

June 2011						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

# Week of 6/27/11

July 2011						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

<b>Mon 6-27</b>	<b>Tue 6-28</b>	<b>Wed 6-29</b>	<b>Thu 6-30</b>	<b>Fri 7-1</b>	<b>Sat 7-2</b>	<b>Sun 7-3</b>
<p><b>8:30 AM - 10:00 AM</b> - OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> - MEET: Ron Geason RE: Weekly Check-In loc: (Tom's Office)</p> <p><b>11:00 AM - 12:00 PM</b> - MEET: Jason Tell RE: ODOT Monthly Check-In loc: (Tom's Office)</p> <p><b>12:00 PM - 1:00 PM</b> - MEET: Sam and Catherine RE: Check-In loc: (Mayor's Office)</p> <p><b>1:00 PM - 2:00 PM</b> - OFFICE TIME/ LUNCH</p> <p><b>2:00 PM - 3:00 PM</b> - MEET: Eric Peterson RE: Regular Check-In loc: (Tom's Office)</p> <p><b>3:00 PM - 3:30 PM</b> - MEET: Tom/ Mark/ Bill Beemer RE: Safe Streets press event loc: (Tom's Office)</p> <p><b>3:30 PM - 4:30 PM</b> - MEET: City Attorney's Office RE: Preparation for Settlement Conference loc: (City Attorney's Office - Large Conference Room)</p> <p><b>4:30 PM - 6:00 PM</b> - Pick up Alma by 6:00, pick up Reba at 6:15</p> <p><b>5:00 PM - 5:00 PM</b> - End of day review</p>	<p><b>8:30 AM - 9:30 AM</b> - OFFICE TIME</p> <p><b>9:30 AM - 10:00 AM</b> - MEET: Katja/ Dan Bower/ Steve Hoyt-McBeth loc: (Mayor's Office)</p> <p><b>10:00 AM - 11:00 AM</b> - MEET: Tom and Catherine RE: Weekly Check-In loc: (Catherine's Office)</p> <p><b>11:00 AM - 1:00 PM</b> - OFFICE TIME/ LUNCH</p> <p><b>12:00 PM - 12:00 PM</b> - Personal</p> <p><b>1:00 PM - 2:00 PM</b> - MEET: Tom/ Catherine/ Katja/ Rob/ Roger/ Ellen/ Dan RE: Bikeways Check-In loc: (Mayor's Conference Room)</p> <p><b>2:00 PM - 3:00 PM</b> - MEET: Lavinia and Ellis RE: Parking loc: (Tom's Office)</p> <p><b>3:00 PM - 4:00 PM</b> - MEET: Greg Jones RE: Weekly Check-In loc: (Tom's Office)</p> <p><b>4:00 PM - 4:30 PM</b> - TRAVEL TIME</p> <p><b>4:30 PM - 5:15 PM</b> - (Katja) MEDIA: Summer Traffic Safety Campaign - Includes Travel Time loc: (AAA Oregon, 600</p>	<p><b>6:30 AM - 7:00 AM</b> - FYI/ATTEND: Maintenance Operations All Hands meeting loc: (TBD)</p> <p><b>9:00 AM - 9:30 AM</b> - MEET: Warren loc: (Warren's Office)</p> <p><b>9:30 AM - 6:30 PM</b> - OFFICE TIME</p> <p><b>5:00 PM - 5:00 PM</b> - End of day review</p>	<p><b>12:00 AM - 12:00 AM</b> - Tom- Out of Office loc: (Surgery)</p> <p><b>5:30 PM - 7:00 PM</b> - FYI/ATTEND: Zari Santner's Retirement Celebration loc: (Director Park)</p>	<p><b>8:30 AM - 10:00 AM</b> - OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> - MEET: Lavina Gordon RE: Weekly Check-In loc: (Tom's Office)</p> <p><b>11:00 AM - 12:00 PM</b> - MEET: Dawn Jansen RE: HR Check-In loc: (Tom's Office)</p> <p><b>12:15 PM - 12:30 PM</b> - TRAVEL TIME</p> <p><b>12:30 PM - 1:30 PM</b> - LUNCH: Tom Miller and Margi Bradway loc: (Bijou Cafe- 132 SW 3rd Ave)</p> <p><b>1:30 PM - 2:30 PM</b> - MEET: Sam RE: Check-In loc: (Bijou Cafe. 132 Southwest 3rd Avenue)</p> <p><b>2:30 PM - 3:30 PM</b> - MEET: Colin Chung RE: Budget loc: (Tom's Office)</p> <p><b>3:00 PM - 3:00 PM</b> - End of day review</p>		

	SW Market Street, Portland, OR, in the parking lot)					
	<b>5:00 PM - 5:00 PM -</b> End of day review					