

City of Portland - Revenue Bureau
Arts Tax Refund Request

Form **AREF**
2012
(Rev 8/14/2013)

For the year Jan. 1 - Dec. 31, 2012

Filing deadline: September 9, 2013. Refund requests must be made using this form (Form AREF).

PERSON WHO PAID THE TAX (PAYEE)

First Name		Middle Name	Last Name	
Social Security Number**	Daytime Phone Number		Email address (optional)	
Mailing address (where you would like the refund sent) <input type="checkbox"/> use this address for all people below			Zip Code	
Total refund amount requested	Original Payment Method <input type="checkbox"/> Credit/debit card <input type="checkbox"/> ACH (electronic check) <input type="checkbox"/> Check/money order <input type="checkbox"/> Cash		Confirmation # (if known)	

PERSON(S) FOR WHOM THE TAX WAS PAID (Fill in as applicable)

1 First Name <input type="checkbox"/> same as above	Middle Name	Last Name	Year of Birth
2012 Portland address and zip code (e.g., 111 SW Columbia St., #600, 97201) — No PO Boxes <input type="checkbox"/> same as above			Individual refund amt
2012 refund reason (check one - main reason) <input type="checkbox"/> Non-resident in 2012 <input type="checkbox"/> Income below \$1,000 <input type="checkbox"/> Overpayment <input type="checkbox"/> Other (explain) <i>Paid based on non-taxable income*:</i> 1. <input type="checkbox"/> SS, SSI or RRRRA 2. <input type="checkbox"/> PERS / FERS (CSRS) 3. <input type="checkbox"/> Other non-taxable (explain)			
Explanation or additional information about this refund claim. If your refund reason is other, use this space to explain.			

2 First Name	Middle Name	Last Name	Year of Birth
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Explanation or additional information about this refund claim. If your refund reason is other, use this space to explain.			

The undersigned declares under penalty of making a false statement, that the information given in this form is true.

Payee Name – Printed _____ Payee Signature _____ Date _____

*** Supporting Documents Required (must be filed with Refund Request)**

- If you are requesting this refund because your only source of income is non-taxable (SS, SSI, RRRRA, PERS, FERS CSRC, USTI), **you must provide a copy of your federal tax return and:**
 - **Box 1: Social Security or Railroad:** Copy of your annual benefit statement(s) from SSA or Railroad
 - **Box 2: PERS / FERS (CSRS):** Copy of your 1099-R from PERS, FERS, CSRS
 - **Box 3: "other non-taxable":** Copy of your 1099-INT showing US Treasury Interest or other supporting documentation of non-taxable income
- If you are requesting this refund **for any other reason** and don't have supporting documents *or* don't file a federal tax return, you **must** complete federal form 4506-T (Request for Transcript of Tax Return) or a statement why you cannot provide documentation in the case where you paid the tax on behalf of another person.

Information

** Tax refund requests cannot be processed without a full Social Security Number as required by the IRS (to comply with Form 1099 requirements). Social Security Numbers are not subject to public disclosure.

A refund will be made to the individual who paid the tax. The person who paid the tax may be different from the taxfiler who benefited from the tax payment. Refund checks are usually issued 8-10 weeks after filing a request.

Send this form to: Revenue Bureau Arts Tax, PO Box 1278, Portland, OR 97207 | **FAX:** 503-823-5192