

Meeting Notes

REVENUE DIVISION LABOR-MANAGEMENT COMMITTEE February 24, 2015

Attendance:	Adrienne Brown-Dunn, Rachel Cleveland, Karla Frahler, Josh Gregor, Thomas Lannom, Karen Obana
Facilitator:	Joe Hertzberg
Note Taker:	Meghann Fertal
Handouts Distributed:	LMC Meeting Notes 01-27-15 version 1

1. Review of Meeting Notes
 - i. January 27, 2015
 - i. 2.c. change to “Labor has stated that they believe that the referral lists are open for too long”
 - ii. Approved with change above
2. Reorganization – Bureau of Revenue and Financial Services (F)
 - a. May of 2018 – Lease is up, if Portland Building is available, then we will look at that again
 - b. Meghann to invite Ken to the next meeting
 - c. BRFS website
 - i. Customer and best practice focus
 - d. Regulatory move date – March or May
3. Updates
 - a. Budget process (F)
 - i. Answering questions from City Budget Office (CBO) for three asks
 - i. IRS Program 500k (350k for BTS)
 - ii. OCT Auditor
 - iii. Increase for IGA with Attorney’s Office
 - ii. Mayor gives his proposed budget in end of April or first week of May
 - i. They wait for our BLT MCBIT collections before they submit, April 23
 - b. Transportation User Fee (F)
 - i. Waiting for the Legislature in Salem
 - ii. Remove from Agenda until there is information from Thomas – age of the list
4. Time Limit for Open Promotional List (C)
 - a. Would like to cap the timeframe to 6-8 months
 - i. Management agreement that the timeframe of 12-18 months is too long
 - b. Meghann to bring back a past referral list
 - i. How long can the list stay open (represented positions only)
 - ii. What is the beginning date until sunset date
 - c. Meghann to bring back suggestions of easily trackable options
 - d. Change from (C) to (D)

Meeting Notes

5. Deep Class Series (C)
 - a. Labor would like to see more opportunity for those who would like to move for them to be able to put their hat in the ring.
 - b. It is unclear what problem is changing the RTS series to a Deep Class Series fixing?
 - c. Take this item off of the agenda

6. Arts Tax (E)
 - a. FY 2014 tasked a lot of BLT MCBIT staff to Arts Tax the hope is that the approach this year will change this
 - i. Outreach by email, letter including information on Permanent Senior Filing Exemption in the ARTS Form mailing
 - b. 4 Temporary hires to do phone and data entry work
 - c. Wells Fargo drop-box for quick check entry for standard filings
 - d. 3rd year filings, if never filed can end up being \$210, sending those accounts to collections
 - i. Final mailing around middle of 2016
 - ii. Measure up to IRS data prior to sending to collection agency
 - e. Outreach of two more press releases and then open until 7pm on 4/15
 - f. Outcome of Equity Roundable
 - i. Reaching out to community organizations to build more targeted outreach
 - ii. Translation of informational brochure in 10 languages
 - iii. Press Release in 10 languages for other media outlets
 - iv. Text message PSA from Verizon
 - v. School outreach events
 - g. Arts Oversight Committee annual report to Council, April 22 @ 2p Time Certain
 - h. Permanent Senior Filing Exemption
 - i. Labor: is there a way to poll previous data in ARTS to grant this to last year?
 - ii. Management: no, there needs to be a signed affirmative testament that states that they are permanently exempt. There needs to be documentation.

7. Employee Satisfaction Survey (E)
 - a. Defer until next time
 - i. 1-3 suggestions of specific action items pulled from survey
 - ii. Idea of a subcommittee
 - i. Thomas, Karter, Karen, Rachel, Meghann
 - ii. March 9 - 11

8. Did we fully address issues and was our time well spent?
 - a. Yes

No Meeting in April – Meghann to send a cancellation

Action items:

- Meghann to invite Ken to the next meeting

Meeting Notes

- Meghann to bring back a past referral list
- Meghann to bring back suggestions of easily trackable options
- Meghann to send a April meeting cancellation

Agenda:

- Remove from Agenda until there is information from Thomas – age of the list
- Change item Time Limit for Open Promotional List from (C) to (D)
- Take Deep Class item off of the agenda