

December 2011

S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

# Calendar

January 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

## Week of Monday, December 26, 2011

Monday 12/26	Tuesday 12/27	Wednesday 12/28	Thursday 12/29	Friday 12/30	Saturday 12/31	Sunday 1/1
<p><b>HOLIDAY OBSERVED: Christmas (City Hall Closed)</b></p>	<p>Out of Office</p>	<p><b>8:30 AM - 10:00 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> MEET: Catherine RE: Weekly Check-In (Tom's Office)</p> <p><b>11:00 AM - 1:30 PM</b> OFFICE TIME/ LUNCH</p> <p><b>1:30 PM - 2:00 PM</b> TRAVEL TIME</p> <p><b>2:00 PM - 3:00 PM</b> MEET: Jason Tell RE: Monthly ODOT Meeting (Rotates monthly: PBOT odd months/ ODOT even months)</p> <p><b>3:00 PM - 3:30 PM</b> TRAVEL TIME</p> <p><b>3:30 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>5:00 PM - 5:00 PM</b> End of day review</p>	<p><b>8:30 AM - 11:00 AM</b> OFFICE TIME</p> <p><b>11:00 AM - 11:30 AM</b> TRAVEL TIME</p> <p><b>11:30 AM - 12:30 PM</b> MEET: Susan Anderson RE: monthly check-in (BPS)</p> <p><b>12:30 PM - 1:00 PM</b> TRAVEL TIME/ LUNCH (carts!)</p> <p><b>1:00 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 5:00 PM</b> MEET: Rob Burchfield RE: Weekly Check-In (Tom's Office)</p> <p><b>5:00 PM - 5:00 PM</b> End of day review</p>	<p>Out of Office</p>		