1C-1.3	Outreach and Engagement Workgroup	Recommends and coordinates best practices for local street outreach and program-based engagement; recommends/implements Plan to End Homelessness strategies in coordination with police, Parks Departments, and Departments of Transportation; plans and conducts bi-annual Street Count; planned and coordinated with 2010 Census to ensure that homeless persons were fully counted; provides a forum for coordination of public and private responses to critical situations affecting unsheltered persons, such as severe weather and H1N1	Monthly	Non-profit and faith-based homeless service providers, outreach workers and shelter providers, health care providers, government employees, law enforcement, parks rangers, street outreach providers, formerly homeless individuals
1C-1.4	Homeless Family System of Care Oversight Committee	Designed and coordinates coordinated entry, rapid rehousing, and emergency shelter service systems for homeless families county wide. Provides ongoing coordination of HUD homeless families grants, including technical assistance, data review to ensure accuracy, best practices and resource sharing. Conducts gaps analysis and makes system improvement recommendations for services for homeless families.	Monthly	Non-profit homeless service and affordable housing providers, domestic violence service providers, government employees, culturally-specific service providers, community advocates
1C-1.5	CCEH Steering Committee	Oversees the planning and integration of the Plan to End Homelessness and Continuum of Care plan; frames questions and provides recommendations for the broader Coordinating Committee to End Homelessness; and drafts monthly agendas for CCEH meetings. The Steering Committee also discusses topical issues and brings recommendations to CCEH. Topics include disaster planning, completion of the Consolidated Application, coordination with mainstream resource providers, and resource development. Establishes committees, subcommittees and workgroups for the CoC.	Monthly	Non-profit homeless service and affordable housing providers, domestic violence service providers, government employees, culturally-specific service providers, formerly homeless individuals

**1C-2 Describe how the CoC considers the full range of opinions from individuals or organizations with knowledge of homelessness or an interest in preventing and ending homelessness in the geographic area when establishing the CoC-wide committees, subcommittees, and workgroups.
(limit 750 characters)**

Historically, the CoC has developed and maintained an informal, but very open and inclusive structure organized primarily around development and update of the local Plan to End Homelessness, which guides most CoC policy and practice. The Coordinating Committee to End Homelessness (CCEH) has met monthly for nearly nine years with at least 40-50 participants attending monthly. Participants regularly include representatives from multiple mainstream resource systems, homeless and formerly homeless individuals, government agencies and a core of homeless services providers. The meetings are public and the CCEH committee regularly recruits new attendees and forms dedicated workgroups, including the Outreach and Engagement Workgroup.

1D. Continuum of Care (CoC) Project Review, Ranking, and Selection

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1D-1 Describe the specific ranking and selection process the CoC uses to make decisions regarding project application review and selection, based on objective criteria. Written documentation of this process must be attached to the application along with evidence of making the information publicly available. (limit 750 characters)

The CoC used a two-part ranking and selection process responsive to FY2013-14 NOFA conditions. First, the CoC evaluated effectiveness and need for renewal projects and determined that preservation of those projects was a high priority. To preserve renewal projects within Tier 1, the CoC partially reallocated some funds and held an open competitive selection process for new housing projects to be funded with reallocated funds in Tier 2. The CoC communicated both processes and results through extensive outreach to existing renewal projects via email, guidance posted on the Collaborative Applicant’s website, and announcements at public meetings. The Federal Funding Oversight Committee acted as the new project selection committee.

1D-2 Describe how the CoC reviews and ranks projects using periodically collected data reported by projects, conducts analysis to determine each project's effectiveness that results in participants rapid return to permanent housing, and takes into account the severity of barriers faced by project participants. Description should include the specific data elements and metrics that are reviewed to do this analysis. (limit 1000 characters)

Staff from the CoC annually review and rank projects using a methodology responsive to assessed local need and changing federal and local policy priorities. In 2013, the review incorporated data from project APRs submitted to HUD, locally-developed reports from the HMIS, and supplemental survey responses, all covering 2012-13 project outcomes. Specific performance measures included: 12- and 6-month permanent housing retention, participant race and ethnicity, missing data in HMIS, increased employment income at exit, any income at exit, non-cash benefits at exit, permanent destination at exit, full grant spend-out, leverage ratio, program evaluation methods, and participation in the CoC. The majority of assessed scores come from permanent housing and income and benefit measures. Reviewers assess whether projects serve high-priority populations with severe barriers (e.g. chronically homeless families or vulnerable adults) to determine whether projects effectively meet local needs.

1D-3 Describe the extent in which the CoC is open to proposals from entities that have not previously received funds in prior Homeless Assistance Grants competitions. (limit 750 characters)

The CoC is not only very open to, but actively solicits proposals from new entities that have not previously received funds in prior Homeless Assistance Grants competitions. The CoC annually conducts an open solicitation process for new project applications that includes extensive outreach to faith-based and non-profit service providers via email notices, postings on public internet sites, and outreach at public meetings. In 2013, the solicitation was issued prior to release of the FY2013-14 NOFA to increase participation from new entities, and it was successful: One of the selected projects is led by a new entity. In the past four years, 4 of 8 new CoC projects were awarded to entities that were not previous grantees.

1D-4 On what date did the CoC post on its website all parts of the CoC Consolidated Application, including the Priority Listings with ranking information and notified project applicants and stakeholders the information was available? Written documentation of this notification process (e.g., evidence of the website where this information is published) must be attached to the application. 01/17/2014

1D-5 If there were changes made to the ranking after the date above, what date was the final ranking posted?

1D-6 Did the CoC attach the final GIW approved by HUD either during CoC Registration or, if applicable, during the 7-day grace period following the publication of the CoC Program NOFA without making changes? Yes

1D-6.1 If no, briefly describe each of the specific changes that were made to the GIW (without HUD approval) including any addition or removal of projects, revisions to line item amounts, etc. For any projects that were revised, added, or removed, identify the applicant name, project name, and grant number. (limit 1000 characters)

1D-7 Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the last 12 months? No

1D-7.1 If yes, briefly describe the complaint(s), how it was resolved, and the date(s) in which it was resolved. (limit 750 characters)

1E. Continuum of Care (CoC) Housing Inventory

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**1E-1 Did the CoC submit the 2013 HIC data in Yes
the HDX by April 30, 2013?**