2013 Arts Tax Annual Household Exemption Form

Form **ARTX 2013**

For the year Jan. 1 - Dec. 31, 2013 Due: April 15, 2014

For Portland residents with a household income at or below the federal poverty guideline. **A household includes all residents within a dwelling included on a single federal or state tax return.** Attach supporting documents (e.g., tax return and Food Stamp Award Letters) and any additional household members' information.

2013 Portland home address (e.g., 111 SW Columbia St., #600) — **No PO Boxes**	Zip Code

Household phone number	Total number of people in the household *(adults and children on a single federal/state tax return)*

	Name (first, middle, last, suffix)	Social Security # (Last 4 #s)	Birth year	Annual Income
1				$
2				$
3				$
4				$

If more than four (4) people in your household please attach additional sheet(s)

Total Annual Household Income *(Sum of all income for each member of the household)* $ _____

I understand that my exemption request is subject to verification and that **I must provide verification documents** (e.g., federal tax return, food stamp, 2013 SNAP award letter, or 2013 Form 4506-T*) to support the statements above. Failure to provide information to support your exemption request will result in denial.

Signature _____ Date _____ Email address _____ Phone (if different from above) _____

Send this form to: Revenue Bureau Arts Tax, PO Box 1278, Portland, OR 97207 | **Online:** www.portlandoregon.gov/artstax (or www.artstax.net)

Instructions: Important 2013 Updates

- Only complete this form if your annual household income is at or below the federal poverty level (see chart). If your household income is above the federal poverty level, complete the Arts Tax Return (Form ARTS2013).
- Enter all members of the household (adults and children) on lines 1 through 4 above. Attach an additional page if there are more than four members of the household (all residents within a dwelling included on a single federal or state tax return). Submit separate forms for people on different tax returns.
- Enter the total 2013 annual income for each household member. Income includes all income earned or received from any source, regardless of whether it is taxable under state or federal law. Examples of income include interest from individual or joint savings accounts or other interest bearing accounts, child support payments, alimony, disability income, unemployment assistance, sales of stocks and other property (even if sold at a loss), dividends, social security income (taxable or non-taxable), gross receipts from a business and wages as an employee.
- You must provide verification documents in order for your exemption to be approved. Please provide a signed copy of your 2013 federal Form 1040 (page 1 and 2). If you are unable to provide this return (for example, you are not subject to the Form 1040 filing requirements), you can provide a copy of a public assistance award letter for SNAP (Supplemental Nutrition Assistance Program) or TANF (Temporary Assistance for Needy Families) benefits. **If you cannot provide any of these you must provide a completed 2013 federal Form 4506-T (record of account). You can print this form from our website www.portlandoregon.gov/artstax (or www.artstax.net).** (*)

2013 Poverty Guideline

Persons in Household	Poverty Guideline
1	$11,490
2	$15,510
3	$19,530
4	$23,550
5	$27,570
6	$31,590
7	$35,610
8	$39,630

For households with more than 8 persons, add $4,020 for each additional person.