

# January 2014

January 2014							February 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	2	3	4	5	6	7	1
12	13	14	8	9	10	11	9	10	11	12	13	14	8
19	20	21	15	16	17	18	16	17	18	19	20	21	15
26	27	28	22	23	24	25	23	24	25	26	27	28	22

	Monday	Tuesday	Wednesday	Thursday	Friday
Dec 30 - Jan 3	<b>Dec 30</b>	<b>31</b>	<b>Jan 1, 14</b>	<b>2</b>	<b>3</b>
			HOLIDAY	Out of Office	Out of Office
Jan 6 - 10	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
	3:00pm 4:00pm Exec Team Meeting	8:30am 10:00am All Staff Meeting 10:00am 12:00pm Portland Metro Community Health Investment Forum 10:00am 11:00am Daniel Ledezma 1:1 2:30pm 3:00pm Letimya Clayton 1:1 3:00pm 5:00pm Portland Housing Advisory Comm.	8:30am 9:00am Shannon Callahan, Comm. Saltzman Office 9:00am 10:00am Oregon ON Meeting with Comm. Saltzman 10:30am 11:00am Letimya Clayton 1:1 2:30pm 3:30pm Kris Smock Re: Meyer Initiative 4:00pm 5:00pm Cascadia Housing Program: City/County	9:00am 10:00am PHB Check-in with Commissioner Saltzman and Mayor Hales 2:00pm 3:00pm PHB Manager's Team Meeting	8:30am 9:30am Candy Solovjovs, Meyer Memorial Trust 10:00am 11:00am Tiffany Sweitzer, Hoyt Street Properties
Jan 13 - 17	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>
	12:15pm 1:15pm Janet Byrd, Neighborhood Partnerships 2:00pm 3:00pm Exec Team Meeting 3:30pm 5:00pm OMF Advisory Committee Meeting	8:30am 12:30pm Ethical Leadership Training 2:00pm 3:00pm Javier Mena 1:1 3:30pm 4:00pm Jaymee Cuti 1:1 4:00pm 4:30pm Letimya Clayton 1:1	9:00am 9:30am David Sheern 1:1 10:00am 11:45am Julie Currier, Unico Properties 11:00am 11:30am Strategic Plan 1:00pm 1:45pm Leslie Goodlow 1:1 3:30pm 4:30pm Section 108 NOFA Discussion	9:00am 9:30am Kim McCarty 1:1 1:00pm 1:30pm Cost Data Expectations 2:00pm 3:00pm PHB Manager's Team Meeting 3:30pm 4:30pm Martha Pellegrino, OGR	8:30am 9:30am Vince Chiotti, OHCS and Kim Travis, OHCS 10:00am 11:00am 14/15 NHP Funding RFP 11:30am 12:30pm Neisha Saxena, FHAC 1:00pm 1:30pm Decision Packages Meeting 2:00pm 4:00pm Cedar Sinai Park Grand Opening
Jan 20 - 24	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
	HOLIDAY 8:30am 10:30am The 28th Annual Skanner Martin Luther King Jr Breakfast	8:30am 9:00am Peter Korn Interview Prep/Review 9:00am 10:30am Exec Team Meeting 11:00am 11:30am Civility Planning Discussion 1:30pm 2:00pm Letimya Clayton 1:1 2:00pm 3:00pm EPIC Team Meeting 3:00pm 5:00pm Fair Housing Advocacy Committee	8:00am 9:00am Dan Valliere, REACH 9:30am 10:00am Equity Survey 10:30am 11:30am Peter Korn, Tribune 2:15pm 3:15pm Patrick Quinton, PDC 3:30pm 4:00pm David DiMatteo 1:1	9:00am 10:00am PHB Managers Team 12:00pm 1:30pm Section 108 NOFA Information Session - 2:00pm 3:00pm PHB Check-in with Commissioner Saltzman 3:30pm 5:00pm Jurisdictional Partner Meeting	10:30am 11:00am Sharon Maxwell (Position 2 City Council) Meet and Greet 11:30am 12:00pm Sally Erickson 1:1 12:00pm 12:30pm PHAC Exec Team Conference 2:00pm 3:00pm Dante James, OEHR 3:30pm 4:30pm Mental Health Meeting
Jan 27 - 31	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>
	9:30am 10:00am PHAC Agenda - Manning, Traci 10:00am 10:30am Letimya Clayton 1:1 - Manning, Traci 2:00pm 3:00pm PHB Check-in with Commissioner Saltzman - Saltzman, Dan 3:00pm 4:00pm OMF Small Bureau Check-in - Bra 4:00pm 5:00pm Impact Measures: Homelessness	9:00am 9:30am PHB Portland Public Forum on 1/30 Prep - Manning, Traci 9:30am 10:00am Javier Mena 1:1 - Manning, Traci 11:00am 12:00pm Multnomah County Board Brie 1:00pm 2:00pm MHAC Meeting - Manning, Traci 2:00pm 2:30pm Public Records Request Data Sea 3:30pm 4:30pm Inclusionary Housing Resources -	8:00am 9:30am Mike Abbate, PP&R 10:00am 10:30am David Sheern 1:1 11:45am 1:15pm Susan Anderson, BPS 2:30pm 3:30pm Leslie Goodlow 1:1 4:00pm 4:30pm Jaymee Cuti 1:1	8:00am 9:30am 2014 Portland Legislative Delegation Breakfast 10:00am 10:30am Kim McCarty 1:1 11:30am 1:30pm OON - 2013-14 Schedule 2:30pm 3:30pm PHB Manager's Team Meeting 3:30pm 4:00pm Public Spaces Discussion	9:00am 9:30am Fred Miller, OMF

# February 2014

February 2014							March 2014						
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9	10	11	12	13	14	15	9	10	11	12	13	14	15
16	17	18	19	20	21	22	16	17	18	19	20	21	22
23	24	25	26	27	28		23	24	25	26	27	28	29
							30	31					

	Monday	Tuesday	Wednesday	Thursday	Friday
Feb 3 - 7	<b>Feb 3</b> 9:00am 10:00am John Miller, OON 10:30am 11:00am Letimya Clayton 1:1 11:00am 12:00pm Exec Team Meeting 12:15pm 1:45pm Ed Blackburn, CCC 2:00pm 3:00pm EPIC Team Meeting 3:15pm 4:00pm OMF Review	<b>4</b> 8:30am 10:00am All Staff Meeting 10:30am 12:00pm Cheif Erin Janssens, Fire Bureau 1:00pm 2:00pm PHB Check-in with Commissioner Saltzman 2:00pm 4:00pm Civility Planning Discussion 3:00pm 5:00pm Portland Housing Advisory Comm.	<b>5</b> 2:00pm 3:00pm Sandra McDonough, Portland Alliance 3:30pm 4:00pm David DiMatteo 1:1 4:00pm 5:00pm Strategic Plan Review	<b>6</b> Housing Lobby Day 9:00am 9:30am Severe Weather Daily Coordination 9:15am 9:30am Tim Inman (Speaker Kotek) 9:30am 9:45am Rep. Parrish 9:45am 10:00am Rep. McKeown 10:30am 10:45am Rep. Reardon 11:30am 11:45am Rep. Read 12:00pm 12:15pm Rep. Buckley 1:00pm 2:00pm Severe Weather Coordination M	<b>7</b> 9:00am 9:30am Severe Weather Daily Coordination Call 8:00pm 8:30pm Weekend city closure for 24/7 staff Conference Call
	<b>10</b> 9:00am 9:30am Severe Weather Daily Coordination Call 11:00am 12:00pm Exec Team Meeting 3:00pm 4:00pm Chief Mike Reese, Portland Police Bureau 4:00pm 5:00pm Tracy Reeve, Office of City Attorney	<b>11</b> 9:00am 9:30am Jaymee Cuti 1:1 10:00am 10:30am Letimya Clayton 1:1 1:00pm 2:00pm PHB Check-in with Commissioner Saltzman 3:00pm 4:00pm Brain Wolak, Enterprise Community Partners 4:00pm 5:00pm Impact Measures	<b>12</b> 8:00am 9:30am Martha McLennan, NW Housing 10:00am 11:00am Review PHB Response to Housing Loan Program Audit 11:00am 1:00pm Kate Allen 1:1 2:30pm 3:30pm Stuart Emmons, Emmons Modular	<b>13</b> 8:00am 8:30am Joanne Fuller, Multnomah County 9:00am 9:30am Kim McCarty 1:1 9:30am 10:00am David Sheern 1:1 10:30am 12:00pm Glisan Commons Grand Opening 1:00pm 2:00pm Leslie Goodlow 1:1 2:00pm 3:00pm PHB Manager's Team Meeting 3:00pm 3:15pm Ryan Deibert 1:1 3:15pm 4:15pm CBO Meeting - Contextual Questions	<b>14</b> 8:30am 10:00am Mary Li, Multnomah County 10:00am 11:00am City Club Homeless Mtg 11:30am 1:00pm Susan Emmons, NW Pilot Project - 3:00pm 5:00pm Out of Office
Feb 10 - 14	<b>17</b> HOLIDAY	<b>18</b> 9:30am 11:30am Disaster Policy Council Meeting - Exercise 1:00pm 2:00pm Executive Equity Committee - Quarterly Meeting 2:00pm 3:00pm PHB Check-in with Commissioner Saltzman 3:30pm 4:30pm OMF Advisory Committee Meeting	<b>19</b> 9:00am 10:00am Tony DeFalco, Verde and the Living Cully Collaborative 2:00pm 3:00pm CCC's Presentation to City Council: The African American Community In Multnomah County Report	<b>20</b> 10:00am 11:00am EPIC Team Meeting 11:15am 12:00pm PDC-EOI Update 12:30pm 1:30pm Amalia Alarcon Morris, ONI 2:00pm 3:00pm PHB Manager's Team Meeting 4:00pm 4:30pm Letimya Clayton 1:1	<b>21</b> 9:30am 10:30am PHAC Check-in 11:30am 1:30pm City Club of Portland: State of the County 3:00pm 3:30pm Andrea Matthiessen 1:1
	<b>24</b> 9:30am 10:00am Letimya Clayton 1:1 10:30am 11:00am BHR Customer Survey Results 11:00am 12:00pm Exec Team Meeting 1:00pm 2:00pm Review Housing Loan Audit 2:30pm 4:00pm Equity Council	<b>25</b> 9:00am 10:00am Jaymee Cuti 1:1 11:00am 12:00pm Javier Mena 1:1 1:00pm 2:00pm PHB Check-in with Commissioner Saltzman 2:00pm 3:00pm PDC & PHB Project Meeting	<b>26</b> 10:00am 10:30am David Sheern 1:1 1:00pm 2:00pm Leslie Goodlow 1:1 2:00pm 3:00pm Cyreena Boston Ashby & Rachel Gilmer, PAALF 3:00pm 3:30pm Brad Schmidt, The Oregonian 4:00pm 4:30pm Brenda Carpenter, HR	<b>27</b> 9:00am 9:30am Brad Schmidt, The Oregonian 9:30am 10:00am Kim McCarty 1:1 10:30am 12:00pm P&D Directors Meeting 1:00pm 2:00pm PHB Manager's Team Meeting 2:00pm 3:00pm PHAC Retreat Discussion with Partners	<b>28</b> 9:00am 4:00pm Discipline Training with Labor Relations
Feb 17 - 21					
Feb 24 - 28					

# March 2014

March 2014							April 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
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9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

	Monday	Tuesday	Wednesday	Thursday	Friday	
Mar 3 - 7	<b>Mar 3</b> 9:00am 10:00am Exec Team Meeting 10:00am 10:30am EPIC 2.0 Discussion 11:00am 12:00pm Winter Storm Debrief 1:00pm 1:45pm EPIC Team Meeting 2:00pm 2:45pm Ed Blackburn and Sean Hubert, CCC 3:00pm 4:30pm Kate Allen 1:1	<b>4</b> 8:30am 10:00am All Staff Meeting 10:30am 11:00am Letimya Clayton 1:1 11:30am 12:00pm TPI Update 1:00pm 2:00pm PHB Check-in with Commi. Saltzman 3:30pm 4:00pm David DiMatteo 1:1	<b>5</b> 10:00am 10:30am Karl Dinkelspiel 1:1 11:30am 12:00pm Kim McCarty 1:1 1:00pm 2:00pm CBO Review Discussion 1:30pm 6:00pm Clean Energy Works Home Audit	<b>6</b> 8:30am 9:30am PHAC Retreat Material Review and Discussion 10:00am 11:00am Steve Rudman, Home Forward 11:30am 1:00pm Bureau Director Meeting 1:30pm 2:30pm PHB Manager's Team Meeting 3:00pm 4:30pm Jurisdictional Partner Meeting	<b>7</b> 8:00am 9:30am Mike Abbate, PP&R 10:00am 11:00am TPI, Home Forward & PHB 11:30am 12:30pm Ed Blackburn, CCC 1:00pm 2:00pm Eli Spevak: Proposed Code Changes Re: Housing	
	Mar 10 - 14	<b>10</b> 10:00am 10:30am Margaret Van Vliet, OHCS 10:30am 11:00am Letimya Clayton 1:1 11:00am 12:00pm "Trader Joe's" Lot and Affordable Housing in the Interstate Urban Renewal Area	<b>11</b> 9:00am 9:30am Jaymee Cuti 1:1 10:00am 10:30am Letimya Clayton 1:1 11:00am 12:00pm Javier Mena 1:1 1:00pm 2:00pm PHB Check-in with Commissioner Saltzman 3:30pm 5:00pm PHB and PDC Leadership Meeting	<b>12</b> 9:00am 10:00am Kate Allen 1:1 i 10:45am 12:00pm City Council - Glisan Commons Phase II 3:00pm 4:00pm PHAC Retreat "Dress Rehearsal" 5:30pm 8:00pm NOFA Meet & Greet	<b>13</b> 9:00am 9:30am David Sheern 1:1 9:30am 10:00am Kim McCarty 1:1 10:30am 12:00pm P&D Directors Meeting 1:00pm 2:00pm Workforce Housing Draft Presentation 2:00pm 3:00pm PHB Manager's Team Meeting 3:30pm 4:30pm Leslie Goodlow 1:1 4:30pm 5:00pm Steve Van Eck RE: GROW	<b>14</b> 9:00am 3:00pm PHAC Retreat
		Mar 17 - 21	<b>17</b> 9:30am 10:00am Letimya Clayton 1:1 10:00am 10:30am Kate Allen 1:1 10:30am 12:00pm PHB's Work in Inner NE/Interstate Corridor	<b>18</b> 9:00am 10:00am Leslie Goodlow 1:1 11:00am 12:00pm Sarah Zahn, Gerding Edlen 1:00pm 2:00pm PHB Check-in with Commissioner Saltzman 3:30pm 4:30pm NOFA Scoring	<b>19</b> 9:00am 9:30am Kim McCarty 1:1 9:30am 10:30am Kate Allen 1:1 10:30am 11:00am PHAC Check-in 12:00pm 1:00pm Courageous & Committed Women 1:30pm 2:30pm EPIC Team Meeting 2:30pm 3:00pm Kathy Romero 1:1 3:00pm 3:30pm David DiMatteo 1:1	<b>20</b> 10:00am 10:30am David Sheern 1:1 11:00am 11:30am Jennifer Chang 1:1 12:00pm 1:00pm OMF Speaker Series, Charles Wilhoite 2:00pm 3:00pm PHB Manager's Team Meeting
Mar 24 - 28	<b>24</b> 9:00am 9:30am Jaymee Cuti 1:1 10:00am 11:00am Javier Mena 1:1 11:00am 12:00pm Exec Team Meeting - 1:15pm 2:00pm PHB Check-in with Comm. Saltzman 3:00pm 4:00pm Leslie Goodlow 1:1		<b>25</b> 8:00am 5:00pm Out of Office - Clayton, Letimya	<b>26</b>	<b>27</b> 8:30am 9:00am David Sheern 1:1 9:00am 10:00am PHAC Discussion 1:00pm 2:00pm Workforce Housing Presentation 2:15pm 3:00pm Council Prep - Revised PHB Loan Audit 3:30pm 4:30pm Midge Purcell and Mike Alexander, Urban League	<b>28</b> 9:30am 10:00am Alando Simpson, City of Roses Disposal & Recycling Inc. 10:30am 11:30am Debrief from GRE Conference
	Mar 31 - Apr 4	<b>31</b> 9:00am 9:30am Amy Edwards 1:1 10:30am 11:00am PHAC Review Meeting 11:00am 12:00pm Exec Team Meeting 12:15pm 1:45pm Mary Li, Multnomah County 2:15pm 3:15pm Budget Presentation - Homelessness and Hunger 4:00pm 5:00pm EPIC Team Meeting	<b>Apr 1</b>	<b>2</b>	<b>3</b>	<b>4</b>