

Steering Committee
November 7, 2016, 1:00 – 3:00 PM
The Griffith Building (Third Floor)
4755 SW Griffith Drive
Beaverton, OR 97005



RDPO

Regional Disaster Preparedness Organization

Unified. Prepared. Resilient.

Agenda Items:

Number	Time	Item/Outcome(s)	Presenter/Facilitator
1	1:00 – 1:05 pm	Welcome, Introductions, and Agenda Review Outcome: All feel welcome and the meeting purpose and agenda are reviewed and accepted.	Nancy Bush, SC Chair
2	1:05– 1:15 pm	Administrative Items Outcomes: 1) Minutes from September 8, 2016 meeting are reviewed, adjusted as needed, and approved; 2) Members nominate candidates for Steering Committee Vice Chair to enable the vote to take place at the December 5 th SC meeting; and 3) SC votes to accept the Public Works Work Groups’ nominee, Robyn Bassett, City of Scappoose Public Works Director, to replace Ray DiPasquale on the SC.	Nancy Bush
Presentations and Discussions			
3	1:15 – 1:45 pm	Final 2017-2021 Strategic Goals and Objectives, 2017-2018 Work Plan and the Fall-Winter Program Development Cycle Outcome: The SC will review and approve the RDPO’s 2017-2021 Strategic Goals and Objectives and 2017-2018 Work Plan. [The Policy Committee will give final approval of these products at its December 2, 2016 meeting]	Adrienne Donner, Program Committee Chair, Denise Barrett, RDPO Manager and Amy Cole, PBEM Grants Program Coordinator
4	1:45 – 2:05 pm	Project Updates Outcomes: The SC will learn about the status of select projects, including the Disabilities, Access and Functional Needs (DAFN Project), the Regional Multi-Agency Development Project – Phase III, and the Disaster Sanitation Messaging Project.	Scott Porter, DAFN Assessment Project Manager, David Gassaway, RMACS Task Force Chair, and Denise Barrett

5	2:05 – 2:20 pm	RDPO Governance: Grants and Finance Committee (GFC) Recommended SOP Changes and other Initiatives to Strengthen the RDPO Structure Outcomes: 1) SC reviews a proposal to revise the purpose, roles and responsibilities of the GFC to make it more relevant and practical within the RDPO structure; 2) Highlights of other governance enhancement work will be shared for SC comment.	Denise Barrett And Amy Cole
6	2:20 – 2:40 pm	FY2017-2018 RDPO Local Cost Share Method and Budget Development Outcome: The SC learns about and weighs in on the RDPO FY2017-18 local cost share method and budget development process.	Denise Barrett
7	2:40 – 2:45pm	Preparing for the December 2, 2016 Policy Committee Meeting and RDPO Legislative Agenda Work Plan Update Outcomes: 1) The purpose and objectives of the next Policy Committee meeting will be reviewed; 2) SC will learn about the status of the RDPO’s legislative agenda work plan implementation.	Denise Barrett
Other RDPO Business			
8	2:45 – 2:50 pm	Japan Best Practices Trip – April 2017 Outcomes: The SC will review and approve a methodology for selecting the RDPO delegation for the 2017 Japan Best Practices trip (April 20 – 28, 2016).	Denise Barrett
9	2:50 – 3:00 pm	Good of the Order <ul style="list-style-type: none"> ▪ Round table sharing (news/events) ▪ Next meeting of the Steering Committee: December 5, 2016 (1:00 – 3:00 pm @ Multnomah Building - Oak Room, 501 SE Hawthorne, Blvd., Portland, OR 97214) 	Nancy Bush and All
10	3:00 pm	Adjourn	Exeunt

SC Vice Chair Mike Mumaw: thank you for hosting this meeting!

Note: This meeting is open to the public and may be audio-recorded for the purposes of preparing minutes.