

**Portland Police Bureau (PPB) Asian Pacific Islander American (APIA) Council**  
**Zoom Board Meeting Minutes**  
**Wednesday, May 26, 2021 at 9:00 AM**

**Council Members Present:**

Chery Nervez, Christine Chin Ryan, Joe Enlet, Kien Truong, Lee P. Cha, May Saechao, Michael Liu, Neil Lee

**Council Members Absent:**

Chanpone Sinlapasai, Jenny Kim, Mari Watanabe, Raymond Cheng, Rosaline Hui

**PPB/City Representatives Present:**

Asena Cabaz-Lawrence, Ken Lee, Natasha Haunsperger, Sgt. Searle

1. Meeting called to order at 9:08 AM.
2. May 12, 2021 Meeting Minutes
  - a. Joe Enlet made a motion to approve the meeting minutes. Motion seconded by Lee P. Cha. Approved unanimously.
3. Council Debut
  - a. Event on Wednesday, June 2<sup>nd</sup>, 2021 3:00 pm to 5 pm at Fubonn.
  - b. Michael Liu has agreed to support and host. However, we need to still finalize some details and will let the community know as soon as it is confirmed.
  - c. An invitation was sent to the Mayor's office for the Mayor to attend.
  - d. Physical safety of the event remains the top priority. Even within our own APIA community, we have a lot of different opinions about the police. Additionally, with the ongoing uprising, we have to be careful about how we promote the event so that we don't draw unnecessary protests.
  - e. Considering not giving the name of the council member and give the spectrum of identity and expertise of the council instead. PPB is also aware of this and does not want to create any unintended harm to the council members. They will also not share names without permissions. Leave it up to the council members who they want to be announced:
    - Not giving name at all
    - First name only and the represented community
    - Full name
  - f. The Chair and/or Vice Chair should make it clear and well articulate the intention and goal of our Council and the diversity of the Council.
  - g. Will be as prepared as we can, but be mindful that safety is a real concern. Be ready.
  - h. Will ask the officers in the Jade District area to come to the event as well.
  - i. Will have some business owner representation at the event with a speaking role.
  - j. Officer Natasha to work a press release and send it to the council by Friday.
4. Council Membership
  - a. Chair Chin Ryan stated her preference for Council membership criteria:

- Diverse APIA ethnicities and cultures
  - Intergenerational
  - Gender neutral
  - Live or business or work in Portland
- b. It was discussed not using the number 13 for the number of Council members due to cultural sensitivity of number 13. Lee P. Cha made a motion for the range of 11-15 Council members. Neil Lee seconded the motion. Motion unanimously approved.
  - c. There will be a form that other Councils use for members, and very council member needs to fill out a form to make it official.
  - d. To make sure as many voices are included as possible, we are thinking of 2 tiers:
    - Tier 1: Official Voting members (11 or 15). Expected to attend meetings regularly.
    - Tier 2: Non-voting members for those who want to contribute but not having the capacity at the moment. Will be on the email chain. Not expected to attend meetings regularly but have the option to do so if wanted. We can include more student voices in this tier.
  - e. We need to be mindful about who we want to include in either tier. Representation and inclusivity are the key. However, we need to have a quorum to keep the business going; therefore, only include those who have the capacity to actively participate to ensure efficiency. We can do an open session quarterly as well.
  - f. Consider adding 1-2 more young people to the council.
5. Roles of officers and Council Members
    - a. Request for Council members information such as preferred email, phone number, ethnicity, generation or age, area of expertise
  6. Meeting Structure
    - a. Monthly meeting to start June 16th and every third Wednesday of the month after that at 9-10:30 AM.
    - b. The proposed main agenda items:
      - Speakers
        1. Have different speakers from the PPB to present more info of how PPB functions to the council member.
        2. Different guest speakers from the community.
        3. Officer Natasha will provide a list of potential speakers and topics from the PPB.
      - Committee reports
        1. Committees to give Council updates periodically in between meetings and/or give full written report one week before the Council meeting. If possible, discuss contents of the subject matter during this one-week time frame prior to the Council meeting.
  7. Council Code of Conduct:
    - a. Kien Trung will amend the Code of Conduct to include one more bulleted item relating to the intent vs. impact. Chin Ryan made motion to approve Code of Conduct with addendum. Motion was seconded by Neil Lee. Motion approved unanimously.
  8. Organizational/Bylaws and Action Items list will be discussed by Committees

Adjourned at 10:26 am.

Next meeting will be on Wednesday, June 16<sup>th</sup>, 2021 9:00 am to 10:30 am.