

Meeting Notes

REVENUE DIVISION LABOR-MANAGEMENT COMMITTEE October 27, 2015

Attendance:	Adrienne Brown-Dunn, Rachel Cleveland, Jayden Dotson, Karla Frahler, Scott Karter, Thomas Lannom, Karen Obana, Terri Williams
Facilitator:	Joe Hertzberg
Note Taker:	Meghann Fertal
Handouts Distributed:	LMC Meeting Notes 09-22-15 version 1

1. Review of Meeting Notes
 - a. September 22, 2015
 - i. Approved, with edits
2. Joe Hertzberg – What’s up
 - a. Retiring as of December 1, 2015.
 - b. Last meeting in February 2016
3. Updates
 - a. Training (F)
 - i. Completed Customer Service Movie Series
 - ii. Beginning Arts Tax training – program specific
 - iii. Online training for taxpayers
 - a) New business registration
 - b) Reinstatement
 - c) Account Updates
 - d) Print Certificate of Compliance
 - (a) Meghann and Rachel to look at the BLT FAQ online
 - b. Uber (F)
 - i. Currently, drivers are independent contractors, however, Labor Commissioner deemed that they are actual employees so that would make 8,000 less BLT MCBIT accounts
 - ii. [PBOT released a report of supply and demand](#)
 - c. Staffing (F)
 - i. OCT – Program Coordinator
 - ii. Arts – RTS II
 - iii. UCT – RTS III, held for Josh as a temporary appointment for TL
 - iv. BSD – Assistant BSA
 - d. Arts Tax (F)
 - i. Non-filer letters completed by Thanksgiving
 - ii. DA Order for filer names – submitted cost to Oregonian for providing information, ~\$1,200 (must pay ½ prior to beginning work)
 - a) Possible hold of temporary Arts staff to field phone calls, dependent upon timeframe
 - b) Name and address of those that have been sent a notice to

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- c) Name and address of those that have been assessed a penalty and it is still outstanding
 - d) Name and address of all of those who have paid
 - e. OMF LMC (F)
 - i. Portland Building
 - ii. Meeting on Friday
- 4. Employee Satisfaction Survey (D)
 - a. Responses as of 10/27 = 39
- 5. Homeaway/VRBO Lawsuit (F)
 - a. Not listing BDS permit # on website and TL registering
- 6. Budget (F)
 - a. City Council had budget meeting – 5% cut for supplementing \$20 million project for Housing
 - i. Recommendation options for 5% cuts
 - a) Increase revenues
 - b) PDC
 - c) City budget cuts
 - (a) 5% for each division for BRFs - for Revenue ~\$300,000
 - ii. It is not a requirement as of yet, guidance from Mayor's Office will be provided
 - b. Re-negotiation of Intergovernmental Agreement (IGA) for Multnomah County for MCBIT collections @ \$1.3 million for 2015
 - i. As a result of increases in staffing and accounts
 - ii. County would need to provide ~\$1 million more per year
 - a) Budget Monitoring Process (BMP) note - \$650,000 cut from this subsidy amount
 - b) Cut is contrary to the approval of City Council
 - c) CAO and CFO are against this cut
 - d) If they are not able to contribute more than the cut would not occur
 - c. RTS III for Short Term Rental Enforcement
 - i. CAO and CFO are for this position in the BMP
- 7. Phone call monitoring with computer screen views (F)
 - a. Training opportunity - recording screen capture begins when phone call starts
 - i. Due to PCI compliance makes this difficult
 - ii. Once available Call Coaching and Monitoring (CMAC) Program would start back up
 - a) Comprised of supervisors, trainer, and labor
- 8. All-Staff Meeting, November 3 @ 9:30am – 10:30am (D)
 - a. Agenda
 - i. EAP Presentation
 - ii. Staff Movement (Terri)
 - iii. Homeaway Lawsuit (Thomas)

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- iv. OCT – Top 3 Things They are Working On (Mary Beth)
 - v. Arts Tax DA Order (Thomas)
 - vi. *Draft* Budget (Thomas)
 - vii. *Draft* Employee Satisfaction Survey Reminder (Thomas)
 - viii. Additional Topics?
 - a) Uber to be an email from Terri to division staff
 - b) Safety Committee (Active Shooter Training?) - in January
9. Did we fully address issues and was our time well spent?
- a. Yes