

# **Revenue Division All Staff Meeting Agenda**

Date/Time: 09/28/16, 9:30AM

Location: Rivers Conference Room, Columbia Square

- I. Biketown – Steve Hoyt-McBeth
  - <https://www.biketownpdx.com/>
- II. Updates – Ken Rust, CFO
  - Tom Rhinehart, CAO – starts 09/30
  - Maurice Henderson, Chief of Staff for Mayor – starts
  - Ted Wheeler, Mayor elect – starts
  - Possible budget reductions for the next fiscal year
  - Bureau Racial Equity Plan – Division Managers meet today
    - Integration with OMF Racial Equity Plan in October 2016
  - Appreciation to all for the help and response during Thomas’ absence
- III. New Staff and Movement
  - New/returning – Liz Bryant, RTS II Arts
  - New – Ann Goldenberg, OCT Division Manager
  - New – Nayeli Flores-Nazario, RTS II Arts
  - New – Iana Spada, RTS II Arts
  - New – Stuart Roy, RTS II Front Counter
  - New – Lexi Meek, Management Assistant
  - Promotion – Roger Koppy, RTS III SET
  - Promotion – Rachel Cleveland, RTS III BLT Support
  - Promotion – Danny DeSelle, RTS V TL
  - Promotion – Huitzi Rios-Martinez, RTS IV SET
  - Promotion – Joan Keiski, RTS III SET
  - Separating – Kim Whelan
- IV. New, pending, upcoming recruitments
  - Current - Tax Supervisor (SET)
  - Pending – Business Systems Analyst
  - Pending – RTS V – Heavy Vehicle Tax
  - Upcoming – Program Coordinator –OCT
  - Upcoming – Business Systems Analyst, Assistant
  - Upcoming – Program Specialist, Assistant
- V. Staff Appreciation Event
  - November Lunch, ~11/14-11/18
  - Giving Thanks Tree in long hall
- VI. Language Line
  - Translation and interpretation services
    - \$1 per minute
  - Can be utilized if there is a need in Business Taxes and Office for Community Technology
    - 10 most spoken languages
      1. Arabic
      2. Chinese
      3. Japanese

4. Laotian
5. Romanian
6. Russian
7. Somali
8. Spanish
9. Ukrainian
10. Vietnamese

VII. Employee Satisfaction Survey

- 12<sup>th</sup> year of survey and anonymous
- For the division with 100% compliance rate, Thomas will purchase pizza for them

VIII. LMC Update

- Encouragement for explanatory answers to the Employee Satisfaction Survey
- Labor-Management Budget Advisory Committee to convene soon
- Labor has an open seat – see any member if you are interest
- Meeting minutes are located: <http://www.portlandoregon.gov/revenue/43088>