

Arts Education and Access Citizen Oversight Committee (AOC) Meeting

Date: July 10, 2017

Time: 6:00pm – 7:00pm

Location: Portland Public Schools Blanchard Education Service Center
501 North Dixon Portland OR

Attendees: AOC Members: Shameika Ansley, Srule Brachman, Alison Chambers, Michael Cummings, Craig Gibons, Nancy Helmsworth, David Huff, Laura Streib, Lori Howell
City of Portland Staff: Terri Williams, Scott Karter, Amira Streeter (Commissioner Nick Fish's Office)
Public: Kristen Brayson (PPS: TOSA), Marna Stalcup (RACC)

1. Welcome and introductions
 - a. Meeting members introduced themselves and provided their connection to the arts.
 - b. The group is now made up of "2nd Generation" members and at this meeting we would be coming together and learning about the Arts Tax.
2. Minutes and review of last meeting – Craig
 - a. Notes from the 3/20/17 meeting were distributed.
 - b. There were no suggested changes to the notes.
3. How the Arts Tax works & our role (Craig & Nancy)
 - a. Review of handouts
 - i. Documentary Controls and Contractual Relationships (The Arts Tax Players)
 - ii. The Flow of Money
 - b. The role of the AOC was explained – to make sure the Arts Tax is being "done right" (according to code)
 - c. There is the need for a chart that explains the "flow of responsibilities" (including the AOC).
4. Metrics Committee report – Nancy
 - a. A one-page summary of the metrics for the Centennial School District was handed out and discussed.
 - b. The metrics were broken down by elementary school and by grade level.
 - c. It is the hope that the something similar would be completed for the other school districts.
 - d. The group discussed performance and success measures and standards beyond the teacher to student ratio.
 - e. The Metrics Committee is looking for new members.
5. Annual report process and schedule (Craig & Nancy)
 - a. Recommendations from last year's report were discussed.
 - b. A draft of the 2017 annual report will be sent out to the AOC members prior to the next AOC meeting.
 - c. Commissioner Fish's Office would like to have the report by the end of August.

- d. The “time certain” for the 9/13 presentation of the report to City Council has been changed to 2:00 (from 3:00).
 - e. The report will be presented during “National Arts in Education Week”.
6. Establish regular meeting day and time
- a. The standard time for the next several meetings (with the exception of the 9/2017 meeting) will be the 2nd Monday of each month.
 - b. The next meeting, 8/14, will be at PPS headquarters again (but in a different room).
 - c. Laura Streib offered her art studio (Vibe Studio) for meetings after the 8/14 meeting.
 - d. Marna will look into scheduling future meetings at other districts and/or in East Portland.
 - e. The 9/2017 meeting will likely be on Monday, 9/18 (instead of 9/11), at Vibe Studio, 5633 SE Division St.
7. Questions
- a. None
8. Adjourn
- a. 7:30pm