

Meeting Notes

REVENUE BUREAU LABOR-MANAGEMENT BUDGET ADVISORY COMMITTEE
November 4, 2014

Attendance:	Stephen Bouffard, Adrienne Brown-Dunn, Rachel Cleveland, Karla Frahler, Josh Gregor, Scott Karter, Thomas Lannom, Karen Obana, Terri Williams
Note Taker:	Meghann Fertal

1. Ideas to deliver to OMF are encouraged to have:
 - a. Equity and opportunity
 - b. Complete Neighborhoods
 - c. Emergency Preparedness

<u>Management</u>	<u>Colin</u>	<u>Lathers</u>	<u>Obana</u>	<u>LMBAC</u>
IRS Liaison	Telecommute	Training Budget	PLA Apportionment / Nexus	
Revenue Auditor for OCT	Expand UCT Property Transactions			
½ time support position – Pay & Park	Ergonomic Desk			

Budget requests approved by the LMBAC:

- IRS liaison position
- Revenue Auditor for utility franchise/tax audits

Budget requests/ideas not approved (for submission in the budget) by the LMBAC:

- Allow more staff to telecommute
 - Good idea, but...
 - We do not currently allow remote access to taxpayer information
 - Technology isn't currently in place and would be costly to implement
 - ACD system is not currently set up to distribute customer calls outside the workspace
- Allow more staff to have ergonomic ("stand up") desks
 - Current desks are ergonomically correct
 - No budget currently available
 - Mayor and CAO directive to limit budget requests
 - Doctor's notes can be provided by staff that need special accommodations
- Add Unregistered Compliance Team position to assist collection on property transactions

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- Management requests that there be a wait on this because of employee transition on positions
- Time will tell – within the next year – request for revisit
- Part-time support for Pay & Park lot regulation (half time position)
 - Temporary appointment is approved if there is enough revenue
 - Timing is not right for a request in the budget
 - Possible defer for next budget season for a permanent position
- Increase training budget/add new training position
 - Does not meet current criteria laid out by Mayor and CAO
 - Management will attempt to increase existing budget from other budget line items
 - Increase for additional trainer may become available if Revenue assumes new revenue collection programs
- Amend apportionment / nexus rules for Business License Tax to increase revenues
 - LMBAC agrees that this is not a budget request, but a good idea
 - Scott Karter and Karen Obana to talk together and get back to Thomas



Budget Process
Update.msg