

**TRAINING ADVISORY COUNCIL**  
**March 9, 2016**  
**PPB Training Complex**  
**6:30 p.m.**

<b>MEMBERS PRESENT</b>	<b>STAFF PRESENT</b>	<b>GUESTS PRESENT</b>
Bruno Amicci, Chair Sushanah Boston Daniel Duvall Edward Hershey Gary Marschke Anne Parmeter Rio Rios Monte Wolverton Sylvia Zingeser  <b>MEMBERS ABSENT</b> Marcus Amicci David Denecke McKay Fenske Jean Johansson Corinne Patel Tina Semko	Captain Bryan Parman Lt Kraig McGlathery Mary Claire Buckley/SSD Jody Halia Helen LaFong	Dan Handelman Shawn Campbell Debbie Aiona John Campbell

**1. CALL TO ORDER/WELCOME**

Call to order at 6:40pm.

Chair Amicci welcomed the group. The number of members attending was short for a quorum so the meeting was moved to an executive session. The mission statement of the Training Advisory Committee was read.

Motion to approve minutes for the 01/13/16 meeting. M/S/A

**2. UPDATE ON RECRUITMENT of NEW TAC MEMBERS**

We received 19 applications to review for vacant TAC member. Captain Parman recommended that the TAC maintain about 20-24 active TAC members. There are currently 15 active TAC members.

**3. USE OF FORCE CURRICULUM REVIEW RECOMMENDATION – REPORT BACK**

The Training Division supplied the TAC members with lesson plans regarding Use of Force to review. Capt Parman stated that Use of Force impacts almost every aspect of training so the Training Division put together lesson plans that had to do with decision making. Chair Amicci stated the review of the lesson plans was better than he expected and overall he was pleased with what he saw.

A review of the list of recommendations was presented by Rio Rios. Sushanah Boston wanted to add Quality Assurance as a possible recommendation to their list as requested by Sylvia Zingesser. The list of recommendations are:

- Consider the review of language in the training materials for subjective and objective wording, keeping the community in mind. ie: us vs. them mentality.
- How to better use learning objects so each is best suited to retaining the skills being taught. ie: video, media, reading list, etc...
- Consider a coaching program for the trainers and developers in the PPB Training Division to enhance and expand instructional design elements. Chair Amicci recommended a standardized methodology of instructional design.
- Consider exploring the business case for just in time mobile learning as an addition to blended learning efforts for evaluation, quality control and custom learning.
- Consider investigating how other industries that require critical, flexible accurate thinking train or support employees. ie: air traffic controllers.

**4. BREAK**

7:30PM – 7:40PM

**5. USE OF FORCE CURRICULUM REVIEW RECOMMENDATION – NEXT STEPS**

- Establish the dependencies
- Discriminate between evaluation and assessment
- Quality Assurance
- Research
- Gather data
- Root cause
- Formulating a recommendation
- Present to all TAC members

**6. PUBLIC COMMENT, NEW BUSINESS AND CLOSE**

Dan Handelman:

- There needs to be more communication between the TAC and the DOJ process.
- Request people speak to a level that everyone can understand-civilian friendly terms.
- New membership, the African American members are no longer on the board or do not attend anymore. He hopes with the new applicant pool we have more African American members.
- Criteria for why you can't be a trainer, is TAC paying attention to this?
- Documents that are being looked at during the TAC meeting, hard for them to relate to documents they do not have access to.
- Recommendations that you are about to make, spreadsheet that the bureau has that hasn't been seen, maybe TAC should see that.
- New COP Watch newsletter
- The building will be used April 1<sup>st</sup> for a fundraiser, by 2 private foundations, for a \$1000 a seat fundraiser "Meet the Heat".

Mary Claire Buckley

- When will the TAC address the responsibilities they have under the DOJ agreement? Discussion amongst TAC members regarding the recommendations and report to the Chief.

**7. ADJOURN**

Meeting adjourned at 2032. M/S/A

**NEXT MEETING MAY 11<sup>TH</sup>, 2016 AT PPB TRAINING COMPLEX**