

REFUND REQUEST



APPLICANT & PROJECT IDENTIFICATION

Applicant Name: _____
Applicant Address (street number and name): _____
Applicant Address (city, state, zip code): _____
Applicant Phone (area code, number): _____ Fax: _____
Applicant Tax ID number or Social Security number: _____
(needed to process refund check)
Development Address: (street number and name): _____
Development Address: (city, state, zip code): _____
Building Permit #: _____

REFUND

Amount of requested refund: _____

I am requesting a refund for the following reason:

- Mathematical error in calculating the SDC
- Building was not built and permit was cancelled (attach documentation from the Bureau of Development Services)

Signature

Date

Printed Name

FOR CITY USE ONLY

- Refund denied for the following reason: _____
- Refund approved
 - Refund amount \$ _____
 - Interest calculation \$ _____
 - Total refund issued \$ _____

APPROVALS

SDC Technician

SDC System Administrator, City of Portland