

# April 2017

April 2017							May 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 26	27	28	29	30	31	Apr 1
2	3	4	5	6	7	8
	Turn Timesheet In - Clayton, 9:00am Ron Smicker, Union 11:15am Sandra McDonough, 1:00pm Housing/OMF Check in	8:30am PHB All Staff Meeting 10:00am David Rosen 10:00am David Rosen, DRA and	9:30am City Council GO Bond 9:30am Broadway Corridor 12:00pm OMF SPEAKER SERIES	Letimya ELI Training Approve Timesheets by 10am - 9:00am PHB Office Hours (PHB) - 9:30am PHB Housing Investment		Letimya Out of Office 8:00am Hold for site visits 10:00am Grant Warehouse
9	10	11	12	13	14	15
	Javier Vacation 8:00am Hold for PTO 2:00pm Internal Property 6:00pm EPAP Housing	7:30am Fair Housing Bus Tour, 8:00am Hold for Fair Housing Bus 1:00pm Check In with Housing 2:00pm Invitation: AHFE Safety	9:30am City Council Rental 1:00pm Tom Miller; Debby 2:00pm Kurt C/ Tom R. monthly 3:00pm Oregon ON Portland	9:00am GATR Session follow-up: 10:30am P&D Directors Meeting 1:00pm MEET: Director Creager, 2:00pm Maurice Henderson/Kurt	Letimya Out of Office 6:00am IRGE Monthly Conference 9:00am SW Corridor Light Rail 11:00am Budget Check-in (PHB)	
16	17	18	19	20	21	22
	Turn Timesheet In - Clayton, 9:00am FW: Budget Work (1221) 10:00am Confirmed; Bond SAG	9:00am HOLD: SW Corridor Light 11:00am Webinar Design 12:00pm Wonder Woman	Letimya ELI / NFBPA 7:00am Animal care 9:30am City Council 12:00pm OMF SPEAKER SERIES -		Approve Timesheets by 10am - 9:00am Call Peter Korn Portland 9:00am FW: PHB Office Hours	Letimya Out of Office 8:00am Hold for PTO 1:00pm Mandatory Relocation 10:00am Carriage Auction (Yamhill County Fairgrounds - 7:00pm DWP 2017: Opening Party (The Redd 831 Southeast
23	24	25	26	27	28	29
	PNRC-NAHRO (Doubletree - 1000 N.E. Multnomah Street) 11:00am Baby Bottle pick up (Holy Rosary Church - 375 NE Clackamas St, Portland, OR	PNW Region Council of NAHRO 9:00am Meet & Greet Ernesto 9:00am Meet our new CEO (	1:00pm Check In with Housing 3:00pm Delivery by CLARK 3:00pm Broadway Corridor	3:00pm NAHLFA Conference Bridging the Affordability Gap (The Park Central San Francisco - 50 3rd St) 9:30am Spring BuMP Adoption & 10:30am Hold for travel to San 4:30pm Board of Directors	9:00am PHB Office Hours (PHB) - Gramp, Lisa 10:00am Mayor Proposed Budget	Letimya Out of Office 5:00pm St. Catherine of Sienna Dinner (Holy Rosary Church - 375 NE Clackamas St, Portland, OR 97232, United
30	May 1	2	3	4	5	6
11:00am Baby Bottle pick up						

# May 2017

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Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 30	May 1	2	3	4	5	6
	<ul style="list-style-type: none"> <li>Turn Timesheet In - Clayton,</li> <li>9:00am LOCUS Proposal (PHB St</li> <li>10:00am Mayor Releases Budget</li> <li>11:00am Labor Management</li> <li>11:00am Meet with Homer</li> <li>1:00pm Housing/OMF Check in</li> </ul>	<ul style="list-style-type: none"> <li>8:30am PHB All Staff Meeting (New Invite) (PHB Steel Conf</li> <li>1:00pm Check In with Housing Bureau Director (Kurt Creager)</li> <li>2:00pm Pick up motor pool</li> </ul>	<ul style="list-style-type: none"> <li>9:30am City Council</li> <li>4:00pm Joseph Weatherly, The Michaels Development Company and Kurt Creager (TBD) - Creager, Kurt</li> </ul>	<ul style="list-style-type: none"> <li>Approve Timesheets by 10am -</li> <li>9:00am PHB Office Hours (PHB) -</li> <li>11:30am Bureau Directors</li> <li>12:00pm Cinco de Mayo Pot Luck</li> <li>2:00pm Leadership Team</li> </ul>	<ul style="list-style-type: none"> <li>Letimya Out of Office</li> <li>9:00am Denver Presentation</li> <li>10:00am Central City Concern:</li> <li>11:30am David Rosen and Nora</li> <li>1:30pm 1:1 with Kurt Creager</li> <li>1:30pm Maurice Henderson</li> </ul>	
7	8	9	10	11	12	13
<ul style="list-style-type: none"> <li>9:00am Bloomsday (808 West Spokane Falls Blvd. 5th Floor Spokane WA 99201 United States of America - 808 West Spokane Falls Blvd.</li> </ul>	<ul style="list-style-type: none"> <li>11:00am Bookmark apartment</li> <li>11:30am Habitat for Humanity</li> <li>12:00pm Housing presentation to</li> <li>1:00pm Check In with Housing</li> <li>2:00pm Internal Property</li> <li>6:00pm EPAP Housing</li> </ul>	<ul style="list-style-type: none"> <li>9:30am Jeremy Durham, Boulder Housing Partners and Kurt Creager, PHB (via phone.</li> <li>1:15pm New Event</li> <li>3:00pm Fair Housing Advocacy Committee (Portland Housing</li> </ul>	<ul style="list-style-type: none"> <li>9:30am City Council short term rental line of credit</li> <li>10:30am NW Portland Conway site visit (NW 23rd &amp; Vaughn</li> <li>2:00pm City Council session on</li> <li>3:00pm Ted Gilbert Call</li> </ul>	<ul style="list-style-type: none"> <li>8:30am Gentrification Panel #2</li> <li>9:00am Chuck Brass with Kurt</li> <li>9:00am FW: PHB Office Hours</li> <li>10:00am Private Appointment</li> <li>10:30am P&amp;D Directors Meeting</li> <li>12:00pm May 29, 2017 OAME</li> </ul>	<ul style="list-style-type: none"> <li>Letimya Out of Office</li> <li>9:00am IRGE Monthly Conference</li> <li>10:00am Invitation: Unity Shelter</li> <li>12:00pm Groundbreaking 14th &amp;</li> <li>1:30pm Maurice Henderson</li> <li>2:00pm Margaret Salazar (421</li> </ul>	<ul style="list-style-type: none"> <li>7:55pm Fly to Spokane (Alaska (Horizon) Airlines Flight 2356)</li> </ul>
14	15	16	17	18	19	20
<ul style="list-style-type: none"> <li>Mother's Day</li> </ul>	<ul style="list-style-type: none"> <li>Turn Timesheet In - Clayton, Letimya</li> <li>8:00am Hold for PTO</li> <li>2:00pm Internal Property Acquisition/Management</li> <li>6:55pm Flight from Spokane to</li> </ul>	<ul style="list-style-type: none"> <li>9:00am Denver Mayor Hancock</li> <li>11:00am Simon Gutierrez</li> <li>1:00pm Check In with Housing</li> <li>2:00pm Katrina Holland, CAT and</li> <li>3:00pm PDC/PHB Monthly</li> <li>4:00pm Broadway Corridor</li> </ul>	<ul style="list-style-type: none"> <li>9:30am City Council</li> <li>9:30am Check-in (Kurt's office) -</li> <li>12:00pm IRGE Research</li> <li>1:00pm Tentative St Francis Park</li> <li>2:00pm City Council Budget</li> <li>2:00pm St Francis Park Opening</li> </ul>	<ul style="list-style-type: none"> <li>Approve Timesheets by 10am -</li> <li>8:30am Block 33 (PHB Broadway</li> <li>9:00am Broadway Corridor</li> <li>9:00am PHB Office Hours (PHB) -</li> <li>9:30am Multnomah County</li> <li>9:30am PHB Housing Investment</li> </ul>	<ul style="list-style-type: none"> <li>Letimya Out of Office</li> <li>5:00am ULI future of Oregon Real</li> <li>7:30am Denver Housing Summit</li> <li>10:30am Denver Housing Summit</li> <li>11:00am Resilience Reality Check</li> <li>1:30pm Maurice Henderson</li> </ul>	
21	22	23	24	25	26	27
<ul style="list-style-type: none"> <li>9:30am Private Appointment</li> </ul>	<ul style="list-style-type: none"> <li>8:00am Hold for PTO</li> <li>10:00am Benefits Open Enrollment Presentation (PHB</li> <li>2:00pm Internal Property Acquisition/Management</li> <li>3:00pm Disaster Policy Council</li> </ul>	<ul style="list-style-type: none"> <li>8:00am Lincoln High School Ethnic Studies Class Room</li> <li>11:45am Tom Brenneke, Guardian Real Estate Services</li> <li>2:30pm Check In with Housing</li> <li>4:00pm Broadway Corridor</li> </ul>	<ul style="list-style-type: none"> <li>10:30am City Council Rental Rehab Program Authorization</li> <li>1:00pm Audit of housing asset management (PHB - Steel) -</li> <li>3:00pm Ted Gilbert</li> <li>4:00pm Lessons learned from the</li> </ul>	<ul style="list-style-type: none"> <li>Javier Vacation</li> <li>8:00am Hold for site visits</li> <li>9:00am PHB Office Hours (PHB) - Gramp, Lisa</li> <li>2:00pm City Council Hearing: Mandatory Relocation</li> </ul>	<ul style="list-style-type: none"> <li>Letimya Out of Office</li> <li>10:00am PHB Homeownership</li> <li>10:30am HOLD---1:1 with Kurt</li> <li>11:00am FHCO Fair Housing</li> <li>1:00pm Mandatory Relocation</li> <li>1:30pm Maurice Henderson</li> </ul>	
28	29	30	31	Jun 1	2	3
	<ul style="list-style-type: none"> <li>Holiday</li> <li>Holiday - Office Closed - Clayton, Letimya</li> <li>Memorial Day</li> <li>Turn Timesheet In - Clayton, Letimya</li> </ul>	<ul style="list-style-type: none"> <li>9:00am Doug Oblitz Sockeye</li> <li>9:00am Meeting to discuss cash</li> <li>10:00am Greg Black and Paul</li> <li>11:00am Travel</li> <li>12:00pm FW: Caritas Housing</li> <li>1:00pm Check In with Housing</li> </ul>	<ul style="list-style-type: none"> <li>Leslie Out of Office</li> <li>8:15am Tort Claim Notice -</li> <li>9:30am City Council final action</li> <li>11:45am Kris Hanson, Quantum</li> <li>1:30pm Private Appointment</li> <li>2:00pm 14th &amp; Raleigh Transfer</li> </ul>			

# June 2017

June 2017							July 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 28	29	30	31	Jun 1	2	3
				Approve Timesheets by 10am - 7:30am Volvo CV Boot (Vol-Tech) 7:45am Save the Date - Bureau 8:15am Bureau Directors off-site 9:00am FW: PHB Office Hours 9:30am PHB Housing Investment	Letimya Out of Office 8:30am Christopher Staggs, Ideas 10:00am Updated Invitation: 11:30am Private Appointment 1:30pm 1:1 with Kurt Creager 1:30pm Maurice Henderson	
4	5	6	7	8	9	10
	Kurt Vacation 8:00am Hold for PTO 2:00pm Internal Property Acquisition/Management 7:00pm Knights of Columbus (Siena Hall)	8:30am PHB All Staff Meeting 10:00am Review AHRP's 11:00am Shannon Callahan 12:15pm Discuss next steps 1:00pm Check In with Housing	8:00am Ernesto Fonseca (PHB) 8:00am Re: Coffee - Ernesto 9:00am NAYA - Affordable 9:30am City Council Rental 12:00pm PHB/Related/Melvin	Leslie Vacation Letimya out at 1pm 9:00am PHB Office Hours (PHB) - 9:15am Invitation: PIT Briefing - 10:30am P&D Directors Meeting 2:00pm Final City Council Budget	BJC to Pennsylvania (TBD) Letimya Out of Office 9:00am IRGE Monthly Conference 9:30am Turn-key development 11:00am Jim Hlava and Derald	Private Appointment
11	12	13	14	15	16	17
Leslie Vacation		9:00am PTO	9:30am City Council Relocation	Approve Timesheets by 10am -	Letimya Out of Office	
11:00am Donuts at Church	Turn Timesheet In - Clayton, 8:00am PTO 2:00pm Internal Property 6:00pm EPAP Housing	1:00pm FW: Check In with 2:00pm Invitation: AHFE Safety 3:30pm Broadway Corridor 6:00pm Bond SAG Meeting #4	11:00am Invitation: PBAC 2nd Quarter @ Wed Jun 14, 2017 2:00pm Kurt C/ Tom R monthly meeting (Tom's Office, TPB rm)	9:30am PHB Housing Investment 11:00am Budget Check-in (PHB) 11:00am NALHFA Webinar 2:00pm Leadership Team	9:00am PTO 1:00pm Groundbreaking 1:00pm Raleigh Project 1:30pm Maurice Henderson	
18	19	20	21	22	23	24
	8:00am Hold for PTO	Letimya Vacation 9:30am Signing 14th & Raleigh Loan Documents (Your Office) 1:00pm FW: Check In with Housing Bureau Director (Kurt) 3:00pm Prosper Portland/PHB	9:30am City Council CCC Stark Street Apartments 1:30pm Strategic Plan Next Steps/Action Items (PHB Steel Conf Rm (60)) - Goodlow,	9:00am Randy Rapaport Turnkey proposal(s) (Kurt's Work - 421) 11:00am PHB/BDS Meeting regarding Landlord/Tenant 1:30pm PHB/BRIDGE RiverPlace 2:30pm Shannon Callahan	Letimya Out of Office 8:30am Travel 9:00am Leah Greenwood 10:00am Arlo's 11:00am Travel 11:45am John Haines Lunch	
25	26	27	28	29	30	Jul 1
	Turn Timesheet In - Clayton, Letimya 8:00am Private Appointment 2:45pm Internal Property Acquisition/Management Work Team (PHB Bridge Conf	10:00am David Rosen and Nora 11:30am Discussion of NOAH 1:00pm FW: Check In with 1:30pm Jeff Manning - 3:00pm Housing Bond Mayor's 3:45pm Depart to Max Expo line	Javier Vacation 9:30am City Council 10:00am Hold for travel to Washington DC (TBD)	NALFA Board of Directors Meeting Approve Timesheets by 10am - 9:00am Hill visits with Senator 11:00am Artie Mandel, Senior 11:30am Jason Smith, Legislative 12:15pm Senator Jeff Merkley;	Leslie out Letimya Out of Office 4:30am NALHFA Board of 5:00am NALHFA Board Meeting 5:30am Invitation: NALHFA Board	