

## RegJIN User Board (RUB) Meeting

Tuesday, March 6, 2018 – 10:00am to 10:36am

### In attendance:

Tammy Mayer	RegJIN Sustainment	Jenn Hollandsworth-Reed	Beaverton PD
Kim Roark	RegJIN Sustainment	Erik Young	Beaverton PD
Jon Yochim	RegJIN Sustainment	Capt Kevin Ellingsburg	Forest Grove PD
Tony Marley	RegJIN Sustainment	Lisa Cannon	Forest Grove PD
Chris Johnk	RegJIN Sustainment	Cindy Bolek	Hillsboro PD
Cloy Swartzendrubber	PPB IT	Cheron Gochenour	Hillsboro PD
Chief Moss	St Helens PD	Jeremy Pollard	King City PD
Capt Claudio Grandjean	Gresham PD	Chief Jeff Groth	Sherwood PD
Capt Cory Chase	Port of Portland	Lt Brad Sitton	Tigard PD
Sgt Diane Stockbridge	Port of Portland	Capt Greg Pickering	Tualatin PD
A/C Chris Davis	Portland PB	Kay Brown	Tualatin PD
Lt Wendi Steinbronn	Portland PB	Melaney Koch	Washington CSO
Sgt Robert McCleary	Portland State DPS	Sgt Dave Thompson	Washington CSO
Capt Ronda Groshong	Beaverton PD	Chief Jesse Baker	North Plains PD
Taylor Hollandsworth	Beaverton PD		

Meeting location: Beaverton PD

**Quorum Met – 13 of 18 voting members**

Note takers: Tammy Mayer and Kim Roark

### Agenda

- Roll Call/Introductions
- Minutes Approval
- RegJIN Sustainment Team Updates
  - Program Manager Update
  - Budget Update
  - Global System Admin Update
  - Tech System Update
  - Global Training Update
  - Records Update
- Other Topics / Questions
- Next Meeting

### Welcome and Introductions

Tammy Mayer welcomed the members and thanked them for attending.

### Minutes Approval | Vote

Tammy stated she received one change to the January meeting minutes Beaverton. She sent out the changed version with the agenda last week. Tammy asked if there were any other changes required. Hearing none, Chief Groth/Sherwood motioned for approval and Wendi/PPB seconded. Vote passed unanimously.

### MRE 7.5TV Upgrade

Tammy stated that Tempe has decided not to move forward with the TV update and are no longer Beta Testing it. That means we are now the Beta testers for the upgrade. We have been reviewing the current build for about 4 weeks and have found roughly 30 issues from spelling errors to major issues

with data fields. Those bugs have been forwarded to Versaterm and we are expecting a new build on 9 March with the majority of those bugs fixed. We will review the new build for a few weeks checking the errors we have already identified as well as other testing. We are taking this slow to ensure we capture as many of the issues prior to asking agencies to install due to the IT lift.

We are currently about 2 months behind the initial proposed schedule and expect to fall at least on more month behind while we beta test. Tammy will release a new schedule as we move out of the beta testing and back into the regular testing phases. Tammy is hopeful that we can get the testing done and the upgrade out to the agencies this summer.

### **Clackamas Co License Swap Discussion**

Tammy met with Milwaukie PD as a representative of the Clackamas consortium. They stated the group still wants to offer a 1 for 1 license swap. Tammy turned it down immediately and again proposed something more fair share such as a set number per agency or sworn percentage. They said they would take that back to the group for discussion.

Ronda/Beaverton asked if the Mark 43 licenses were specific to an individual. Yes, due to CJIS requirements, the sign in's cannot be shared.

### **IO Agency | Vote**

The following agencies have requested access:

- **Portland Public School (PPS)** – Tammy stated PPS is asking for access to see incidents/crimes involving the schools, property and incidents that impact student and staff safety and security. The Security Ops Managers (reserve officer with Hillsboro and retired PPB officer) would be the users. Cindy/Hillsboro motioned for web service access with Greg/Tualatin seconding. The vote passed unanimously.
- **Sandy PD** – Sandy PD is separate from the Clackamas consortium and would like RMS Query/Browse access. Robert/PSU asked if they would pay for QB access. Yes, they pay 50% of what the full entry partners pay, currently \$33.54. Cory/Port of Portland motioned with Wendi/PPB seconding. The vote passed unanimously.

### **IGA amendment - Proxy Vote**

Tammy stated the amendment proposal was looked at by a couple City Councils and deemed illegal based on Oregon Public Meeting Law. Tammy drafted a letter back to the LEC to let them know this Amendment will not proceed (see attachment to meeting minutes for the letter).

### **IGA amendment - Withdrawal Date Change**

This amendment is still in the review period. Please have your responses back to Ethel by 12 March. Cindy asked if we will send out all the comments from the agencies. Yes, we will consolidate the comments and send out a new proposed amendment for review.

### **NCIC Mask**

We have made significant changes to many NCIC masks but need some assistance in DEV to test them.

### **NCIC Tables**

Kim has completed the NCIC guns update and is moving on to property.

### **Audit Investigations**

Kim is working on an SOP for when agencies ask for the Sustainment Team to run an audit on a person or a case. Kim has completed a handful of these and we have determined there needs to be some set policy to govern them. Agencies should follow their internal requirements for investigations and disciplinary actions.

### **MRE TV training**

Jon is anticipating 4 hours of training for the new MRE TV update. He is working on the training material and will share it as we get closer to launch.

### **eMVA**

Jon stated the new eMVA is available on the FTP. It includes all the new required boxes and fees and PPB and WCSO have encountered no issues with the new form.

### **New hire training**

Jon reminded everyone there is new hire training available at the WCSO lab 19-20 Mar.

### **Refresher Training**

Jon is still looking for agencies to help him build the training material for refresher training.

### **Circuit court citations**

There is a new electronic system coming for traffic citations for circuit courts, not municipal courts. RegJIN will map the offenses for the system but every agency will be required to sign an individual agreement with the courts. More information about the new program can be found at:

<http://www.courts.oregon.gov/about/Pages/integrations.aspx>

### **Interfaces**

Chris shared some updates.

- **Property** – Chris is currently working on the programming to pull offenses and statue information with the property report to allow for retention data. Additionally, he has entered email addresses into LDAP to allow for the system to send property report error notifications to the officer.
- **Linx NW** – We copied all files onto an encrypted portable hard drive that Linx mailed to us. The hard drive is back at Linx and we are planning for the deletion and reload of the information.
- **RegJIN reporting server (RMSSQL1) acct audit** – The audit is complete and all personnel that did not have access forms on file have been shut out of the system.
- **VTK upgrade** – Quang is working with BOEC on upgrading the LDAP server. This will close the final CJIS audit requiring logon documentation. This upgrade is expected to be completed in April.

### **Code requests**

- **Detainer Offense Code 524** – Cindy/Hillsboro motioned with Melaney/WCSO seconding. The vote passed unanimously.
- **Distracted Driving Offense Tracking Code** – Wendi/PPB motioned with Cory/Port of Portland seconding. The vote passed unanimously.
- **Traffic Crash Exchange Street Check** – Melaney/WCSO motioned with Cory/Port of Portland seconding. The vote passed unanimously.
- **Flag Record “Bulletin” (PPB)** – Wendi/PPB motioned with Cory/Port of Portland seconding. The vote passed unanimously.

### **Other topics**

None

**NEXT MEETING:**

The next RUB is scheduled for 10:00 AM on Tuesday, May 1, 2018. It will be held in the PPB North Precinct Community Room at 449 NE Emerson St.