

February 2012

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	1	2	3

Calendar

March 2012

S	M	T	W	T	F	S
26	27	28	29	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Week of Monday, March 12, 2012

Monday 3/12	Tuesday 3/13	Wednesday 3/14	Thursday 3/15	Friday 3/16	Saturday 3/17	Sunday 3/18
<p>8:30 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:30 AM MEET: John Rist RE: Recurring Check-In (Tom's Office)</p> <p>10:30 AM - 11:00 AM MEET: Hannah Kuhn and Sonia Schmanski RE: PBOT Budget Briefing (Commissioner Fish's Conference Room)</p> <p>11:00 AM - 12:00 PM OFFICE TIME</p> <p>12:00 PM - 1:00 PM MEET: Sam and Catherine RE: Transportation Check-In (Mayor's Office)</p> <p>1:00 PM - 2:00 PM OFFICE TIME/ LUNCH</p> <p>2:00 PM - 3:00 PM INTERVIEW PART ONE: Senior Business Operations Manager position (Tom's Office)</p> <p>3:15 PM - 4:15 PM INTERVIEW PART TWO: Senior Business Operations Manager position (Morrison Room)</p> <p>4:30 PM - 5:00 PM OFFICE TIME</p>	<p>8:30 AM - 9:00 AM OFFICE TIME</p> <p>9:00 AM - 10:00 AM MEET: Mayor's Office RE: Kerby Street Parking Pre-Meeting (Mayor's Office)</p> <p>10:00 AM - 11:00 AM ATTEND/SPEAK: PSAC (Rose Room)</p> <p>11:00 AM - 12:00 PM MEET: City Atty and others RE: Personnel Matter (City Atty's Office - Lg. Conference room)</p> <p>12:00 PM - 2:00 PM OFFICE TIME/ LUNCH</p> <p>2:00 PM - 3:00 PM MEET: Catherine RE: Weekly Check-In (Catherine's Office)</p> <p>3:00 PM - 4:00 PM MEET: Jody Yates and Greg Jones RE: Monthly Sellwood Bridge Check-In (Tom's Office)</p> <p>4:00 PM - 5:00 PM OFFICE TIME</p> <p>5:00 PM - 6:00 PM TRAVEL TIME</p> <p>6:00 PM - 9:00 PM ATTEND: Transportation Safety Summit</p>	<p>8:30 AM - 9:00 AM OFFICE TIME</p> <p>9:15 AM - 10:15 AM INTERVIEW PART ONE: Senior Business Operations Manager position (Tom's Office)</p> <p>10:30 AM - 11:30 AM INTERVIEW PART TWO: Senior Business Operations Manager position (Morrison Room)</p> <p>11:30 AM - 12:30 PM OFFICE TIME/ LUNCH</p> <p>12:30 PM - 1:00 PM MEET: Sam and Catherine RE: TriMet Check-In (Mayor's Office)</p> <p>1:00 PM - 4:00 PM OFFICE TIME</p> <p>4:15 PM - 5:30 PM MEET: Representative Smith RE: PBOT Budget Briefing (Broadway Room)</p>	<p>8:30 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:00 AM MEET: Rob and staff RE: Check-In (Tom's Office)</p> <p>10:00 AM - 12:00 PM ATTEND: PBOT Leadership Team Meeting (Broadway Room)</p> <p>12:00 PM - 1:00 PM LUNCH: Sr Biz Ops candidate (Bistro 921 - The Hilton)</p> <p>1:00 PM - 1:30 PM TRAVEL TIME</p> <p>1:30 PM - 3:30 PM ATTEND: Directors Work Session (Broadway Room)</p> <p>3:30 PM - 5:00 PM OFFICE TIME</p> <p>5:00 PM - 5:00 PM End of day review</p>	<p>9:30 AM - 10:30 AM MEET: Steve Townsen RE: Check-In</p> <p>10:30 AM - 11:00 AM TRAVEL TIME</p> <p>11:00 AM - 2:00 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM MEET: Paul Smith (Shelley Wade Conference Room, 8th floor, Portland Bldg)</p> <p>3:00 PM - 4:00 PM MEET: Dawn Jansen RE: HR Check-In (Tom's Office)</p> <p>4:00 PM - 5:00 PM OFFICE TIME</p>		