

Arts Education and Access Citizen Oversight Committee (AOC) MEETING NOTES

Date: November 19, 2013
Time: 6:00 pm – 8:00 pm
Location: Columbia Square Building, 111 SW Columbia St, Suite 800, Portland
Attendees: AOC members: Jim Cox, Juan Martinez, Stanley Penkin, Mark Wubbold
City of Portland staff: Meghann Fertal, Jennifer Kalez, Thomas Lannom, Terri Williams
Public: Sam Breyer, Eloise Damrosch, Craig Gibons, Jeff Hawthorne, Amanda Hess, David McKay, Jessica Jarratt Miller
Did Not Attend: Yulia Arakelyan, Oscar Arana, Susan Denning, Victoria Dinu, Erika Foin, Alina Harway, Carter MacNichol, Cherie-Anne May, Steven Nance, Chip Shields, Gwen Sullivan

1. Welcome & Introductions

- Welcome by Stanley Penkin

2. Review and Approval of Meeting Notes (September 10, 2013)

- Meeting notes from 09/10/2013 were approved with no comments or objects
 - Name spelling, Press; April Bare to April Baer

3. Chair Report (Stan Penkin)

- Two major topics to be discussed later in the meeting
 - Membership
 - Metrics Format

4. Status Update by Revenue Bureau (Director Thomas Lannom)

- See attached presentation

5. Metrics Sub Committee Report (Jim Cox)

- Metrics Sub-Committee's hope that the attached spreadsheets and checklists are simple and informational
 - IGAs talk about K-5 students
 - This poses a slight issue in metrics if schools have more grade variety, addressed with percentage attribution underneath students column
- Modifications to spreadsheets are welcome – this could and may change down with time and further information
 - Stanley to distribute to school districts by week of 11/25/13 with tentative submittal deadline of 12/15/13
- RACC to assist sub-committee with qualitative impact of tax
 - Due to lack of disbursement in the Fall RACC has requested a Fall Bump
 - Small disbursement to occur in December (see Revenue Bureau presentation), according to RACC contract first funds shall be used to fund grants to support non-profit Portland arts organizations

- **Update after meeting:** *A December distribution to RACC is still a question mark as the school portion appears higher than estimated and the bureau's calculations are not finalized.*
- CAN is still a viable organization providing valuable information to the AOC though they have closed their 501c4 advocacy / campaign committee
- The Checklist is missing Riverdale and will be added
- With Stanley sending the information out to the school districts with a deadline, he will gather tabulated data
- Annual report to City Council is projected to coincide with RACC's presentation of State of the Arts in March or April

6. Executive Sub-Committee Report (Stan Penkin)

- Started out a committee of 20, officially lost 5 members:
 - Lionel Clegg
 - Kimberly Howard
 - Kevin Jones
 - Alyssa Macy
 - Anita Yap
- Stanley Penkin has acquired the list of names without contact information of those who initially requested to join the committee
 - Jennifer Kalez and Thomas Lannom have strongly suggested to work with the Office of Neighborhood Involvement (ONI) for request of new members
 - Mark Wubbold to write a clear member/job description prior to reaching out to ONI
 - Giving a personal interview to speak with folks prior to joining the committee
 - According the Appointment Report on 12/19/2012 there is no clear guidance of member appointments outside of chair appointment to be done by the Mayor

7. Communications Sub-Committee Report (Victoria Dinu)

- Victoria not present
- Mark Wubbold has volunteered to assist with website if needed

8. Next Meeting (January 16, 2014)

- Stanley Penkin has suggested another venue and an earlier time for the next meeting 01/16/2014
 - David McKay to solidify school within Parkrose for this meeting

9. Public Comment

- None

10. Adjourn

- Adjourned at 7:15pm