

July 2016

July 2016						August 2016							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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24	25	26	27	28	29	30	28	29	30	31			
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 26	27	28	29	30	Jul 1	2
					8:00am Change BL/MCIBIT RTS IV/V Requirements to Non-filer - Lannom, Thomas 8:30am Private Appointment 10:00am Private Appointment	
3	4	5	6	7	8	9
	Holiday - Independence Day 8:00am Private Appointment	9:00am Granddaddy Morgan's Birthday - Thomas Lannom 9:30am Supervisors and Managers Meeting (Rev Bur Rivers Conf Rm (20)) - Fertal, Meghann 2:30pm Private Appointment	9:00am Revenue Division Equity Committee Meeting 9:30am City Council 10:00am Adopt a new Comprehensive Financial 10:30am Thomas and Jen Bi-Weekly (TWL's Office) - Lannom, 3:00pm One-on-one with Thomas (J.) 3:30pm Review Interview Packets	Pay Day 7:15am OCT Manager Interview Panels (Revenue Division, 7:30am Brief Interview Panels on Forced Ranking Exercise 11:00am Thomas and Julie Standing 2:00pm Wrap-up Panel A 2:45pm Wrap-up Panel B 5:00pm Private Appointment	Terri's Flex	
10	11	12	13	14	15	16
	Certify Timesheet Meghann's Flex	Private Appointment 12:00pm DO.TIMESHEET	9:30am Private Appointment 10:00am Ken-Thomas Check In (Ken's Office) - Lannom, Thomas	10:00am FW: MEET: Ken Rust-JB (Fish Office) - Fish, Nick 10:30am CALL SAM	2:30pm One-on-one with Thomas (L. Wolfe) (Thomas' Office) - Lannom, Thomas	
17	18	19	20	21	22	23
	Private Appointment 11:00am Budget Issue (TWL's Office) - Lannom, Thomas 1:30pm FW: CAO/OMF Fred Miller*Ken Rust re: Check-In c-katy schnoor rice x-5160 3:30pm One-on-one with Thomas (B. Rice) (Thomas' Office) - Lannom, Thomas 4:00pm Brief Mayor's COS. (Mayor's Office)	9:00am Private Appointment 9:30am Supervisors and Managers Meeting (Rev Bur Rivers Conf 1:00pm Ken/Thomas Check-in (Ken's Office) - Rust, Ken 2:45pm Budget Discussion (Thomas' Office) - Karter, Scott 3:30pm Thomas and Julie Standing Meeting (Thomas's	9:30am City Council 10:30am Interview for OCT Manager Position (10:30 AM PT; 1:30 10:30am OCT Manager 2nd Interview (Rev 1:20pm Foreclosure Cash Receipting (OMF 1:30pm BRFS Division Managers (OMF, Conf 3:00pm (OGFOA Conference call on 4:00pm Personnel Issues/Re-alignment	Pay Day 10:30am Thomas and Jen Bi-Weekly (TWL's Office) - Lannom, 11:30am Telephone Conversation (Thomas 1:00pm Short-Term Rental Data and 1:00pm Short-Term Rentals (Housing 2:30pm Check in (TWL's Office) - Lannom, 3:00pm LMC Co-Chair Check-in (Thomas'	Out of Office Terri's Flex 11:30am Conference Call: Council Execs (Telephone Call--they will call me)	
24	25	26	27	28	29	30
	Certify Timesheet Meghann's Flex 8:00am Private Appointment	10:00am Private Appointment 11:30am BID Discussion (Revenue Division, 111 SW Columbia St., Suite 600) - Lannom, 12:00pm DO.TIMESHEET 1:00pm Ken/Thomas Check-in (Ken's Office) - Rust, Ken 2:00pm LMC Meeting (Rev Bur Rivers Conf Rm (20)) - Fertal, Meghann	9:30am All Staff Meeting (Rev Bur Rivers Conf Rm (20)) - Fertal, Meghann 9:30am City Council 1:00pm Thomas/Terri Standing Meeting (TL's Office) - Lannom, 2:30pm One-on-one with Thomas (M. Pinero) (Thomas' 3:00pm Quarterly Equity Co-Chair Check-in (TL's Office) - Lannom,	8:00am	Bog (Last full weekend in July) - Lannom, Thomas Vacation 5:30pm Server Patch Fridays - Lannom, Thomas	
31	Aug 1	2	3	4	5	6
Bog (Last full weekend in						

# August 2016

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Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 31	Aug 1 8:00am Private Appointment 5:30pm Verizon's neighborhood meeting @ 450 NE 78th Ave. (TBD) - Riddick, Melvin	2 Private Appointment 1:00pm Ken/Thomas Check-in (Ken's Office) - Rust, Ken 3:30pm Thomas and Julie Standing Meeting (Thomas's Office) - Lannom, Thomas 5:30pm Verizon's neighborhood meeting @ 12500 Alice Ott Middle School (TBD) - Riddick, Melvin	3 8:30am Quick meeting... please attend if possible (Rev Bur Vista Conf Rm (12)) - 9:00am Revenue Division Equity Committee Meeting (Rev Bur Rivers Conf 9:30am City Council 11:30am FTI (TWL's Office) - Lannom, Thomas 1:30pm BRFS Division Managers (OMF, Conf 12 Skyline Rm (8)) - 2:30pm Thomas and Jen Bi-Weekly (TWL's Office) - Lannom,	4 Pay Day Private Appointment 8:00am Private Appointment 5:00pm Private Appointment	5 Vacation Terri's Flex	6 7:00am Joe Williams' Anniversary Date
7	8 Certify Timesheet Meghann's Flex	9 12:00pm DO TIMESHEET 1:00pm Ken Rust, CFO monthly meeting (Tim) (Commissioner Fritz's office) - Fritz, Amanda	10 12:15pm 9:30am City Council 10:00am Ken/Thomas Check-in (Ken's Office) - Rust, Ken	11	12	13 Jimmy's Birthday 9:00am Jimmy's Birthday - Thomas Lannom
14	15 7:00am Scott Karter's Anniversary Date	16 1:00pm Ken/Thomas Check-in (Ken's Office) - Rust, Ken	17 9:30am City Council 1:30pm BRFS Division Managers (OMF, Conf 12 Skyline Rm (8)) - Rust, Ken	18 Pay Day	19 Vacation	20
21	22 Certify Timesheet Meghann's Flex	23 Private Appointment 10:00am Private Appointment	24 9:30am City Council	25	26 5:30pm Server Patch Fridays - Lannom, Thomas	27
28	29	30 Mom's Birthday 9:00am Mom's Birthday - Thomas Lannom 9:00am Mom's Birthday - thomaslannom@com cast.net	31 9:30am City Council 1:30pm BRFS Division Managers (OMF, Conf 12 Skyline Rm (8)) - Rust, Ken	Sep 1	2	3

# September 2016

September 2016						October 2016							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 28	29	30	31	Sep 1	2	3
				<ul style="list-style-type: none"> <li>Bob Salisbury's B-Day in 1 day</li> <li>Pay Day</li> <li>5:00pm Private Appointment</li> </ul>	<ul style="list-style-type: none"> <li>Paternity Leave</li> <li>Bob Salisbury's Birthday</li> <li>Terri's Flex</li> </ul>	<ul style="list-style-type: none"> <li>9:00am Private Appointment</li> </ul>
4	5	6	7	8	9	10
	<ul style="list-style-type: none"> <li>Holiday - Labor Day</li> <li>Certify Timesheet</li> <li>Meghann's Flex</li> <li>8:00am Private Appointment</li> </ul>	<ul style="list-style-type: none"> <li>Updated: LMBAC - need to schedule for Fall BuMP - Hammond Getten, Janice</li> </ul>	<ul style="list-style-type: none"> <li>9:30am City Council</li> </ul>			<ul style="list-style-type: none"> <li>Private Appointment</li> </ul>
11	12	13	14	15	16	17
<ul style="list-style-type: none"> <li>9:40am Private Appointment</li> </ul>		<ul style="list-style-type: none"> <li>Private Appointment</li> </ul>	<ul style="list-style-type: none"> <li>9:30am City Council</li> <li>1:30pm BRFS Division Managers (OMF, Conf 12 Skyline Rm (8)) - Rust, Ken</li> </ul>	<ul style="list-style-type: none"> <li>Pay Day</li> </ul>	<ul style="list-style-type: none"> <li>Terri's Flex</li> <li>12:00pm OMF General Information Session with Fred Miller (Auditorium) - Miller, Fred</li> </ul>	
18	19	20	21	22	23	24
<ul style="list-style-type: none"> <li>9:40am Private Appointment</li> </ul>	<ul style="list-style-type: none"> <li>Certify Timesheet</li> <li>Meghann's Flex</li> <li>2:00pm Financial Accounting Users Group (FAUG) Meeting (The Portland Building, 2nd Floor, Room C) - Liang, Jack</li> </ul>	<ul style="list-style-type: none"> <li>10:00am Private Appointment</li> <li>10:00am TLT Projection Check-In (Conference Call if Needed) - Lannom, Thomas</li> </ul>	<ul style="list-style-type: none"> <li>9:30am City Council</li> </ul>			
25	26	27	28	29	30	Oct 1
<ul style="list-style-type: none"> <li>9:40am Private Appointment</li> </ul>	<ul style="list-style-type: none"> <li>8:00am Private Appointment</li> <li>8:00am Fill out Bike and Walk Bucks Certificate</li> <li>9:30am Check-In (TWL's Office) - Lannom, Thomas</li> </ul>	<ul style="list-style-type: none"> <li>10:00am CEO Surtax Next Steps (TWL's Office) - Lannom, Thomas</li> <li>10:30am TLT 2016 Fall Conference speaker Form - Final.docx - Samuels, Carol</li> <li>1:00pm Executive Equity Committee - Quarterly Meeting (Lovejoy Room - City</li> <li>2:00pm LMC Meeting (Rev Bur Rivers Conf Rm (20)) - Fertal,</li> <li>3:30pm Thomas and Julie Standing Meeting (Thomas's</li> </ul>	<ul style="list-style-type: none"> <li>9:30am All Staff Meeting (Rev Bur Rivers Conf Rm (20)) - Fertal, Meghann</li> <li>9:30am City Council</li> <li>11:00am OCT (TWL's Office) - Lannom, Thomas</li> <li>1:30pm BRFS Division Managers (OMF, Conf 12 Skyline Rm (8)) - Rust, Ken</li> <li>2:30pm Rust-Lannom Check-In (Ken's Office) - Lannom, Thomas</li> <li>4:30pm Deadline for Bike and Walk Bucks</li> </ul>	<ul style="list-style-type: none"> <li>Pay Day</li> <li>8:00am Out of Office</li> <li>12:00pm OMF Speaker Series: Mike Day, Day CPM Services (Pettygrove) - Cirmo, Ethan</li> </ul>	<ul style="list-style-type: none"> <li>Terri's Flex</li> <li>1:00pm Check in about Public Hearing October 5 re: pay ratio surtax (Commissioner Novick's office) - Shriver, Katie</li> <li>5:30pm Server Patch Fridays - Lannom, Thomas</li> </ul>	