

## RegJIN User Board (RUB) Meeting

Tuesday, August 2, 2016 – 10:00am to 10:50am

### In attendance:

Tammy Mayer	RegJIN Sustainment	Mike Ridenour	Portland PB
Kim Roark	RegJIN Sustainment	Lt Craig Whitten	PSU
Ed Arib	RegJIN Sustainment	Sgt Robert McCleary	PSU
Lt Will Behan	Clackamas Co SO	Taylor Hollandsworth	Beaverton PD
Det Bill Terway	Clackamas Co SO	Jenn Hollandsworth-Reed	Beaverton PD
Sgt Wayne Lawrence	Gladstone PD	Erik Young	Beaverton PD
Sue Scobert	Lake Oswego PD	Christine Navarro	Hillsboro PD
Capt Mark Dye	Milwaukie PD	Cheron Gochenour	Hillsboro PD
Deputy Chief Steve Shea	Clark Co SO	Lt Dave Frisendahl	Tigard PD
Jim Hanson	Clark Co SO	Lt. Greg Pickering	Tualatin PD
Lt Roy Rhine	Ridgefield PD	Sgt Dave Thompson	Washington Co SO
Cmdr Mike Whitney	Vancouver PD	Steve Berger	Washington P&P
Sgt. Jeff Olson	Vancouver PD	Scott Taylor	Multnomah P&P
Andy Potter	Multnomah Co SO		
Corey Wilks	Portland PB		

Meeting location: Portland Police Bureau, North Precinct Community Room, 449 NE Emerson St., Portland, Oregon

**Quorum NOT Met – 13 of 28 voting members**

Note takers: Tammy Mayer and Kim Roark

### Agenda

- 7 & 28 June Meeting Minutes vote (no quorum)
- NIBRS status
- Interface status
- Training update
- IO discussion and way forward

### Welcome and Introductions

Tammy Mayer welcomed the members and thanked them for attending. Tammy did quick introductions of the sustainment team for new attendees.

### Minutes Approval

Quorum numbers were not met to approve the past two meeting minutes.

### Rotating Position

Tammy mentioned that Mike Francis from West Linn PD is the first to take us up on working directly with the Sustainment Team. Mike was scheduled to work with the Team every Wednesday for a month. On his first day he sat in on Jon's MRE refresh training and Direct Entry training with PPB officers. He and Jon also laid out a plan for the following weeks visits. After the first week, visits were put on hold while Mike conducts and investigation with West Linn.

Tammy once again offered up time with the Sustainment Team, whether it be one day, a week, or one day a week for a short period of time. Time with the Team can be used to work on issues your department is having, or helping members of your department understand all RegJIN has to offer which you can bring back in house.

## **New Faces**

Tammy stated that Howie is moving on to another project within PPB. His replacement will be Chris Johnk who has been on loan to us from BTS and working on the interfaces for the past 4 months. Chris is a programmer and his acceptance of a permanent position on the Team is a big win for us.

Additionally, Ethel Gallares, our new Management Analyst, passed her background check and will be starting with the Team on 8 Sept.

## **vMobile**

BOEC is talking with Versaterm about testing the vMobile app for query lookups. Gresham and Port of Portland will be testing around October. Transit really wants this and we are looking at licensing for them after BOEC's testing is completed. Tammy will send out the info on the app and would like to know if any other agencies are interested. Agencies will have to purchase their own licenses as this is not something the entire RegJIN would find useful.

## **Inquiry Only Update**

Tammy stated that a telecon was held on 26 July to discuss the possibility of the web service idea for Inquiry Only users (meeting notes are available on the RegJIN RC website). It was a productive meeting and it looks like this will be our best route forward to allow access while ensuring the concerns of the Partner Agencies are met. Tammy explained that the timeline for this is expected to be approximately 3-6 months to build the front end, test it and be ready to start use.

Tammy also stated that with the agenda for this meeting, she included a letter from Washington County and Multnomah County Parole and Probation offices. The directors of those two agencies were at the RUB and available to answer any questions the Partner Agencies had of their request for access. No questions were asked.

## **RegJIN website**

Tammy reminded all members that she is currently updating the RegJIN RC website and asks that agencies take a look at the changes and let her know if they have any suggestions for additions or changes. Additionally, she reminded all agencies that she sent out the master contact list and requests your agency updates by Friday, 12 August.

<http://www.portlandonline.com/RegJINRC>

## **NIBRS update**

Kim informed the members that we are currently on track for the NIBRS conversion. Versaterm is in the process of writing the conversion script. Additionally, the State of Oregon is on track with their new NIBRS repository. They will run a full usability test this week and if everything goes well they will pay the vendor for the completed product.

## **Errors**

Kim stated that the same sex error will be changed with the move to NIBRS and Oregon has verified they have the programming complete to recognize same sex couples per the feds new guidelines. Following the RUB, Kim emailed the admins to let them know they can turn this error off until the transition to NIBRS.

## **Interfaces**

Ed stated we are working on the Columbia County JMS, which is the last JMS interface.

Chris is working on the Property interface with Evidence on Que and Que Tel. He is currently mapping and testing the property item tables. Ed will send out an email to users to find out which version of the software everyone is using. We will need to have everyone upgrade to the same version to allow for only one interface.

Clark County PA is the only agency currently using the PA/DA interface. However, this interface is available to the other DA agencies. There have been enhancements made to the XML to pick and choose what each agencies wish to include or exclude. Additionally, each jurisdiction can select if attachments will be allowed through.

### **Cognos**

Ed stated the Cognos server will be upgraded to Windows and Cognos will be upgraded to version 11.

### **Crime Analysis Server**

Ed stated the server is available and we currently have about 20 users. If your agency needs access, please request it via the RegJIN request form and submit it to the helpdesk.

### **Shared Training Material**

Tammy stated we have created an agency in the RMS called RegJIN for the purpose of sharing training material. By putting in in the RMS, agencies will be able to pull the most current training information and not worry about email size limits. Additionally, all CJIS information will be protected.

Jenn asked if we were using real information in the training materials and if so, what happens if that information is required to be expunged. Tammy will pass that question to Jon.

Dave asked why not just use Drop Box or One Drive? Tammy stated due to CJIS concerns and because PPB is not allowed to use those programs.

Dave also asked how other agencies share their training documents. Tammy will also pass that question to Jon when he returns from vacation next week.

Jenn also stated the attachments would not be visible from the MRE and officers would not be able to pull up the information when they need it.

### **Training Sub-Committee**

Jon will be holding a training sub-committee in Aug. The date and location are TBD. Additionally, he would like to rotation the meeting location. If you would like to host the meeting, please contact Jon.

### **Style Sheets**

Mike stated the RMS property style sheet is currently in test and has some minor formatting issues but is available for use. Please try it out and provide him feedback.

### **Other topics**

Jeff stated the expanded capacities have been vetted through the Detective and Training sub-committees. This will allow for a comprehensive look at what is done on a case and allow for better tracking. Currently there are only three capacities and this will expand it to 26. We will vote on this at the next meeting.

Jenn stated there is open officer direct entry training available in Beaverton. It is geared towards those already familiar with MRE, not new officers. The training is set for August 19, from 0800-1600,

on the 3<sup>rd</sup> floor computer lab at Beaverton PD. Email Jenn at [jreed@beavertonoregon.gov](mailto:jreed@beavertonoregon.gov) if you would like to reserve a spot.

**NEXT MEETING:**

The next RUB is scheduled for 10:00 AM on Tuesday, Sept 6, 2016. The location will change as the parking lot at PPB North Precinct will be under construction. Tammy will send out the new location with the agenda.