

**Arts Education and Access Citizen Oversight Committee (AOC)  
Metrics Sub-Committee  
Summer 2015 Meeting**



**AGENDA**

**Tuesday July 28, 2015**

**4:00 PM – 5:00 PM**

**Portland Building – 1120 SW Fifth Ave.**

**TSCC Offices – 15<sup>th</sup> Floor**

**Craig's Cell Phone 541 520-5445**

**Attendees**

- a. Stan Penkin, AOC Chair
- b. Craig Gibons, Metrics Chair
- c. Jim Cox, AOC
- d. Mark Wubbold, AOC
- e. Nancy Helmsworth, AOC
- f. Jessy Friedt, AOC
- g. Srule Brachman, AOC
- h. Marna Stalcup, RACC
- i. Jenny Kalez, Commissioner Fish office

**2. Preparation for 2015-16 Data Gathering**

- a. Discuss additional data points
- b. Make preliminary decisions on data to collect and collection format
- c. Determine school district collaboration ways and means
- d. Set time line
  - a. Known Dates
    - i. Districts provide info to Revenue October 15 (per IGA)
    - ii. AOC meeting in February
    - iii. Presentation to Council in April

**3. Other Issues**

**4. Adjourn**

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**Meeting Minutes  
Tuesday July 28, 2015  
4:00 PM – 5:30 PM  
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- c. Jim Cox, AOC
- d. Mark Wubbold, AOC
- e. Nancy Helmsworth, AOC
- f. Srule Brachman, AOC
- g. Marna Stalcup, RACC
- h. Maya McFaddin, RACC

**Absent**

- a. Jessy Friedt, AOC
- b. Jenny Kalez, Commissioner Fish office

**1. Introduction**

Marna introduced Maya McFaddin who will be working with her on relationships with school districts. Maya has background in graphic arts and has worked on the RBI at RACC.

**2. Audit of Arts Tax Administration**

General discussion of the City Auditor's just-released performance audit of the Arts Tax. The audit was released on Monday. Stan reviewed it and prepared a clarifying memo which he provided to all members, Commissioner Fish's office, and RACC. It will serve to clarify issues should the press inquire into the audit.

Members agreed that it would be important to follow-up on this audit in our annual report.

## **5. Preparation for 2015-16 Data Gathering**

Discussion of data to be gathered. Members decided to include charter schools in data gathering this year and to add actual arts instruction time to the data gathering and analysis. Marna and Craig will explore this additional data collection with the districts.

The group decided to continue using the same form as prior years with the Portland School District required to show FTE associated with k-5 classes regardless of grade range of school. It was agreed that PPS should be required to submit data in the same format as the other districts.

The schedule is as follows.

- a. October 13 AOC meeting. Marna and Craig are to discuss data collection with districts and report back to committee via email, with final plan to be prepared for this AOC meeting.
- b. October 15, Districts provide first student counts to Revenue Dept and State
- c. November 1, Forms are to be sent to districts by AOC
- d. December 31, Districts send revised student counts to State and AOC Forms are due back
- e. February 2016, possible AOC meeting
  - Calendar
  - Go over the data form
  - Marna to brief committee on additional data gathering
  - Marna to brief committee on RACC's work with schools.
- f. April 2016, presentation to Council

## **6. Other Issues**

The committee discussed its mission and reach. Primary mission is the evaluation of students per teacher in the K-5 level. Next is to evaluation the establishment and maintenance of an articulated arts curriculum through grade 12. Then the evaluation of allied issues that further clarify the impact of the Arts Tax. The committee is responsible for seeing that the school district part of the arts tax achieves its mission.

There was discussion about the responsibility for data collection-is it RACC or the AOC. The IGAs between the City and the Districts and the contracts between the City and RACC are in conflict on this issue. This uncertainty is representative of much that is not clearly spelled out in the administration of the tax.

There are anecdotal reports of arts teachers being siphoned off for non arts classes and of kids being taken out of arts classes for remedial class work.

There is an anecdotal report of students getting 30 minutes of music instruction every two weeks. What is the impact of insufficient classroom time for teachers and children to interact?

There are anecdotal reports of principals hiring contractors for teaching art rather than teachers, something that violates the rules.

The committee should note schools who handle arts education correctly and use them as examples.

#### **Issues for future exploration**

- Impact of arts education on dropout rate
- Impact of arts education on attendance
- Gather anecdotal stories of arts education related success
  - RACC to work with districts to find and publicize these stories

Discussion of recruiting new AOC committee members.

### **7. Next Action**

Marna and Craig will be discussing data collection with districts and get back to the committee via email.

**8:30**

**Tuesday July 7, 2015**

**Mtg with Myrna Stalcup @ RACC**

#### **Purpose:**

- share the data collection and analysis system developed by Metrics Committee
- plan events leading to 2016 school year data collection

#### **Key Points:**

- When do data collection forms go out to districts?
- When are they due back?

#### **Craig To-Do:**

- Understand catchment data
  - Full Districts
  - Partial Districts

#### **Work Plan**

1. Revise Data Collection (Collaborate with Districts)
  - a. Craig Set up Metrics meeting in July (Myrna to attend)
    - i. Discuss additional data points

- ii. Make preliminary decisions on data to collect
    - iii. Set time line
  - b. Myrna to set up Qtrly District Curriculum Officers Meeting in late July or early August (Craig to attend)
    - i. Discuss data points and collection process
    - ii. Time line
    - iii. Who to collect data: curriculum officers or business managers?
  - c. Craig to discuss outcome with Business managers at their regular August meeting.
- 2. Collect Data (districts)
  - a. Review plan & coordinate with City Revenue Bureau
  - b. Report on plan to AOC at October meeting
  - c. Distribute forms to Districts by Oct 1 (Confirm Date)
  - d. Districts collect Data
  - e. Due By December 31 (Confirm Date)
- 3. Review and Analyze Data (RACC with Metrics Committee support)
  - a. Bulk of work done by RACC
  - b. Metrics Committee to assist as needed
  - c. Report to AOC at Feb Meeting
- 4. Report to City Council in April (AOC)
  - a. AOC to draft and present report