CITY OF

PORTLAND, OREGON

BUREAU OF HOUSING AND
COMMUNITY DEVELOPMENT

Memorandum

TO:	HCDC
FROM:	Tracy Lehto, Program Coordinator
CC:	Beth Kaye, Policy, Planning and Communications Manager; Trell Anderson, Housing Program Manager
DATE:	9-7-2005
RE:	DRAFT Analysis of Impediments to Fair Housing Report

AI Process Update:
Work done to date in the development in the AI:

- The consultant has completed approximately 50 interviews regarding fair housing issues, and is in the process of completing a few more to fill gaps identified by the Technical and Advisory Committee.
- A number of maps have been created and are currently being analyzed with other sets of data.
- The consultant prepared a rough initial draft, it was circulated to Technical and Advisory Committees and HCDC for comment. This was NOT a public review draft.
- The Technical Committee and Advisory Committee have each met twice, with first meeting focused on providing background information for the committees and the second focused on having the committees review the initial draft AI report.
- Feedback from both committees has been summarized and attached to this report.

The initial draft report lists a myriad of potential impediments identified during the AI data collection process. Please note that the initial AI report is primarily based on interviews. **The consultant is currently analyzing additional data that may support or contradict the identified impediments, or may uncover new impediments.** The results of the additional data analysis will be reflected in the second draft.

Next steps include taking feedback and direction from HCDC, having the consultant make changes based on feedback, and developing a revised draft. Both the Technical and Advisory Committee will meet by September 22, 2005 to review and provide feedback on the second draft. A refined draft will go to HUD Sept 30, and will be presented to HCDC October 5, 2005 for public comment. At this meeting HCDC will be asked to review the draft and approve if appropriate. A joint meeting of Technical and Advisory Committees will be held in November to discuss recommendations, action steps and implementation plans.

Please see the attached summary of feedback on the initial draft AI report.

<u>Staff Recommendations:</u>
We would like HCDC to review suggestions, comment, and approve.

Categorization
Impediments should be categorized to assist with prioritization. Staff recommend the following categories:
- *Severe* Impediments
  - These are impediments that are substantiated with a number of interviews and data, impact a large number of people, and require aggressive action. This may also include impediments that have a severe impact on a limited number of people.
- *Significant Impediments*
  - Impediments that affect fewer people or have less supporting data than severe impediments.
- *Possible Impediments*
  - Named issues that were only identified by one interviewee without reference to scope of issue that require more research to substantiate.

General recommendations
- The impediments should be described in more detail so the reader has a full understanding of the impediment.
- Terms such as "many" or "most" should be quantified so the reader can understand the scope and impact of the impediment.
- Report should be reviewed for neutral tone.
- All impediments must be supported by substantial data.
- Combine the impediments that are very similar.