

RegJIN User Board (RUB) Meeting

Thursday, October 1, 2015 – 10:00am

In attendance:

Ed Arib	Portland PB	Capt. Eric Oathes	Beaverton PD
Capt. John Brooks	Portland PB	Christian Peterson	Portland PB
Lauren Brown	Portland PB	Mike Ridenour	Portland PB
Lt. Roy Butler	Battleground PD	Kim Roark	Portland PB
Cmdr. Allen Cook	Washougal PD	Jerry Schlesinger	COP, PSSRP
Capt. Mark Dye	Milwaukie PD	Sue Scobert	Lake Oswego PD
Mark Ellwood	Portland PB	Chief Deputy Steve Shea	Clark CSO
Shannon Hoard	Fairview PD	Ofc. Sean Sothern	Portland PB
Hailey Holm	Scappoose PD	Sgt. David Thompson	Washington CSO
Cmdr. Dave King	Vancouver PD	Howie Weiner	Portland PB
Sgt. Gary Kirby	Fairview PD	Nick Weltch	PSU DPS
Melaney Koch	Washington CSO	Corey Wilks	Portland PB
		Lt. Pat Williams	Gresham PD

Meeting location: Portland Police Bureau, North Precinct Community Room, 449 NE Emerson St., Portland, Oregon

Note taker: Tricia Pleune

WELCOME AND INTRODUCTIONS

Captain John Brooks welcomed the group and asked all in attendance to introduce themselves. Captain Brooks reported that September was a busy month for the Sustainment Team, although much of their time was spent away from the office and their regular workload. He and members of the RegJIN Sustainment Team attended Versaterm and Oregon CGIS Conferences. The RegJIN Awards Ceremony also took place during the early part of the month. Furthermore, Captain Brooks sustained injuries in a bike accident, causing further time away from the office.

REGJIN UPDATES

Policies – Inquiry Only Agencies

Captain Brooks reported that he had emailed a draft policy regarding the acceptance of Inquiry Only Agencies. The draft policy requires the RegJIN User Board to vote on and approve agencies requesting access. So far, only Law Enforcement agencies have requested access. A member of the group asked if the potential agencies were all PPDS inquiry agencies. Captain Brooks confirmed that the majority were PPDS agencies.

Future Training

Captain Brooks reported that PPB is holding follow-up RegJIN training for their patrol officers, focusing on areas where data is not being entered consistently. These 4-hour training sessions will conclude by the end of the year. Previously, the Sustainment Team and a separate, small focus group discussed training needs and came up enough material to hold an 8-hour training; however, these groups will meet again next week to prioritize the topics in order to keep the training within the 4-hour parameter.

The training materials will be shared with other agencies. Officer Jon Yochim will be the point of contact for other agency training. A member of the group asked if the training would focus on the RMS. Captain Brooks confirmed that the follow-up training would be primarily focused on the RMS, rather than MRE. Captain Brooks stressed that PPB is not binding agencies into specific follow-up

training. Instead, he strongly recommends that agencies get their own Records Division involved in determining what training areas are most needed for their agency.

Sustainment

Captain Brooks provided updates regarding Sustainment:

- Program Manager – The background investigation for the Program Manager applicant is almost complete and could be hired as soon as mid to late October.
- Management Analyst – The applicant did not pass the background investigation so the position will need to be re-posted. Captain Brooks reported that the recruitment for the Management Analyst position did not result in a high caliber of applicants. The interview panel questioned if more highly qualified candidates were simply uninterested in the position because it was limited term, guaranteeing employment for only two years. In an attempt to increase the number of highly qualified applicants in the next recruitment, Captain Brooks recommended changing the posting to a permanent position and asked the User Board group for their thoughts on the idea. No one in the group spoke up to provide feedback.
- Sustainment Team Location – It would be most efficient for the Sustainment Team to be located in close proximity to the Records Division and PPB IT. The majority of the 11th floor of the Justice Center Building was recently remodeled and there would be room for the team in the former Records Division Conference Room. Captain Brooks reported that the estimated set-up cost is \$20K and asked the group their thoughts on using sustainment funds, which would include salary-savings funds from the vacant Management Analyst position.

Members of the group asked questions and discussed sustainment:

- Would this be a one-time expense? Yes.
- This is a decision that should be made with an official motion and vote. It didn't appear that there was a quorum in attendance; therefore, Capt. Brooks tabled both sustainment issues, stating that he would email the User Board members regarding the Management Analyst position limited-term/permanent status as well as the sustainment team set-up cost.

Interfaces

Ed Arib provided updates regarding interface status:

- CRESA, CAD Calls for Service – Approximately 90% complete. There is a conference call scheduled for later in the day to discuss data elements.
- JMS – Workflows are being modified. Pre-booking is not handled the same way by all agencies.
- Property – Working with vendors on element mapping.

Members of the group asked questions and discussed interfaces:

- Clackamas County is lodging people into the jails via a paper process. Ideally, JMS would eliminate paper and the officer could enter the booking number in the report.
- Washington County officers can only enter booking numbers using the paper process; it must be started prior to getting to the jail.
- The major problem in Clackamas County is that their officers aren't able to print at the jails; instead, flash drives are being used. It would resolve a lot of issues if a print capability could be put in place.
- When is the CRESA completion date? Unknown; CRESA needs to provide standardized data, which will be discussed in the afternoon conference call.

Style Sheets

Mike Ridenour provided updates regarding style sheets:

- For the past couple of months, he has been working on the General Offense style sheet. There are only a couple of areas to be completed and he expects to have it done in the next couple of weeks.
- Samples are available in Production. A PDF copy will also be sent out via email.
- The next task will be the AB style sheet.

Global System Admin

Kim Roark provided updates regarding Global System Admin:

- ONIBRS testing:
 - There are three agencies testing ONIBRS: Beaverton, Portland, and Hillsboro. The group is working with the State and Versaterm to make sure their process is correct.
 - ONIBRS uses default text types for Domestic Violence, Bias crimes, etc. It is up to each agency to decide whether to submit narrative.
 - It would be beneficial to have a County agency involved in testing, possibly Washington County.
 - The State has been very patient and helpful throughout the testing process.
- Kim will distribute a list of the new marijuana ORS codes.
- Refresher training for local admins is being considered.

Members of the group asked questions and discussed ONIBRS and training:

- A Clark County agency pulled Domestic Violence reports and found the data to be suspect. PPB stated that they had the same issue and discovered a problem with a check box not being used correctly. The importance of the check box was not realized until after Go Live so use of the check box had been glossed over in training. The solution is follow-up training.
- Is there a collection point for these types of issues that can be resolved with training? Yes, the Sustainment Team, along with the records group, is compiling a list. Jon Yochim can share this list once he's back in the office next week.

Down Time

Captain Brooks and Ed Arib spoke about system down time and the recent outages:

- The recent outage last weekend only impacted PPB.
- The previous outage the weekend before was a global outage due to a clog in the CAD message queue.
- When issues occur, the first impulse is to fix the problem. However – as it was learned recently - communication also needs to be a priority.
- The RegJIN helpline is available 24/7. When your agency sees connectivity issues and it is determined to not be an internal problem, please have them contact the helpline.
- For larger or global outages, information will sometimes come through sporadically or fragmented. Please be patient when this occurs.

Crime Analysis

Lauren Brown provided updates regarding crime analysis:

- Metro area analysts met and came up with recommendations:
 - Cognos and Browse/Unload to be used.
 - Create a forum for analyst users.
 - The long-term solution for data-condition issues is to migrate the datamart onto the SQL server.

Ed Arib added that this solution keeps all the data in one place since analysts will not need to extract the data. A vote whether to allow all agencies access to private data is being considered.

Members of the group asked questions and discussed the updates:

- Maybe the programmer should only convert non-privatized data. Lauren responded, stating that the analysts need certain key data points to perform crime analysis.
- What is the timeframe? Ed reported that they want to move as quickly as possible, but it will take time to obtain the server and licenses so he is unable to promise when it would be ready.
- Captain Brooks reported that he is pleased about the SQL server solution. He added that it alleviates expungement concerns due to users having made their own extractions.

New MRE Release

Corey Wilks provided updates regarding the new MRE release:

- Working with the Patrol Sub-committee, which is tasked with building 3 customized MRE versions for Multnomah, non-Multnomah and Washington State agencies.
- The group needs 3 critical items of feedback from agencies:
 - Copy of changes to their build.
 - Whether production or development location.
 - Name of file.

VERSATERM CONFERENCE

Captain Brooks reported that the Versaterm Users Conference was held September 22-24 in Salt Lake City and asked those who attended to talk about their experience and impressions:

- Versadex 7.6 was previewed at the conference and will be released at the beginning of the year. Impressed by features, such as person to vehicles association. Nice to see that Versaterm is listening to suggestions and requests from RegJIN and others.
- The event trending demo previewed a comparison of crimes, which featured a good percentage of mapping. The application displays a list of cases in a way that is very user-friendly. Patrol officers will find it very easy to navigate.
- There is a light version of event trending available now; it is a work in progress.
- The best feature of the event trending application is its ease of use; the user does not need to know NCIC codes.
- From the records perspective, it was impressive to see that it will be possible to query a person and go directly into maintenance.
- Impressed by the graphical view of person associations. This link analysis is available through 7.5 but RegJIN does not have it.
- 7.5 improvements and bug fixes are available with an upgrade. The MDT is also more map-centric, rather than just displaying a list.
- Instead of a global map, a local map can be downloaded.
- Web RMS – next release will be much improved; it will look like the desktop version. It is in Beta testing until the 4th quarter and will be released in the 1st quarter of 2016.
- There is a CGIS compliance concern with Web RMS; RegJIN has to adhere to CGIS regulations.
- Continually impressed with skill set of people involved in RegJIN.

NEXT MEETING:

Captain Brooks suggested holding the User Board meetings on a consistent schedule – the first Tuesday of the month. The next PAC meeting was scheduled for 10:00 AM on Tuesday, November 3, 2015. It will be held in the PPB North Precinct Community Room, 449 NE Emerson St.