



Portland Housing Bureau

Mayor Ted Wheeler • Director Shannon Callahan

PHB Compliance Training 11/6/19

PHB's Risk Analysis & Compliance team is excited to announce that it will provide a basic training for Asset Managers and Property Managers. The primary areas of focus will be:

- How to complete a Tenant Income Certification (TIC)
- How to report to PHB via the Web Compliance Management System (WCMS)
- Annual Compliance Testing (ACT) Workbook

Date: Wednesday, November 6th, 2019

Time: 10:00 a.m. – 12:00 p.m.

Where: Portland Housing Bureau
421 SW 6th, Suite 400
Portland Oregon 97204
Steel Conference Room

To attend the training, send an email to assetmanagement@portlandoregon.gov by Friday November 1st with the name of each attendee and their organization.