

Program Committee Meeting
November 21, 2016, 1:00 – 3:00 PM
Metro Regional Center, 600 NE Grand Ave.
Portland, OR [Rooms 370 A & B]



Agenda Items:

Number	Time	Item/Outcome(s)	Presenter/Facilitator
1	1:00 – 1:05 pm	Welcome, Introductions, and Agenda Review Outcome: All feel welcome and the meeting purpose and agenda are reviewed and accepted.	Adrienne Donner, PrC Chair
2	1:05 – 1:10 pm	Administrative Matters Outcomes: 1) minutes from the October 17, 2016 Program Committee (PrC) meeting are reviewed, adjusted as needed, and approved; and 2) Resolve filling the vacant vice chair position for 2017.	Adrienne D.
Discussions and Work Sessions			
3	1:10 – 1:30 pm	Summary of Key Points from the RDPO Steering Committee’s November 7, 2016 Meeting Outcome: Learn about the presentations, deliberations and decisions made at the last SC meeting, including regarding the 2017-2021 RDPO Strategic Goals and Objectives, priorities for the current program development (pipeline) process; and governance changes.	Adrienne D., Denise Barrett, RDPO Manager and Amy Cole, PBEM Grants Program Coordinator
4	1:30 – 2:00 pm	2016: Year in Review, 2017: Year Ahead Outcome: 1) Develop a list of 2016 highlights, challenges, lessons learned, especially in terms of the work of the committee, work groups/task forces and their projects, larger RDPO impact, etc. 2) Review the work plan for next year and intended impact.	Adrienne Donner and Nora Yotsov Vice Chair
5	2:00 – 2:20 pm	THIRA 2016 Update Outcome: All are aware of the key changes to the RDPO/PUA’s THIRA as reflected in this year’s update and tentative plan for 2017 updates.	Laura Bruno RDPO Planning Coordinator

6	2:20 – 2:40 pm	2016-2017 Program Development Cycle Outcomes: 1) Vet new projects submitted to date; 2) Hear updates from all discipline work group and task force chairs on status of project concept development.	Adrienne D. and Amy Cole, PBEM Grants Program Coordinator
7	2:40 – 2:50 pm	Other RDPO Updates Outcomes: All will be aware of various RDPO activities and news.	Denise
Other Business			
8	2:50 pm	Good of the Order <ul style="list-style-type: none"> ▪ Other Updates/Announcements ▪ Re-scheduling the January and February 2017 meetings. ▪ Reminder: Project concept deadline is December 9, 2016. ▪ Next meeting of the Program Committee: December 19, 2016, <u>1:00 – 4:00</u> @ Red Cross, Portland (Board Room) 	Adrienne Donner
9	3:00 pm	Adjourn	Exeunt

Note: This meeting is open to the public and may be audio-recorded for the purposes of preparing minutes.