Week of: 8/8/11

Mon 8-8	Tue 8-9	Wed 8-10	Thu 8-11	Fri 8-12	Sat 8-13	Sun 8-14
8:30 AM - 10:00 AM -	8:30 AM - 10:00 AM -	8:30 AM - 9:30 AM -	8:30 AM - 10:30 AM -	8:30 AM - 9:30 AM -		
OFFICE TIME	OFFICE TIME	OFFICE TIME	OFFICE TIME	OFFICE TIME		
10:00 AM - 11:00 AM -	10:00 AM - 11:00 AM -	9:30 AM - 10:00 AM -	10:00 AM - 10:30 AM -	9:30 AM - 10:30 AM -		
MEET: Ron Geason RE:	MEET: Tom Miller and	TRAVEL TIME	Andrew Scott dropping by	MEET: Lavinia Gordon		
Weekly Check-In	COPPEA RE: Check-In			RE: Weekly Check-In		
loc: (Tom's Office)	loc: (Tom's Office)	10:00 AM - 12:00 PM - ATTEND: Sellwood Joint	10:30 AM - 11:30 AM - MEET: Dawn Jansen RE:	loc: (Tom's Office)		
11:00 AM - 12:00 PM -	11:00 AM - 2:00 PM -	SAS/ACT Meeting	HR Check-In	10:30 AM - 11:00 AM -		
MEET: Lavinia Gordon RE: Weekly Check-In	OFFICE TIME/ LUNCH	loc: (2100 SW River Parkway, Sellwood West	loc: (Tom's Office)	TRAVEL TIME		
loc: (Tom's Office)	2:00 PM - 3:00 PM -	conference room)	11:30 AM - 12:30 PM -	11:00 AM - 11:30 AM -		
100. (101113 011100)	MEET: Catherine RE:		LUNCH: Dave Barenberg	ATTEND: Portland		
12:00 PM - 1:00 PM -	Weekly Check-In	12:00 PM - 3:00 PM -	loc: (Meet on 5th Avenue	Streetcar 10th		
LUNCH	loc: (Catherine's Office)	OFFICE TIME	in front of Portland	Anniversary Celebration		
1:00 PM - 3:00 PM -	3:00 PM - 4:00 PM -	3:00 PM - 4:00 PM -	Building)	loc: (Jamison Square- NW 10th and Johnson)		
OFFICE TIME	MEET: Greg Jones RE:	MEET: Rick Gustafson,	12:30 PM - 1:00 PM -	Totti and Johnson)		
OTTICE TIME	Weekly Check-In	Greg, and Catherine RE:	DO NOT BOOK	11:30 AM - 12:30 PM -		
3:00 PM - 4:00 PM -	loc: (Tom's Office)	Monthly Streetcar Check-	DO NOT BOOK	ATTEND: Portland		
MEET: Suzanne Kahn RE:	loc. (Tom's office)	In	1:00 PM - 3:00 PM -	Streetcar 10th		
Regular Check-In	4:00 PM - 5:00 PM -	loc: (Tom's Office)	ATTEND: Directors Work	Anniversary Celebration		
loc: (Tom's Office)	MEET: Paul Smith RE:	loc. (Tom's office)	Session	Luncheon		
loc. (Tont's Office)	Weekly Check-In	4:30 PM - 5:00 PM -	loc: (Broadway Room)	loc: (Ecotrust- 721 NW		
4:00 PM - 5:00 PM -	loc: (Tom's Office)	MEET: Greg Jones and	loc. (Broadway Room)	9th, 2nd Floor)		
MEET: Jody Yates and	loc. (Tom's office)	Kathryn Levine	3:00 PM - 4:00 PM -	711, 2110 1 1001)		
Greg Jones RE: Monthly	5:00 PM - 6:00 PM -	loc: (Morrison Room)	MEET: Sam and	12:30 PM - 1:30 PM -		
Sellwood Bridge Check-In	TRAVEL TIME	ioc. (wornson Room)	Catherine RE:	OFFICE TIME		
loc: (Tom's Office)	TRAVEL TIME	5:00 PM - 5:00 PM -	Transportation Check-In	OTTIOE TIME		
ioc. (Tont's Office)	5:00 PM - 5:00 PM -	End of day review	loc: (Mayor's Office)	1:30 PM - 2:00 PM -		
	End of day review	Lind of day review	loc. (wayor 3 office)	MEET: Parking		
	Lina or day review		4:00 PM - 5:00 PM -	Operations Staff		
	6:00 PM - 8:00 PM -		MEET: Mayor's Office/	loc: (Shelley Wade		
	FYI/ATTEND: BAC Ride		City Attorney/ HR	Gallery)		
	loc: (The ride will depart		loc: (Mayor's Office)			
	from the Holgate Green		()	2:00 PM - 3:00 PM -		
	Line MAX Station)		5:00 PM - 5:00 PM -	MEET: Tom/ Catherine/		
			End of day review	Greg/ Bill/ Kyle RE:		
				Burnside Prep		
				loc: (Tom's Office)		
				3:00 PM - 5:00 PM -		
				OFFICE TIME		
				5:00 PM - 5:00 PM -		

		End of day review	