



Portland Housing Bureau

Date:

FACILITY USE WAIVER QUESTIONNAIRE

Projects with HOME funding are ineligible to receive a facility use waiver

In order to grant a request for a waiver of annual reporting PHB needs to evaluate the following information. Please be as complete in your answers as possible.

Please explain how your project qualifies as a facility?

What is the mission of your agency and/or project?

What are facility amenities for residents? (For example - 15 SRO units with 5 full service bathrooms, onsite laundry with meals and a monitored medication dispensary)

Please describe how units or beds are filled (Are they referred? If yes, by whom?)

How are residents screened at move-in and what type of documentation is required?

Who is your target population? (For example – those receiving SSI and/or have a particular condition?)

Signature

Date

Title

Submit the completed questionnaire to assetmanagement@portlandoregon.gov and allow 2 – 4 weeks for an approval decision .