

Revenue All Staff Meeting

Wednesday, September 23, 2015

9:30am – 10:30am

Rivers Conference Room, Columbia Square

- I. Guest Speaker – Carmen Merlo, Emergency Management Director
 - a. Neighborhood Emergency Team (NET)
 - b. www.publicalerts.org
 - c. Self-preparation kit – 2 weeks
 - i. “Go Bag” near an exit route
 - ii. Larger supplies, in a pantry (cool, dry location)
 - d. “Drop, Cover, and Hold”
 - e. [Tsunami zones](#) – Oregon Department of Geological and Mineral Industries website
 - f. [BEECN Maps](#)
- II. Staff Introductions and Changes
 - a. New Employees
 - i. Adrien Pacheco – temporary RTS II, Arts
 - ii. Daniel Hughart – temporary RTS II, Arts
 - iii. Melissa Magana – permanent RTS II, Front Counter
 - iv. Thomas Carrasco – temporary RTS II, Arts
 - v. Seth Kabala – limited duration Auditor
 - b. Vacancies
 - i. RTS IV
 - ii. Program Coordinator - OCT
- III. Tax Division Update
 - a. PCI Compliance
 - i. New Payment Gateway – September 29-30
 - ii. Secondary analog phone
- IV. Equity Committee
 - a. School Supplies Drive was a success
 - b. Potluck today @ 11:30am
 - c. Diversity Conference – 1 seat left
- V. Green Team
 - a. Bike Challenge Month – Portland Building, lunch area 09/29 @ 12pm – 1pm
- VI. LMC Budget Advisory Committee
 - a. Request for interested parties