

Meeting Notes

REVENUE DIVISION LABOR-MANAGEMENT COMMITTEE September 23, 2014

Attendance:	Adrienne Brown-Dunn, Rachel Cleveland, Leroy Creel, Karla Frahler, Josh Gregor, Thomas Lannom, Mary Beth Henry, Karen Obana, Terri Williams
Facilitator:	Joe Hertzberg
Note Taker:	Meghann Fertal
Handouts Distributed:	Draft August 26, 2014 Meeting Notes version 2

1. Review of August 26, 2014 Meeting Notes
 - a. Approved
2. Recognition of Tori Piazza, AFSCME Union Steward 2009-11
3. New Business
 - a. Length of meetings; change to 90 minutes
 - i. Approved; 2pm – 3:30pm
 - b. Location of meetings; change to Rivers Conference Room
 - i. Approved
 - c. Announcement of Analyst position to come later this week
 - d. Allison Madsen moves on Monday 09/29/2014 to PBOT
4. Reorganization – Bureau of Revenue and Financial Services (BRFS)
 - a. Recruitment for CFO is pending; once position gets filled more information will come
5. Updates
 - a. Budget process
 - i. No new Citywide Budget news
 - (1) Possibility of less than 1% overage
 - (a) Use of that money in “bump”; requests from Revenue are:
 - (i) Carryover of un-spent Innovation Fund
 1. Request of Full-time permanent position (Jen McFarland’s position)
 - (ii) OCT request for Auditor for Utility Franchises
 - ii. Do you have any ideas of how to save money for the City?
 - (1) Must generate 2x as much revenue as the cost of position
 - (2) Submittal deadline is 1st week of December
 - (3) If you have any ideas, bring them forward
 - iii. Put on next agenda
 - b. 2014 Employee Satisfaction Survey
 - i. Other divisions within Bureau of Revenue and Financial Services will not be included in this year’s survey
 - ii. Since Regulatory is PBOT, they will not to be included in the survey moving forward
 - iii. Labor: Are they necessary?

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- (1) Management: Yes, because it helps management guide and focus what they need to help with, i.e. training and development.
- iv. How can we assure people of anonymity outside of the statements on the e-mail and the introduction to the survey?
 - (1) Meghann to ask BTS if they can pull results into two different surveys
- c. Transportation User Fee
 - i. City Council Worksession in mid-November; at this time, the options below seem to be the most feasible:
 - (1) Non-residential user fee – collection based on business filing
 - (2) Residential – collection with Arts
 - ii. First tax year would be 2015, collection would be 2016
 - iii. Both options would include a large increase of staff
- 6. AFSCME Monthly Meeting
 - a. Management forwarded to Human Resources and are waiting to hear back
 - b. If anyone would like sit-in on LMC meetings, speak with their chair to join for the meeting
- 7. Training / professional development / advancement opportunities
 - a. Role of the LMC in the formation of Training Committee
 - i. Karla and Karen tasked with finding training committee
 - (1) Found targeted / professional committees for ongoing professional educational needs – nothing found specifically regarding daily work training committee
 - ii. Revisit topic for next time – look at membership, structure, purpose, how much it needs to meet, what it is empowered to do?
 - (1) Equal division representation
 - iii. Can this committee move forward? Not much traction in this topic.
 - b. Trainer Transition
 - i. Eligible list has 5 names, interviews are 09/24 – 09/25
 - ii. Filling position as soon as possible
- 8. Did we fully address issues and was our time well spent?
 - a. Yes.