

**Program Committee Meeting**  
**December 19, 2016, 1:00 – 4:00 PM**  
**Red Cross (Board Room)**  
**3131 N. Vancouver Ave.**  
**Portland, OR 97227**



**Agenda Items:**

<b>Number</b>	<b>Time</b>	<b>Item/Outcome(s)</b>	<b>Presenter/Facilitator</b>
1	1:00 – 1:05 pm	<b>Welcome, Introductions, and Agenda Review</b> <b>Outcome:</b> All feel welcome and the meeting purpose and agenda are reviewed and accepted.	<b>Adrienne Donner,</b> PrC Chair
2	1:05 – 1:15 pm	<b>Administrative Matters</b> <b>Outcomes:</b> 1) minutes from the November 21, 2016 Program Committee (PrC) meeting reviewed, adjusted as needed, and approved; 2) Vote taken to install Alex Ubiadas, Jr. as the 2017 PrC Vice Chair; and 3) Vote of thanks given to Adrienne/welcome to Nora Yotsov as 2017 Chair.	<b>Adrienne D.</b> and <b>Denise Barrett,</b> RDPO Manager
<b>Presentations and Discussions</b>			
3	1:15 – 1:25 pm	<b>Synthesis of the Project Concepts Submitted to the Fall 2016 Projects Pipeline</b> <b>Outcome:</b> PrC will be presented with a synthesis of submitted projects, scored according to the criteria and presented in a matrix.	<b>Amy Cole,</b> PBEM Grants Program Coordinator
4	1:25 – 3:00 pm	<b>Project Concept Presentations</b> <b>Outcome:</b> PrC members will learn about each project concept and will have their questions answered.	<b>Work Group/Task Force Leaders and/or Project Managers</b>
5	3:00 – 3:30 pm	<b>Project Pipeline (Re)Prioritization</b> <b>Outcomes:</b> 1) The PrC will review the prioritization (scores and order) of projects, make adjustments according to an agreed method, and finalize the order for Steering Committee review; 2) The PrC will also determine next steps, including what still needs to be completed/ revised by the January 2017 PrC meeting and when/how to hold the Joint PrC-SC Projects Pipeline meeting (e.g., circa early- or mid-February 2017).	<b>Adrienne and Amy</b>

6	3:30 – 3:50 pm	<b>Table round: Work Group/Task Force and Other RDPO/Regional Updates</b> <b>Outcomes:</b> All will be aware of various activities and news around the RDPO region.	All
<b>Other Business</b>			
7	3:50 pm	<b>Good of the Order</b> <ul style="list-style-type: none"> <li>▪ Re-scheduling the January and February 2017 meetings.</li> <li>▪ <b>Next meeting of the Program Committee:</b> January 2017 (exact date to be determined through Doodle poll.)</li> </ul>	Adrienne Donner
8	3:00 pm	<b>Adjourn</b>	Exeunt

***Thanks to the Red Cross for hosting the meeting!***

*Note: This meeting is open to the public and may be audio-recorded for the purposes of preparing minutes.*